



Parks & Recreation Advisory Board Meeting

**January 09, 2025, at 6:00 PM
Howey-in the-Hills Town Hall
101 N. Palm Ave.,
Howey-in-the-Hills, FL 34737**

MINUTES

CALL TO ORDER AND ROLL CALL

Board Chair Joshua Husemann called the Parks and Recreation Board Meeting to order at 06:00 p.m.

BOARD MEMBERS PRESENT:

Joshua Husemann, Board Chair | Mary Arnold, Board Secretary | Staci Mauro, Board Member

BOARD MEMBERS ABSENT: Meredith Bright, Board Member | Teresa Pileggi, Board Member

STAFF PRESENT:

Morgan Cates, Public Services Director | Brianna Pino, Public Services Administrative Assistant

APPROVAL OF MINUTES

1. Consideration and Approval of the December 12th, 2024, Parks & Recreation Advisory Board Meeting Minutes.

Motion made by Board Member Mauro to approve of the 12/12/2024 Parks and Recreation Meeting; seconded by Board Secretary Arnold. Motion approved unanimously by voice vote.

Voting

Yea: Board Chair Husemann, Board Secretary Arnold, Board Member Mauro

Nay: None

OLD BUSINESS

2. Discussion: **Parks Assessment**

Board Member Mauro advised that the cemetery was in good condition.

Board Secretary Arnold reported that the water fountain behind the library was not operational. Public Services Director Morgan Cates explained it had likely been shut off due to cold weather. Board

Secretary Arnold inquired about the addition of plastic tubing to the swing set, to which Mr. Cates confirmed it would be implemented.

Board Chair Husemann reported that Blevin Park's walkway was muddy, palm fronds were near the entrance, and an irrigation pipe was exposed. Additionally, he noted that the lattice fence had fallen over.

Board Chair Husemann reported that Griffin Park was in good condition but noted broken playground equipment.

3. Discussion: Staff Parks Update

Public Services Director Morgan Cates advised that parks were being maintained as usual by the Public Works staff.

4. Discussion: Sara Maude Mason Boardwalk Project Update

Public Services Director Morgan Cates advised that the Sara Maude Mason Boardwalk Project is 99% completed. There were fallen trees that the Tree Contractor would remove.

NEW BUSINESS

5. Consideration and Approval: Annual Selection of Board Officers (Board Chair and Board Secretary)

Board Member Mauro made a motion to keep Board Chair Husemann as Board Chair; seconded by Board Secretary Arnold. Board Member Mauro made a motion to keep Board Secretary Arnold as Board Secretary; seconded by Board Chair Husemann.

Voting

Yea: Board Chair Husemann, Board Secretary Arnold, Board Member Mauro

Nay: None

6. Discussion: Adopt-a-Bump-Out Update

Public Services Director Morgan Cates informed the Board that four bump-outs have been adopted.

7. Discussion: Capital Improvements Plan (CIP)

Public Services Director Morgan Cates briefed the board on the Town Council's discussion of the Capital Improvements Plan.

BOARD COMMENTS

None

PUBLIC COMMENTS

None

ADJOURNMENT

There being no further business to discuss, a motion was made by Board Secretary Arnold to adjourn the meeting; Board Member Mauro seconded the motion. Motion was approved unanimously by voice vote.

The Meeting adjourned at 06:39p.m. | **Attendees: 5**

Board Chair Joshua Husemann

ATTEST:

Brianna Pino, Public Services Administrative Assistant