



60 West Main Street  
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## City Council Agenda Information

**To:** Mayor Steve Miller and City Council  
**From:** Stephanie Fricke, City Recorder  
**Date:** January 30, 2026  
**Subject:** **Public Hearing and Ordinance 26-07 – An ordinance amending Chapter 2.12, Section 2.12.010 Salaries of the Hyrum City Municipal Code, to set the salaries of the Hyrum City Administrator and Hyrum City Engineer.**

**Summary:** Utah State Code Section 10-3-818 requires a public hearing and for the compensation or compensation schedule to be set by Ordinance for Elected Officials, Appointed Officers (including City Administrator and City Engineer), City Department Heads, and Assistant Department Heads.

After conducting a salary survey and wage comparison with similar cities (population; utilities power, water, sewer, and irrigation; general fund departments library, museum, senior center, and fire station; and budget) the following pay ranges are being proposed:

POSITION	TYPE	PAY RANGE -2025-2026			PHONE	SALARY ENHANCEMENT	SAFETY	APPRECIATION BONUS
		MINIMUM	MID	MAXIMUM	ALLOWANCE PER MONTH		INCENTIVE MONTHLY	
CityAdministrator	Salary	\$125,000.00	\$145,000.00	\$165,000.00	\$85.00	0.81%	\$10.00	\$433.13
CityEngineer	Salary	\$110,000.00	\$140,000.00	\$170,000.00	\$85.00	0.81%	\$10.00	\$433.13

New employees shall generally be hired within the minimum to midpoint of the established pay range for the position. In exceptional circumstances, where a candidate demonstrably exceeds the qualifications and experience required for the role, the Mayor may authorize a starting salary within the midpoint to maximum range. Such exceptions are intended to be rare and should not constitute standard practice.

ORDINANCE 26-07

AN ORDINANCE AMENDING CHAPTER 2.12, SECTION 2.12.010 SALARIES OF THE HYRUM CITY MUNICIPAL CODE, TO SET THE SALARIES OF THE HYRUM CITY ADMINISTRATOR AND HYRUM CITY ENGINEER.

WHEREAS, Senate Bill 91 modified Section 10-3-818 that provides provisions relating to the compensation of certain City employees; and

WHEREAS, Utah State Code Section 10-3-818 requires a public hearing and for the compensation or compensation schedule to be set by Ordinance for Elected Officials, Appointed Officers (including City Administrator and City Engineer), City Department Heads, and Assistant Department Heads.

BE IT ORDAINED by the City Council of Hyrum City, Cache County, State of Utah, that Chapter 2.12, Section 2.12.010 of the Code of Revised Ordinances of Hyrum City is amended to read:

1. The salaries of the City Administrator and City Engineer of Hyrum City shall be paid in the amount as below specified:

<b>HYRUM CITY 2025-2026 CITY ADMINISTRATOR &amp; CITY ENGINEER PAY</b>								
POSITION	TYPE	PAY RANGE -2025-2026			PHONE	SALARY	SAFETY	APPRECIATION
		MINIMUM	MID	MAXIMUM	ALLOWANCE		INCENTIVE	BONUS
					PER MONTH	ENHANCEMENT	MONTHLY	
City Administrator	Salary	\$125,000.00	\$145,000.00	\$165,000.00	\$85.00	0.81%	\$10.00	\$433.13
City Engineer	Salary	\$110,000.00	\$140,000.00	\$170,000.00	\$85.00	0.81%	\$10.00	\$433.13

This ordinance shall be effective February 5, 2026.

ADOPTED AND PASSED this 5<sup>th</sup> day of February, 2026.

HYRUM CITY

BY: \_\_\_\_\_  
 Steve Miller  
 Mayor

ATTEST:

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Stephanie Fricke  
City Recorder

Posted:

<b>Roll Call Vote -</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Councilmember Steve Adams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Rebecca Foulger	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Michael Nelson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember NaLyn Nelson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Craig Rasmussen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>