

HYRUM CITY YOUTH COUNCIL CHARTER 2023

PURPOSES

1. To provide an opportunity for the youth of this community to acquire a greater knowledge of and appreciation for the American political system through active participation in that system.
2. To help the Hyrum City Mayor and Council solve the problems and accomplish the goals of this community by working directly with the representatives of the youth.
3. To serve the youth of the community by:
 - a. Informing the city government of the needs and wishes of the youth.
 - b. Planning and implementing social, educational, cultural, athletic and recreational activities for the youth.
 - c. Working with the Mayor, City Council, schools and Community Progress to provide opportunities for youth.

YOUTH CITY COUNCIL LEADERSHIP

The Hyrum City Youth Council Leadership shall consist of a Mayor, Mayor Pro-tem, Recorder, Historian, and, depending upon the amount of applications, between one and five additional Council Members selected by the Hyrum City Council Advisors.

RESPONSIBILITIES AND AUTHORITY OF THE HYRUM YOUTH COUNCIL

1. To meet monthly to conduct business.
2. To review yearly and adopt, by a four-fifths vote (80%), the Hyrum Youth Council Charter.
3. To modify this charter as needed by a four-fifths vote.
4. To present this charter to the Hyrum City Council and Mayor with all amendments for approval.
5. When the Youth Council Mayor is absent, Mayor pro-tem will act as the temporary Youth Council Mayor.
6. To pass motions and resolutions as necessary by a majority vote. A majority vote is defined as one vote more than one-half of the voting members who are present.
7. To carry out the purpose of the Hyrum City Youth Council as outlined in this document.
8. To plan recreational and other activities for the youth of this community and coordinating all such activities with the Hyrum City Council.

LIMITATIONS OF YOUTH COUNCIL AUTHORITY

1. The Youth Council Leadership must have a quorum (a quorum is a majority of its members) in order to conduct business.
2. The charter and all amendments to the charter are to be approved by the Hyrum City Council.

3. The agendas of all city youth council meetings shall be prepared at least two days in advance of each meeting. Agendas will be prepared by the Youth Mayor, Youth Council Advisor, and/or City Council Member.
4. All activities are to be coordinated with the Hyrum City Council.

RESPONSIBILITY AND AUTHORITY OF THE YOUTH MAYOR

1. To plan and conduct all youth council meetings.
2. To carry out the decisions of the youth council.
3. To periodically meet with a Hyrum City Council Member/Hyrum Youth Council Advisor to provide for proper planning and coordination between the Hyrum City Council and the Hyrum City youth, and the Hyrum City Youth Council.
4. To propose to the youth council projects and plans designed to assist in the fulfillment of the Hyrum City Youth Council charter.
5. To vote only in case of a tie.
6. To assign youth council members responsibilities.

RECORDER

The responsibility and authority of the Recorder shall include attending all Youth Council meetings, taking and maintaining minutes of such meetings, and take roll. They are also to carry out assignments of the youth council.

HISTORIAN

The responsibility and authority of the Historian shall include attending Youth Council meetings and carrying out assignments of the Youth Council. The Historian will keep the scrapbook, take pictures, collect press releases, and collect pertinent information and keep a history of the accomplishments and activities of the Hyrum City Youth Council.

RESPONSIBILITY AND AUTHORITY OF CITY YOUTH COUNCIL LEADERSHIP MEMBERS

1. To attend youth council meetings.
2. To carry out assignments of the Hyrum Youth Mayor, Mayor Pro-Tem and advisors.
3. Contact the Youth Council Members assigned to your committee with any reminders of meetings and all activities.
4. To recommend to the Youth Council ways in which the youth of the community could assist to make the city a better place to live.
5. To plan, with the help of a committee, youth service projects for the community.

YOUTH COUNCIL

Those applicants for the Hyrum City Youth Council that are interviewed and selected to serve on the Youth Council. They will serve for one year in assisting the Hyrum City Youth Council in carrying out their plans, goals and in projects to serve the youth and the community. They each will be assigned to participate in different functions within the city, then report monthly at council meetings.

ROLE OF YOUTH CITY COUNCIL ADVISORS

The Hyrum Youth Council shall have two or more advisors. These advisors will attend Youth Council meetings and generally become involved in the advisory role, in all council projects. They will be appointed to the position by the Hyrum City Mayor and Council for an undetermined time.

REQUIREMENTS TO SERVE ON THE HYRUM CITY YOUTH COUNCIL

1. Must be a resident of Hyrum City, or the directly outlying county who are unincorporated.
2. Must be at least in the ninth grade, or equivalent in homeschooling, and not yet a senior in high school.
3. Must be willing to serve a one year term.

REQUIREMENTS TO REMAIN ON THE HYRUM CITY YOUTH COUNCIL

1. Remain a resident of Hyrum City or directly outlying county.
2. Attend at least 75 percent of all City Youth Council meetings and activities. Excused absences will not be counted. Youth Leadership is to attend 90% of all meetings and activities. If attendance for Youth Leadership falls below 90%, they will be asked to step down from their leadership position. Extenuating circumstances will be taken into consideration, so long as the Youth Council Advisors are notified.
3. Fulfill the responsibilities of the office held.
4. As a representative of Hyrum City, members shall set a proper example for the youth of the community at all times.

*A member of the City Youth Council or the Youth Council Leadership may be removed from office upon a violation of one or more of the above criteria and by 100 percent vote of the Youth Council Advisors. A probation may or may not take place before removal, depending upon the severity of the violation.

VACANCIES

Any vacancy on the Youth City Council Leadership, either by removal, or by resignation, shall be filled by a member of the Hyrum City Youth Council, selected by the City Council Member and Youth Advisors.

BECOMING A YOUTH COUNCIL MEMBER CANDIDATE

Each youth seeking to become a member of the Hyrum Youth Council will be required to fill out an application. The applicant must have the signature of the applicant's parent or legal guardian.

All candidates must meet requirements to serve on the Hyrum Youth Council. All applicants will be reviewed by the City Council Member and the Youth Council Advisor(s). Incumbent office holders are eligible to reapply.

INTERVIEWING PROCESS

The interview will take place after November 1st at the Hyrum City Council Chambers. Interviews will be conducted by the Hyrum City Youth Council Advisors and the Hyrum City Council Member if they are available.

SWEARING IN

Swearing in of the newly selected officers of the Youth Council shall take place in the city council room, in the Hyrum City office building, or outside at the Hyrum City Square Pavillion should health circumstances dictate, and shall be performed by the Hyrum City Justice of the Peace, or City Recorder. The swearing in shall be held on a designated day in the first quarter of the year. The term of office shall be for one year, January 1-December 31, with new selections being made yearly.