

RESOLUTION 24-10

A RESOLUTION AMENDING HYRUM CITY'S SUBDIVISION AND LAND USE SUBMISSION FEES TO INCLUDE THE ADMINISTRATIVE LAND USE AUTHORITY FEES.

WHEREAS, on January 6, 1994, the Hyrum City Council passed and posted an ordinance adopting the "Hyrum City Municipal Code", a recodification of municipal ordinances encompassing the "Revised Ordinances of Hyrum City" and ordinances adopted through July 15, 1993; and

WHEREAS, Title 16 of the Hyrum City Municipal Code is known as the Subdivision Ordinance of Hyrum City and sets forth regulations governing the development of subdivisions within the municipal limits, including authorization to establish fee schedules by resolution; and

WHEREAS, February 9, 2024, Hyrum City Council adopted Ordinance 24-01 amending Title 16 the Subdivision Ordinance of the Hyrum City Municipal Code to further comply with Utah State Code Section 10-9a-6 Subdivision, which is the Municipal Land Use, Development, and Management Act was amended by Senate Bill 174 in 2023 to standardize the administrative subdivision approval process for single family houses, two family houses, and townhouses; and

WHEREAS, Ordinance 24-01 also designates the Administrative Land Use Authority to approve the Final Plat of Subdivisions in Hyrum and such board needs to be established, created, and defined by Ordinance; and

WHEREAS, the Administrative Land Use Authority is comprised of professional individuals/firms and such individuals/firms have a fee schedule for their time; and

WHEREAS, Section 16.16.111 Administrative, Professional, and Inspection Fees of Title 16 the Subdivision Ordinance of the Hyrum City Municipal Code allows for fees to be charged for professional services for review of the subdivision; and

WHEREAS, on July 18, 2019, the Hyrum City Council approved Resolution 19-14 amending Hyrum City's Subdivision and Land Use Submission fees; and

WHEREAS, the City Council, upon the recommendation of the City Administrator, has determined there is a need to amend these

fees authorized under Section 16.16.111 and 16.20.040 of Title 16 of the Hyrum City Municipal Code.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Hyrum City, Cache County, State of Utah, hereby approves the following fees schedule attached hereto as "Exhibit "A".

This resolution shall become effective upon adoption.

ADOPTED AND PASSED by the City Council this 21<sup>st</sup> day of March, 2024.

HYRUM CITY

BY: \_\_\_\_\_  
Stephanie Miller  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Fricke  
City Recorder

# HYRUM CITY SUBDIVISION & LAND USE SUBMISSION FEES

(Resolution 24-10 March 21, 2024)

<u>FEE TYPE</u>	<u>FEE</u>	<u>DUE</u>
<b><u>SUBDIVISION</u></b>		
1. Sketch plan filing fee	\$100 + \$1000 deposit	Upon Submission
2. Preliminary plat filing fee Plus all professional services	\$200 + \$30 per lot At cost + \$2000 deposit	Upon Submission When Billed
a. Preliminary plat review after the second one Submission	\$10 per lot	Upon
3. Final plat filing fee	\$200 + \$40 per lot	Upon Submission
<u>Administrative Land Use Authority Board Fee</u>	<u>\$425.00 per hour + 1,000 deposit</u>	<u>Upon Submission</u>
Plus all professional services	At cost + \$2000 deposit	When Billed
a. Final plat review after the second one	\$20 per lot	Upon Submission
b. Recording fee (Staff time)	\$50	Before Recording
c. Engineer signature if by mail	\$20	Before Mailed
d. County recording fee	At cost	Before Recording
4. Inspection fee and drawing review public improvements (City Engineer, etc)	2 ½ % of estimated cost of	Prior to Construction
<b><u>MINI-SUBDIVISION</u></b> (One time fee)		
1. Mini-Subdivision filing fee	\$200 + \$200 deposit	Upon Submission
a. Recording fee (Staff time)	\$50	Before Recording
b. Engineer signature if by mail	\$20	Before Mailed
c. County recording fee	At cost	Before recording
<b><u>ANNEXATION</u></b> (One time fee)		
1. Annexation petition filing fee	\$500 + \$15 per acre + \$1000 deposit	Upon Submission
2. Legal notices, professional, and other fees will be charged to the requestor	At cost	When Billed
<b><u>VARIANCE OR APPEAL</u></b>		
1. Request for variance or Appeal	\$150 + over 3 hours at \$25 per hour	Upon Submission
<b><u>CONDITIONAL USE</u></b> (One time fee)		
1. Request for conditional use permits	\$50 + \$5 per name	Upon Submission
a. Penalty for omitting names of property owners requiring notification	\$10 per name	When Billed
<b><u>SITE PLAN</u></b> (One time fee)		
1. Site Plan filing fee	\$500 + \$2000 deposit	Upon Submission
Small Site plan (Reoccupy existing building Minimal changes-As determined by Zoning Administrator)	\$200 + \$200 deposit	
2. Any professional fees above the deposit	At cost	When billed
<b><u>REZONE OR LAND USE AMENDMENT</u></b>		
1. Amendment filing fee	\$200 + \$ 500 deposit	Upon Submission
2. Any professional fees above the deposit	At cost	When billed