

RESOLUTION 24-07

A RESOLUTION AMENDING THE PERSONNEL POLICIES AND PROCEDURES MANUAL FOR HYRUM CITY CORPORATION TO REQUIRE CITY EMPLOYEES TO LIVE WITHIN TEN MILES OF HYRUM CITY OFFICES AND SUPERVISORS TO LIVE WITHIN FIVE MILES OF HYRUM CITY LIMITS.

WHEREAS, on March 19, 1998, the Hyrum City Council adopted a personnel policy manual known as "Personnel Policies and Procedures Manual for Hyrum City Corporation" and on December 5, 2013 readopted the Personnel Policy Manual after major revisions were made; and

WHEREAS, said manual sets forth those policies pertaining to personnel conduct, conditions of employment, employment classification, work week, benefits, payroll, and related matters; and

WHEREAS, the City Council has determined there is a need to amend Hyrum City's Personnel Policies and Procedures Manual to require an employee to reside within 10 miles of Hyrum City Offices rather than 15 miles, and for Supervisors to reside within 5 miles of Hyrum City Limits.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Hyrum, Cache County, Utah, that Sections III Employee Hiring of the "Personnel Policies and Procedures Manual for Hyrum City Corporation" is hereby amended to read as follows:

1. Section III.6. of the Hyrum City Personnel Policies and Procedures Manual is hereby amended as follows:

Section III Employee Hiring.

6. RESIDENCY OF CITY EMPLOYEES.

A. All employees who are on-call or are considered essential must reside within ~~fifteen (15)~~ ten (10) miles of the Hyrum City Offices throughout the period of employee's employment with Hyrum City. New employees of Hyrum City have twelve (12) months from the first day of employment to permanently relocate within ~~fifteen (15)~~ ten (10) miles of the Hyrum City Offices. Those employees who live more than ~~fifteen (15)~~ ten (10) miles from the Hyrum City Offices as of ~~August 15, 2013~~ March 1, 2024 are allowed to continue to reside at that location and work for Hyrum City until ~~he or she~~ employee changes residency, upon moving employee will need to relocate within ~~fifteen (15)~~ ten (10) miles of

Hyrum City Offices to maintain ~~his or her~~ employee's employment with Hyrum City.

- B. All Supervisors must reside within five (5) miles of Hyrum City Limits throughout the period of his/her employment with Hyrum City. New Supervisors of Hyrum City have three (3) months from the first day of employment to permanently relocate within five (5) miles of Hyrum City Limits. Those employees who live more than five (5) miles from Hyrum City limits as of March 1, 2024 are allowed to continue to reside at that location and work as a Supervisor for Hyrum City until employee changes residency, upon moving employee will need to relocate within five (5) miles of Hyrum City Limits to maintain employee's employment as a Supervisor with Hyrum City.

THIS RESOLUTION shall become effective upon adoption.

ADOPTED this 7th day of March, 2024.

HYRUM CITY CORP.

BY: _____
Stephanie Miller
Mayor

ATTEST:

Stephanie Fricke
City Recorder