



---

**Date:** April 14, 2025  
**To:** Mayor and Town Council  
**From:** Sean O’Keefe, Town Manager  
**Re:** Consideration and Approval: (First Reading) **Ordinance 2025-001 - CIP Amendment**

**Objective:**

To obtain Town Council approval on the first reading of Ordinance 2025-001, amending the Capital Improvements Element of the Town’s Comprehensive Plan to reflect the updated Five-Year Schedule of Capital Improvements for Fiscal Years 2024-2025 through 2029-2030, as required by Florida Statutes.

**Summary:**

Ordinance 2025-001 proposes an amendment to the Capital Improvements Element (CIE) in Chapter 8 of the Town’s Comprehensive Plan. This annual update, as required by Section 163.3177(3) of the Florida Statutes, ensures that the Town’s capital improvement planning is in compliance with state mandates for growth management and infrastructure planning.

The updated Five-Year Schedule of Capital Improvements (Schedule) includes projected expenditures for critical municipal infrastructure projects spanning fiscal years 2024-2025 through 2029-2030. These projects address needs in public safety, transportation, utilities, and parks and recreation, ensuring that the Town maintains concurrency with adopted Level of Service (LOS) standards.

The updated Schedule (Attachment A to Ordinance 2025-001) was reviewed and recommended by the Planning and Zoning Board and is consistent with the policies of the Comprehensive Plan.

Differences requested from the last council discussion on the topic have been included: restoration of projects, including Water Tower Repair and Painting and Wastewater Treatment Plant Acquisition; addition of new council requested projects, including Water Treatment Plant #1 and Community Center; merging and combination of projects, including Municipal Complex and Venezia & Talichet Second Accesses; a recently added project due to necessity is the Boat Ramp Dock Replacement.

**Fiscal Impact:**

The fiscal impact associated with this proposal is reflected in the Town’s Capital Improvement Plan and is consistent with the adopted budget projections for each fiscal year within the Schedule. This update ensures the continued eligibility for state and federal funding and grants tied to infrastructure investment.

**Staff Recommendation:**

Staff recommends approval of the first reading of Ordinance 2025-001.