



Date: June 09, 2025

To: Mayor and Town Council

From: Rick Thomas, Police Chief

Re: Consideration and Approval: **Budget Transfer 119 - PD - Golf Cart Budget Approval**

Objective:

To approve the purchase of two (2) golf carts for the use of the Police Department and the accompanying Budget Transfer.

Summary:

The Howey-in-the-Hills Police Department (HHPD) is seeking Town Council approval to purchase two golf carts for use during Town events and functions. These carts are intended to enhance public safety and emergency responsiveness in settings where traditional vehicles are impractical. The first cart will be designated for medical support during events, addressing a current deficiency in first aid capabilities, particularly in areas that may be inaccessible to larger emergency vehicles. It will be equipped with a comprehensive medical kit to allow for basic triage and rapid response.

The second cart will serve logistical and support purposes, including the transportation of personnel, equipment, or injured individuals when necessary. This initiative is informed by recent event management training undertaken by Chief Rick Thomas and is aligned with best practices for event safety and mobility.

The total estimated cost for the acquisition of the two golf carts is \$10,000, as per the attached invoice from Village Buggy Rentals LLC. The Police Department recommends that the purchase be funded through available Impact Fee revenues, consistent with the intended use for public safety and infrastructure enhancement.

Budget Transfer Changes:

Transfer \$10,000 within the Police Impact Fee Fund (142), Law Enforcement Account (521) from Object Code – Other Non Operating Uses (950) to Capital Outlay Vehicle – (650).

Possible Motions:

The Town Council has the following options:

1. Motions to approve the Police Department purchase of two golf carts and approve Budget Transfer #119
OR
2. Motion to deny the Police Department purchase of two golf carts and to deny Budget Transfer #119.

Fiscal Impact:

The purchase of the two golf carts will cost \$10,000 the Town and will be paid out of Police Impact Fee Fund (142), Law Enforcement Account (521), Capital Expenditure – Vehicles Object (950).

Staff Recommendation:

Staff recommends that the Town Council approve the purchase of two golf carts for the Howey-in-the-Hills Police Department in the amount of \$10,000, utilizing available Police Impact Fee funds. The acquisition supports the Department's operational readiness and event safety capabilities by providing an effective means of emergency access and mobility during community events.

This investment will improve the Town's preparedness for medical incidents in areas with restricted vehicle access and will enhance the overall efficiency and responsiveness of law enforcement personnel. Staff further recommends that Council authorize the Town Manager to execute the necessary procurement actions in coordination with the Police Chief.