



Date: November 12, 2024

To: Mayor and Town Council

From: Sean O’Keefe, Town Manager

Re: Consideration and Approval: **Strategic Planning Workshop Date Selection**

Objective:

To select a suitable date for the upcoming Strategic Planning Workshop, allowing Town Council and staff to collaboratively define and prioritize future goals.

Summary:

The Town Council is considering scheduling a Strategic Planning Workshop, which will provide an opportunity to discuss priorities, initiatives, and resource allocations for the coming year. The workshop will bring together Council members and staff to:

1. **Review Current Goals:** Assess the progress and relevance of ongoing projects and initiatives.
2. **Identify New Priorities:** Set new goals and objectives that reflect the community's evolving needs.
3. **Allocate Resources Effectively:** Discuss the distribution of resources across departments to support identified priorities.
4. **Facilitate Open Dialogue:** Foster collaborative discussions that align Council vision with actionable plans.

The selection of a convenient date for all key participants is essential to maximize engagement and productivity.

Recommended Motions:

The Town Council has the following options:

1. **Motion to Propose Date(s) for the Strategic Planning Workshop:** Council can proceed by approving one or more dates identified as viable options.

OR

2. Motion to Deny

Fiscal Impact:

There is no fiscal impact.

Staff Recommendation:

Staff recommends that the Town Council proceed with selecting dates for the Strategic Planning Workshop, allowing adequate preparation for an effective and productive planning session.