



MINUTES OF THE HOWEY-IN-THE-HILLS TOWN COUNCIL
BUDGET WORKSHOP SESSION HELD JULY 29, 2021

Mayor MacFarlane called the Town Council Workshop Meeting to order at 9:00 a.m.
Mayor MacFarlane led the Pledge of Allegiance to the Flag.

Members Present:

Martha MacFarlane, Mayor
Ed Conroy, Mayor Pro-Tem
George Lehning, Councilor
Rick Klein, Councilor

Staff Present:

John Brock, Town Clerk
Sean O’Keefe, Town Administer
Tara Hall, Library Director
John Ernest, Public Services Director
James Southall, Public Utilities Supervisor
Rick Thomas, Police Chief
Pat Miller, Chair of Parks & Rec. Board (Zoom)

Members Absent:

Marie V Gallelli, Councilor

New Business

1. Discussion: FY 2021-2022 Budget Workshop Meeting

Town Administrator, Sean O’Keefe, gave an overview of the proposed budget and explained how to interpret the included spreadsheets that were included, detailing the budget packet changes. Mr. O’Keefe gave the presentations on the General Overview, Overall Revenues, Legislative, Town Hall, Impact Fees, and other General Government budgets and explained what was different since the first workshop.

Mayor Pro-Tem Conroy wanted an overall Salary Page that just showed what all Town employees’ salaries were and how they would be changing in the new budget. Mr. O’Keefe confirmed that he would email out a salary page to all Town Councilors after the meeting. Also, Mayor Pro-Tem Conroy stated that he was opposed to changing the landscaping in front of Town Hall.

Kristine Trevett, Special Event Committee Chair, explained the proposed budget increases for the Special Events Committee’s Budget.

Tara Hall, Library Director, presented the budget for the library. Director Hall stated there were no budget changes since the last workshop.

John Ernest, Public Service Director, presented the Public Works Department, Transportation, and Utility Fund’s budgets.

Rick Thomas, Police Chief, presented the Police Retirement Fund, Police Advance Training, Police Department and Code Enforcement’s budgets. Mr. O’Keefe stated that the only change that was made to Chief Thomas’ budget was that the that body cams and tasers cost were moved to Impact Fees.

Mayor MacFarlane stated that there was a state requirement that the town would be implementing that all permitting fees be moved to a new fund (i.e, the Building Fund). Expenses that could be paid under this new fund would be some Code Enforcement expenses, the Permit Clerk salary and expenses, as well as the Building Official’s costs.

Public Comments

Doug Hower, 444 Bellissimo Place - Mr. Hower suggested adding a line item for damage and waste to each department’s budget for contingencies.

ADJOURNMENT

There being no further business to discuss the meeting was adjourned.

The Meeting adjourned at 10:43 a.m. | **Attendees: 14**

Mayor MacFarlane

ATTEST:

John Brock, Town Clerk