

RESOLUTION 2019-001

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, ADOPTING A CODE OF CORE VALUES FOR CIVILITY AND ETHICS; PROVIDING FOR INITIAL AND ANNUAL REVIEW BY COUNCIL MEMBERS, BOARD MEMBERS AND COMMITTEE MEMBERS AND REQUIRING AN ATTESTATION STATEMENT; PROVIDING FOR REMOVAL OF BOARD AND COMMITTEE MEMBERS; PROVIDING AN EFFECTIVE DATE.

Whereas, the Town Council of the Town of Howey-in-the-Hills finds it necessary and important to adopt a code of core Values for Civility and Ethics for the elected members of the Town Council and appointed members of Town boards and committees.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HOWEY-IN-THE-HILLS, FLORIDA, THAT:

Section 1. Adoption. The Town of Howey-in-the-Hills Code of Core Values for Civility and Ethics (the “Code of Core Values”) is hereby adopted as follows:

It is the policy of the Town of Howey-in-the-Hills to uphold, promote and demand the highest standards of civility and ethics from all of its citizens and officials, whether elected or appointed. Accordingly, members of the Town Council, Boards and Committees should maintain the utmost standards of personal honesty, civility and fairness in carrying out their public duties, avoid any improprieties in their roles as public servants, and never use their Town position or powers for improper personal gain.

Implementation

The Code of Core Values for Civility and Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions. For this reason, the Core Values of Civility and Ethical standards shall be included in the regular orientations for the Town Council, Boards and Committees.

Code of Core Values for Civility and Ethics:

Ethics

I pledge to maintain the highest standards of professional behavior and to comply with the laws, regulations, and policies under which we operate. I shall make no promises or commitments I cannot reasonably expect to fulfill, and I shall maintain appropriate social, ethical, and organizational norms in Town related activities.

Civility

I pledge to help create an atmosphere of respect and civility where individual councilors, department heads, staff, committee and board members, and the

public are free to express their ideas and work to their full potential. I pledge to be open, consistent, truthful, and respectful in all communications, written and verbal, as this is vital for reflective and sound decision making for the Howey-in-the-Hills community.

Respect for the Individual

I respect the diversity of councilors, staff, committee members, and citizens, to provide fair and equitable treatment in all areas, and to encourage personal and professional growth. I shall recognize and value individual contributions to the Howey-in-the-Hills community, as the Town's mission and vision are pursued.

Teamwork

I shall work together with others, with mutual respect, to achieve organizational goals, recognizing that unity of purpose and effort leads to increased productivity and greater accomplishments.

Leadership

I shall lead by example, using appropriate interpersonal skills, and shall strive to maximize citizen and staff involvement to further the vision of Howey-in-the-Hills' quality community.

Creativity and Innovation

I shall strive to stimulate and appreciate new concepts and solutions suggested by all, as Howey-in-the-Hills' creative community is enriched. I shall respond efficiently and effectively to the needs of our citizens as well as to changes in our environment.

Stewardship

I shall strive to make a positive contribution to our Town and to enhance the quality of services throughout the Howey-in-the-Hills community and strive for excellence in every phase of our work. I shall work to attain our goals by optimizing the use of our energy, time and resources and consider the impact of all decisions on resources and to recognize the limitations imposed by our environment.

Section 2. Review by Town Council and Board and Committee Members. Upon taking office, and each year thereafter, the Town Clerk shall provide each Town Council member, Board Member and Committee Member a copy of the Town's Code or Core Values for review.

Section 3. Attestation Statement. Each time a Town Council member, Board Member or Committee Member receives a copy of the Code of Core Values, an attestation statement in the form attached hereto as **Attachment A** shall be signed and delivered to the Town Clerk and kept on file at Town Hall.

Section 4. Removal of Board and Committee Members. In the event that the Mayor or Town Council member becomes aware that an appointed member of a Board or Committee


has violated the Code of Core Values, the Town Clerk shall notify the appointed individual and the Town Council may take action to remove that Board or Committee member at the next Town Council meeting.

Section 5. Conflicts. All resolutions or parts of resolutions in conflict herewith shall be and hereby are repealed.

Section 6. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND RESOLVED this 13th day of May, 2019, by the Town Council of the Town of Howey-in-the-Hills, Florida.

Attest:


Dairian Burke, Town Clerk

Town of Howey-in-the-Hills, Florida

By: Town Council

By: 
Mayor David Nebel

Attachment A
Form of Attestation Statement

Town of Howey-in-the-Hills
Code of Core Values for Civility and Ethics Attestation Statement

I hereby affirm by signing this Attestation Statement that:

- a. I have received a copy of the Town of Howey-in-the-Hill's Code of Core Values for Civility and Ethics (the "Code of Core Values") governing my service on the Town Council or Town Board or Committee;
- b. I have read and understand the Code of Core Values; and
- c. I agree to comply with the Code of Core Values and not engage in any activity in violation of the Code.

I further understand that if I am an appointed member of a Town Board or Committee that my failure to comply with the Code of Core Values may result in (i) my removal from the Board or Committee by the Town Council, or (ii) my removal from a Town Council meeting by majority vote of the other Town Council members.

Signature _____ Date _____

Print
Name _____