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City Council Agenda Information

To: Mayor Miller and City Council
From: Margaret Poppleton, Utility Billing Clerk
Date: May 18, 2026
Subject: Approval of Bad Debt Write-Off

Summary: Consideration and approval to write off delinquent utility account balances from the year 2022 that have previously been assigned and sold to Credit Service of Logan for collection. This accounting action removes the balances from the City's active accounts receivable records and recognizes them as bad debt for financial reporting purposes. Collection efforts on the outstanding balances will continue through the collection agency, and this action does not forgive or cancel the debt owed by the customers. Collection activity will continue through the collection agency, and any amounts recovered will be remitted to the City in accordance with the collection agreement.

Recommendation:

City staff recommend that the City Council approve the write-off of delinquent accounts receivable balances that have been assigned to Credit Service of Logan for collection. These accounts have been determined to be uncollectible through normal City billing processes and have previously been transferred to the collection agency for continued recovery efforts.

City Council Meeting Details:

- Meeting Date: June 3, 2026
- Council Role: Vote required

Attachments:

Write offs 2026

WRITE OFFS 2026

Final Bill Date	Account Number	Name	Service Address	Amount to Write off	Reason for Write off	RENTER
1/1/2022	11.0140.0.7	PETERSON, CHARLIE	310 EAST 100 NORTH #1	\$ 739.81	Credit Service	YES
1/31/2022	17.0190.0.6	HOLLAND, DEVIN	785 CANYON VIEW DR	\$ 345.84	Credit Service	YES
2/18/2022	5.0464.3.2	MORALES, JORGE & GUITERREZ, DALIA	360 NORTH 400 WEST #7	\$ 86.25	Credit Service	YES
4/1/2022	7.0215.1.9	HUERTA, STEPHANIE	392 WEST 300 SOUTH #1	\$ 286.26	Credit Service	YES
5/2/2022	17.0380.0.1	TREXLAR, SASHA	213 SOUTH 100 EAST	\$ 4.14	Credit Service	NO
5/13/2022	17.0100.0.6	JIMENEZ, JOSE & CECILIA MARTINEZ	740 CANYON VIEW DR	\$ 12.52	Credit Service	YES
6/2/2022	2.0010.1.1	WARNER, REBECCA	25 WEST 200 NORTH #2	\$ 151.44	Credit Service	YES
6/5/2022	5.0505.0.3	FIENHOLD, MARYANN & JASON BEHAR	245 NORTH 500 WEST	\$ 986.55	Credit Service	NO
6/8/2022	9.1035.0.7	PRESTON, LAURA & JUAN SANDOVAL	482 EAGLE RIDGE DRIVE	\$ 388.47	Credit Service	NO
6/22/2022	28.0137.0.1	CASTILLO, BRANDON	363 SOUTH 1540 EAST	\$ 0.81	Credit Service	NO
6/30/2022	7.0215.3.2	BARTO, KERRY	392 WEST 300 SOUTH #3	\$ 21.26	TOO SMALL	YES
7/1/2022	12.0385.1.2	BEAUDETTE, JOSEPH	28 NORTH 200 EAST	\$ 142.55	Credit Service	YES
7/1/2022	13.0530.1.2	MECHAM, QUINCY & JESSICA CHRISTENSEN	195 NORTH 800 EAST #1	\$ 454.03	Credit Service	YES
7/1/2022	28.0099.0.3	KOLCZAK, KASEY	1535 EAST 320 SOUTH	\$ 1.45	Credit Service	YES
8/15/2022	28.2258.0.3	SHAW, MATTHEW	1526 EAST 480 SOUTH	\$ 155.96	Credit Service	NO

WRITE OFFS 2026

11/8/2022	19.2815.0.2	HARROP, SUNDIE	1180 ROCKY MTN WAY	\$	659.88	Credit Service	NO
TOTAL AMOUNT FOR W/O 2026				\$	4,437.22		62.5%