



## MEMORANDUM

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**TO:** Mayor Miller, City Council Members

**FROM:** Tony Ekins, City Planner

**SUBJECT:** Hyrum City General Plan

**DATE:** April 21, 2025

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**CITY COUNCIL AGENDA:**

April 24, 2025

**OVERVIEW:**

On March 6, 2025, The City Council recommended approval for the consideration and award of bid for the Update of Hyrum City's General Plan to J-U-B ENGINEERS, Inc.

J-U-B ENGINEERS, Inc. (Consultant) has requested to begin a General Plan Kickoff meeting scheduled for Thursday, April 24, 2025. The consultant will conduct this meeting, and participants include the Hyrum City Council, Planning Commission, and Staff.

**ATTACHMENTS:**

1. J-U-B ENGINEERS, Inc. General Plan Kickoff Agenda

Date and Time: April 24, 2025, at 6:30 pm

PN: 57-25-009-030

Location: City Office Building, City Council Chambers – 60 West Main Street, Hyrum

**Attendees:**

_____ Stephanie Miller, Mayor	_____ Larry Coleman, Power Superintendent
_____ Michael Nelson, City Council	_____ Brian Carver, J-U-B Engineers
_____ Jared Clawson, City Council	_____ Alison Tompkins, J-U-B Engineers
_____ Paul James, City Council	_____ Jeni Goff, J-U-B Engineers
_____ Craig Rasmussen, City Council	_____ Stephen Nelson, Planning Commission Chair
_____ Steve Adams, City Council	_____ Angi Bair, Planning Commission Vice Chair
_____ Tony Ekins, City Planning & Zoning Administrator	_____ Paul Willardson, Planning Commission
_____ Matt Holmes, City Engineer	_____ Avery Wheeler, Planning Commission
_____ Angela Prichett, Wastewater Superintendent	_____ Scott Casas, Planning Commission (alternate)
_____ Kade Maughan, Water/Roads Superintendent	_____

**Meeting Purpose**

1. *Review General Plan requirements.*
2. *Identify key issues and areas of concern.*
3. *Engage P&Z and Council Members in General Plan update.*

Introductions and project schedule

General Plan requirements

- ☐ Utah Code summary as related to General Plans
- ☐ UDOT TPA Grant

Planning area, resources, and coordination

- ☐ Planning area – City limits + 15 year annexation boundary
- ☐ Existing plans and regional plans
- ☐ Coordination
- ☐ Steering Committee role

Key issues and areas of concern

- ☐ Growth and Land use
- ☐ Moderate income housing
- ☐ Transportation and traffic circulation
- ☐ Water use and preservation

Closing comments and next steps