



Date: January 11, 2022
To: Mayor and Town Council
From: Thomas Harowski, AICP, Planning Consultant
Re: 2021-22 Capital Improvements Schedule Update

Objective:

Update the capital improvements schedule, Table 20, of the Capital Improvements Element of the Comprehensive Plan to maintain a current CIP and comply with State requirements for the comprehensive plan.

Summary:

Annually the Town is required to update the capital improvements schedule which is Table 20 of the Capital Improvements Element of the Town's comprehensive plan. The capital improvements schedule provides a five-year projection of capital improvements anticipated to be undertaken by the Town. The first year of the five-year plan is reflected in the annual budget and years two through five identify projects the Town would like to undertake.

Each year the Town modifies the schedule to remove project completed during the past year, modify projects include in the schedule as additional data becomes available, add new projects when these are identified, and modify the timing and priorities for projects in the program as appropriate. Once the capital improvements schedule is adopted, the Capital Improvements Element is updated by replacing the existing table 20 with the newly adopted table. A copy of the new capital improvements schedule is sent to the Florida Department of Community Affairs to document compliance with State requirements for the comprehensive plan.

Possible Motions:

The Town Council has the following options:

1. The Town Council motions to approve
OR
2. The Town Council motions to approve with the following conditions
OR
3. Motion to Deny

Fiscal Impact:

The actual amendment does not have a fiscal impact, but the projects contained in the table will require capital expenditure to undertake them. These capital expenditures are determined during the annual budgeting process and include the first year only of the five-year program.

Staff Recommendation:

Approve the amendment of the schedule of capital improvements.