



60 West Main Street
Hyrum, Utah 84319
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City Council Agenda Information

To: Mayor Steve Miller and City Council
From: Stephanie Fricke, City Recorder
Date: January 9, 2026
Subject: Public Hearing and Ordinance 26-07 setting the salary for the Hyrum City Manager.

Summary: State Law requires a public hearing and an ordinance to be adopted to set the salary of the City Manager.

Ordinance 26-07 establishes the fiscal year 2025–2026 salary for the City Manager. In accordance with Senate Bill 91, Section 10-3-818, a public hearing is required prior to setting compensation for certain city employees, including elected officials, appointed officers, the City Manager, department heads, and assistant department heads. The authorized compensation ranges for these positions are codified in Hyrum City Code Section 2.12.010.

Based on the recommendation of Mayor Miller, a review of comparable pay ranges, and consideration of Hyrum City's adopted budget, the proposed annual salary range for the City Manager is a minimum of \$130,000, a midpoint of \$160,000, and a maximum of \$185,000. In addition to base salary, current policy provides for a monthly cell phone allowance of \$85, a safety incentive of \$10 per month contingent upon an accident-free team and completion of required safety training, an annual appreciation bonus of \$433.13 at the discretion of the Mayor, and a salary enhancement of 0.70% to help offset the employee's contribution to the Utah Retirement System (URS) Pension Plan.



NOTICE OF PUBLIC HEARING

The Hyrum City Council will hold a public hearing Thursday, January 15th, 2026 at 6:30 p.m. in the City Council Chambers, 60 West Main, Hyrum, to establish the salary of a City Manager for fiscal year 2025-2026 and amending Section 2.12.010 of the Hyrum City Municipal Code as follows:

| POSITION | TYPE | PAY RANGE 2025-2026 | | | PHONE ALLOWANCE PER MONTH | SALARY ENHANCEMENT | SAFETY INCENTIVE MONTHLY | APPRECIATION BONUS |
|--------------|--------|---------------------|--------------|--------------|------------------------------|--------------------|-----------------------------|--------------------|
| | | MINIMUM | MID | MAXIMUM | | | | |
| City Manager | Salary | \$130,000.00 | \$160,000.00 | \$185,000.00 | \$85.00 | 0.70% | \$10.00 | \$433.13 |

The public is invited and encouraged to attend this hearing.

Stephanie Fricke
Hyrum City Recorder

Published date: December 30, 2025

Posted: State Public Notice Website;
Hyrum City Website; and
Hyrum City Office, Senior Center, and Library, Ridleys
Grocery Store, Cache Valley Bank, Short Stop on
December 30, 2025

ORDINANCE 26-07

AN ORDINANCE AMENDING CHAPTER 2.12, SECTION 2.12.010 SALARIES OF THE HYRUM CITY MUNICIPAL CODE, TO SET THE SALARY OF THE HYRUM CITY MANAGER.

WHEREAS, Senate Bill 91 modified Section 10-3-818 that provides provisions relating to the compensation of certain City employees; and

WHEREAS, Utah State Code Section 10-3-818 requires a public hearing and for the compensation or compensation schedule to be set by Ordinance for elected officials, appointed officers, City Manager, City Department Heads, and Assistant Department Heads.

BE IT ORDAINED by the City Council of Hyrum City, Cache County, State of Utah, that Chapter 2.12, Section 2.12.010 of the Code of Revised Ordinances of Hyrum City is amended to read:

1. The salaries of the City Manager of Hyrum City shall be paid in the amount as below specified:

| POSITION | TYPE | PAY RANGE 2025-2026 | | | PHONE ALLOWANCE PER MONTH | SALARY ENHANCEMENT | SAFETY INCENTIVE MONTHLY | APPRECIATION BONUS |
|--------------|--------|---------------------|--------------|--------------|---------------------------|--------------------|--------------------------|--------------------|
| | | MINIMUM | MID | MAXIMUM | | | | |
| City Manager | Salary | \$130,000.00 | \$160,000.00 | \$185,000.00 | \$85.00 | 0.70% | \$10.00 | \$433.13 |

This ordinance shall be effective January 15, 2026.

ADOPTED AND PASSED this 15th day of January, 2026.

HYRUM CITY

BY: _____
Steve Miller
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Posted:

| Roll Call Vote - | Aye | Nay | Absent |
|-------------------------------|--------------------------|--------------------------|--------------------------|
| Councilmember Steve Adams | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Councilmember Rebecca Foulger | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Councilmember Michael Nelson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Councilmember NaLyn Nelson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Councilmember Craig Rasmussen | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |