

February 27, 2026

Steve Miller, Mayor
Hyrum City
60 West Main Street
Hyrum UT 84319

**RE: Amendment 2 - Designated City Engineer
Interim as Appointed**

Dear Mayor Miller,

Thank you for the opportunity to provide this second amendment to the executed March 28, 2024 Contract for Engineering and Technical Services. This amendment applies to professional engineering services as the designated interim City Engineer on an appointed basis until an engineer is retained and appointed by the City or until such time as other changes or provisions may be made. The following paragraphs present our understanding of the work requested with authorization to act in the capacity as appointed through the contractual amendment.

Work Understanding

Hyrum City desires to retain the professional services of a consultant engineer to act in the capacity of an interim City Engineer. This representative would be authorized to perform services as requested and required by the Hyrum City Ordinance in the capacity of the City Engineer.

Whereas Eric Dursteler, a professionally licensed Project Manager Civil Engineer with Forsgren Associates an Apex Company, currently serves as an appointed engineer on the Hyrum City Administrative Land Use Authority (ALUA) for certain development review services; and whereas Forsgren is contracted to perform site plan and miscellaneous non-ALUA development reviews for Hyrum City; and appointment as the interim City Engineer position is a natural extension of his responsibilities in these capacities; therefore, it is proposed that Eric Dursteler, P.E. be designated as the interim City Engineer to serve in the capacity as per Hyrum City Code Sections 2.10.010 and 2.10.020. Engineering services provided under this amendment are subject to authorization (written or verbal) by the Mayor or designated City staff authorized to direct or approve the services provided by the City Engineer.

Typical services requested are anticipated to include development related work where review and approval with acceptance signature by the City Engineer is required. Additional services on a project or task basis can be authorized by the City as may be warranted. This contract amendment does not commit the City to a required contract amount, nor does it preclude the City from contracting with other firms for other engineering services where a designated City Engineer is not required.

Work Approach

Forsgren Associates staff are well experienced in the responsibilities of a City Engineer. Currently local Forsgren staff represent the Utah towns/cities of Amalga, River Heights, Mendon, Snowville, Newton, and Franklin City, Idaho. Staff are well-versed in municipal engineering services including development review, construction oversight and management, as well as planning support services.

As an ongoing partner with Hyrum City we propose, for purposes of continuity, that Eric Dursteler remain the designated representative for Hyrum City as he continues to serve on the ALUA. This work

amendment, subject to City Council approval, authorizes him to act in the capacity of interim City Engineer, subject to the conditions of this amendment. In support of the work, additional Forsgren staff will support Eric, acting under his direction and responsible charge.

Fee and Schedule

It is proposed that contract engineering services as described herein be provided to Hyrum City on a time and expense basis unless otherwise agreed to for project specific assignments. Forsgren tracks project charges electronically and established a phase code for each development with sub-phases as preferred by the client. A separate invoice is prepared for individual work items in support of easy charges and management of the work.

Charges for the work will vary depending on the size of development, extent of comments required, iterations of review and required additional content. Fees incurred by work through this amendment are not duplicative to the ALUA responsibilities or other development review task orders; this amendment simply extends legal authority to act in the capacity of City Engineer for purposes of formal approval for development or other work as required by the Hyrum City Code and as assigned by the City.

Forsgren is prepared to immediately begin providing engineering services as indicated herein with services provided on an as-needed basis to Hyrum City with no minimum charges or guaranteed number of hours.

Agreement

If this amendment proposal meets with your acceptance, please sign below and return a copy to Forsgren to authorize the work. Engineering services are to be completed as Amendment 1, subject to the rate schedule and terms and conditions of the existing contract dated March 28, 2024 as noted above. The agreement or services requested herewith can be terminated at the discretion of the City.

Thank you for your consideration of this proposal/amendment and please contact me to discuss any questions or revisions.

Respectfully,



Craig L. Rasmussen, S.E.
Division Manager

Hyrum City

Signature

Title

Date