

RESOLUTION 22-04

A RESOLUTION AMENDING THE PERSONNEL POLICIES AND PROCEDURE MANUAL FOR HYRUM CITY CORPORATION TO INCLUDE JUNE TEENTH AS HOLIDAY LEAVE.

WHEREAS, on March 19, 1998, the Hyrum City Council adopted a personnel policy manual known as "Personnel Policies and Procedures Manual for Hyrum City Corporation"; and

WHEREAS, said manual sets forth those policies pertaining to personnel conduct, conditions of employment, employment classification, work week, benefits, payroll, and related matters; and

WHEREAS, Section XVIII of the manual establishes leaves of absences including Annual Leave, Holiday Leave, and Sick Leave; and

WHEREAS, June 17, 2021 United States President Joe Biden signed into law making Juneteenth National Freedom Day a Federal Holiday; and

WHEREAS, March 24, 2022 Utah Governor Spencer Cox signed a law to make Juneteenth National Freedom Day a State Holiday, a day to commemorate the end of Slavery in the U.S.

WHEREAS, the City Council has determined there is a need to amend the Holiday Leave policy to add Juneteenth National Freedom Day.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Hyrum, Cache County, Utah, that Section XVIII.3.A. of the "Personnel Policies and Procedures Manual for Hyrum City Corporation" is hereby amended to read as follows:

3 HOLIDAY LEAVE.

- A. Holidays which apply to full time employees are:
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|------------------------|--|
| (1) New Year's Day | January 1 st |
| (2) Human Rights Day | 3 rd Monday in January |
| (3) Presidents Day | 3 rd Monday in February |
| (4) Memorial Day | Last Monday in May |
| (5) <u>June Teenth</u> | <u>June 19; T-F next Monday;</u>
<u>or S-S following Monday</u> |
| (6) Independence Day | July 4 th |
| (7) Pioneer Day | July 24 th |
| (8) Labor Day | 1 st Monday in September |

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|-----------------------------|--------------------------------------|
| (9) Columbus Day | 2 nd Monday in October |
| (10) Veteran's Day | November 11 th |
| (11) Thanksgiving Day | 4 th Thursday in November |
| (12) Day after Thanksgiving | Friday after Thanksgiving |
| (13) Christmas Eve | Half day December 24 th |
| (14) Christmas Day | December 25 th |

THIS RESOLUTION shall become effective upon adoption.

ADOPTED AND PASSED by the Hyrum City Council this 5th day of May, 2022.

HYRUM CITY CORP.

BY: _____
Stephanie Miller
Mayor

ATTEST:

Stephanie Fricke
City Recorder