



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: March 9, 2026

ITEM TITLE: Martin Gardner Architecture contract amendment

BACKGROUND:

Our team has been collaborating with Martin Gardner Architecture (MGA) on the ongoing Independence Fire Station project. MGA has recommended expanded design and assessment services to ensure the building systems of our fire station are appropriately planned for current and future operational demands. We discussed this item during our March 2, 2026, City Council Work Session.

DISCUSSION:

To effectively adapt to the evolving needs of the facility, this proposal outlines additional professional services related to Mechanical, Electrical, and Plumbing (MEP) design and evaluation. MGA will prepare schematic-level documents for our HVAC, electrical, and plumbing systems for the Fire Department Expansion Project. Furthermore, MGA will conduct a comprehensive review of the existing MEP systems to determine their current capacity, condition, expected remaining life, and code compliance. By thoroughly assessing our current realities, these added services will help us confirm the suitability of the existing MEP infrastructure while establishing a clear framework for any required upgrades or modifications as we continue the project.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of **supporting high-quality City services** and **supporting and enhancing City infrastructure**. This item helps achieve that vision by delivering an existing systems evaluation report with prioritized action items and providing clear schematic-level MEP drawings to guide our strategic investments.

FINANCIAL CONSIDERATION:

The proposed fee from MGA for this added scope of services is a lump sum of \$8,500.00. This is an unbudgeted expense and will need to be accounted for in a future budget amendment.

RECOMMENDATION:

Staff recommends that the City Council approve the \$8,500.00 revised proposal for MEP services with Martin Gardner Architecture, and authorize the City Manager to sign the contract.