



Town of Howey-in-the-Hills
Schedule of Fees and Charges

The Office of the Town Clerk is authorized to charge a fee for each of the types of fees set forth in this document.

No action, including processing or review, shall be taken by any Town Staff or Town Consultants on any petition, appeal, or application, until all applicable fees and expenses including those provided for in this document have been paid in full.

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TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Administrative

Canvassing and soliciting

Town of Howey-in-the-Hills Ordinances Chapter 71

Certificate of registration application fee..... 20.00

Coin-Operated Devices

Town of Howey-in-the-Hills Ordinances Chapter 75

License fee 25.00

Collection of unpaid fees

Town of Howey-in-the-Hills Ordinances Chapter 171

Fee 35.00

Finance department fees

Printed copy of annual budget document 20.00

Printed copy of AFR..... 15.00

Garage sale permit

Town of Howey-in-the-Hills Ordinances Chapter 30

No fee 0.00

Lien recording fees

Town of Howey-in-the-Hills Ordinances Chapter 8

Fee for first page..... 75.00

Each page thereafter 8.50

Lien and foreclosure research fees

Town of Howey-in-the-Hills Ordinances Chapter 8

Regular 50.00

Expedited – 24-hour turn-around..... 80.00

Notarization fees

No charge to Town of Howey-in-the-Hills Residents – By appointment only

Non-Residents only for Town Business – By appointment only

Public Records Request fees

..... Defined by Florida Statute

Returned check charge *

Town of Howey-in-the-Hills Ordinances Chapter 1

Check amount \$0.01 to \$50.00..... 25.00

Check amount \$51.00 to \$300.00..... 30.00

Check amount greater than \$300.00 40.00 or 5% of check amount, whichever is greater

TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Sign permit

Town of Howey-in-the-Hills Land Development Code Chapter 5

..... .. 25.00

* If payment is not received within 30 days, the Town may file a civil action against the check writer for three times the amount of the check, but in no case less than \$50.00, in addition to the payment of the check plus any court costs, reasonable attorney fees, and any bank fees incurred by the Town in taking the action.

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TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Taylor Memorial Cemetery

Town of Howey-in-the-Hills Ordinances Chapter 73

Grave opening permit

Fee..... 35.00

Monument permit

No Fee 35.00

Cost per plot

Standard (5' x 10')..... 750.00

Large (5' x 12.5')..... 900.00

Mausoleum

None available

TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Park and Recreation

Town of Howey-in-the-Hills Ordinances Chapter 58

Griffin Park boat ramp

Annual boat ramp permit	35.00
Lost boat ramp key or sticker replacement.....	5.00
For each additional vessel owned by permit holder	5.00

Griffin Park gazebo

Gazebo rental deposit (refundable if clean upon departure).....	50.00
Gazebo rental	50.00

Blevin's Patriot Park

Park rental deposit (refundable if clean upon departure).....	50.00
Park rental	50.00

Special Events

.....	50.00
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Grove Square

Monthly Rental for Food Truck/Trailer space (exclusive of utilities).....	200.00
Daily Rental for Food Truck/Trailer (inclusive of utilities)	50.00
10x10 space daily rental (no utilities available).....	10.00

TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Public Services

Water User Charges

Town of Howey-in-the-Hills Ordinances Chapter 171

Non-resident service charge is 1.25 times the established amount

Connection fee

New Residential, Builder or Commercial (not less than cost)	450.00
Existing Residential, Builder or Commercial	30.00

Connection fee and deposit

Residential owner deposit	150.00
Residential tenant deposit.....	250.00
Builder deposit.....	150.00
Commercial deposit.....	250.00

Delinquent reconnection (Res. 2005-22)

During Public Services (business hours Mon-Fri 7a.m. – 3 p.m.)	50.00
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Penalty for late utility bill payment

.....	10% of bill
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Water turn-off or turn-on (Res. 2010-012)

Scheduled (business hours Mon-Fri 7a.m. – 3 p.m.)	30.00
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Water availability (meter at address)

.....	14.23
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Water plant improvement (each meter)

.....	10.00
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Unpaid fee collection charges (Res. 2012-043)

.....	35.00
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Town Water Rates

Water availability (meter in ground and locked)

Monthly Base Rate.....	14.23
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Potable

Monthly Base Rate 0-5,000 gallons	28.30
Rate per 1,000 gallons 5,001-9,000	2.27
Rate per 1,000 gallons 9,001-14,000	2.48
Rate per 1,000 gallons 14,001-20,000	2.69
Rate per 1,000 gallons 20,001-30,000	3.79
Rate per 1,000 gallons 30,001-60,000	10.94
Rate per 1,000 gallons 60,001 and over	14.31

TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Residential irrigation

Monthly Bases Rate 0-5,000 gallons	28.30
Rate per 1,000 gallons 5,001-30,000	2.27
Rate per 1,000 gallons, 30,001-60,000	2.48
Rate per 60,001 gallons and above.....	3.79

Residential irrigation 2-month new landscape with irrigation meters

Monthly Bases Rate 0-5,000 gallons	28.30
Rate per 1,000 gallons 5,001 and above.....	2.27

Commercial and homeowner associate irrigation rates

Monthly Base Charge per Connection	28.30
Rate per 1,000 gallons 0–30,000	2.27
Rate per 1,000 gallons 30,001 and over	2.48

Utility Meter Fees and Hydrant Meter Water Deposit

Meter tampering fee

Per meter (fee plus costs of all labor and materials for damages incurred)	100.00
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Meter installation fee

(minimum fee for standard installations, fee plus time and material for nonstandard installation and materials)

Up to 1 inch meter standard installation.....	1000.00
1 1/2 inch meter standard installation	1,300.00
2 inch meter standard installation.....	1,600.00
3 inch meter standard installation.....	5,800.00
4 inch meter standard installation.....	8,500.00

Short Side Tap and Service line installation	\$2,000.00
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Long Side Tap, Bore and Service Line Installation	\$4,000.00
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2 inch hydrant meter and backflow preventer rental	1,800.00
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The 2 inch hydrant meter and back-flow preventer is used on a temporary basis, usually for construction site. The rental fee and deposit is a minimum of \$1,800.00 with 50 percent being refundable upon return of the nondamaged and fully functional meter and back-flow preventer. A 50 percent nonrefundable fee covers the cost of installation and maintenance of the meter and back-flow preventer.

2 inch hydrant meter deposit	500.00
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They 2 inch hydrant meter water deposit is required, refundable after full payment of all water bills and the account balance of \$0.00.

Sewer user charges

Residential wastewater processing per ERU to CDD	24.00
Residential wastewater town collection infrastructure	22.00

TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Sanitation charges (solid waste)

Residential (collected annually, non-ad valorem on property tax bill)	387.84
Direct Residential-monthly	32.32
Commercial-monthly using residential cart.....	32.32

Any commercial collection requiring mechanical containerized service shall be contracted for on an individual basis with the town's franchised collector. Any commercial collection requiring and receiving mechanical containerized service shall not be required to pay a monthly fee to the town.

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TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Planning

Zoning and development application fees

- a) Establishment of administrative procedures. The following administrative procedures shall be utilized when collecting and processing all zoning and development review fees and deposits paid to the Town of Howey-in-the-Hills:
1. Minimum fees. A minimum fee shall be collected from each applicant by the Town Clerk at the time of filing each application for zoning permit issuance, site plan approval, subdivision plat approval, conditional use, variance, special exception, rezoning, planned unit development approval, amendment to the land development regulations, annexation, or comprehensive plan amendment or upon filing an appeal. No application shall be accepted until the fee is paid in full.
 2. Processing fees. In addition to the minimum fee collected at the time of application, the applicant shall be billed monthly for all amounts expended by the town in processing the application or appeal which exceed the minimum fee, including, but not limited to, amounts expended for staff time, engineering fees, attorney's fees, publication costs, copy charges, and telephone charges. Failure by the applicant to pay these excess charges within ten days of billing shall result in all work ceasing on the application until such time as the bill is paid. Failure of the applicant to pay these excess charges within 30 days of billing shall cause the application to be void, and a new application and minimum fee must be submitted prior to any further town action.
- b) Establishment of minimum fees: The following minimum fees are established for the services indicated:

Annexation

Administration Fee 500.00

Administrative appeals

Fee plus legal ad and notifications 400.00

Comprehensive Plan Amendments

Comprehensive plan text amendments

Review deposit..... 2,000.00

Fee..... 1,000.00

Comprehensive plan future land use map amendment

Review deposit..... 2,000.00

10 acres or less 500.00

More than 10 acres..... 1,000.

Concurrency letter and certificate

Letter Nonbinding..... 100.00

Certificate..... 250.00

Conditional use/special exception

Fee..... 500.00

Developer's agreement

Review Deposit 2,000.00

Fee..... 500.00

TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Infrastructure and Sitework

Infrastructure inspections for new developments

Minimum of 2 percent – Maximum of 3 percent of the construction costs for site improvements for site improvements due prior to construction.

Land clearing permit

Fee..... 1.5% of the total valuation

Lot grading inspection – per lot

Fee..... 150.00

Lot Split or Consolidation Fee 500.00

Planned Unit Development

Zoning to PUD/Conceptual Development Plan/Developer's Agreement

Review Deposit 2,000.00

Fee..... 1,000.00

PUD preliminary plan (entire PUD or phase)

Review Deposit 2,000.00

Fee..... 1,000.00

PUD final construction plan (entire PUD or phase)

Review Deposit 2,000.00

Fee..... 500.00

PUD plat (entire PUD or phase submitted)

Review Deposit 2,000.00

Fee..... 250.00

Major amendment to PUD

Review Deposit 2,000.00

Fee..... 1,000.00

Minor amendment to PUD

Fee..... 500.00

Preapplication conference

Fee..... 400.00

Preconstruction meeting

Fee..... 600.00

Rezoning

Fee for individual lot rezoning 700.00

Site Plans

Minor site plans

Review Deposit 2,000.00

Fee..... 500.00

Nonresidential site plans

Review Deposit 2,000.00

Preliminary Fee less than 10,000 sq. ft 500.00

Final Fee less than 10,000 sq. ft 500.00

Preliminary Fee 10,000 sq. ft. or more 1,000.00

TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Final Fee 10,000 sq. ft. or more	1,000.00
Residential site plans	
Review Deposit	2,000.00
Preliminary Fee up to 6 units	500.00
Final Fee up to 6 units	500.00
Preliminary Fee more than 6 units	1,000.00
Final Fee more than 6 units	1,000.00
Subdivision Plans	
Minor subdivision plans	
Review Deposit	2,000.00
Fee.....	500.00
Nonresidential subdivision plans	
Review Deposit	2,000.00
Preliminary Fee 4 lots or less	500.00
Final Fee 4 lots or less	500.00
Plat Fee 4 lots or less	250.00
Preliminary Fee more than 4 lots	1,000.00
Final Fee more than 4 lots	500.00
Plat Fee more than 4 lots.....	250.00
Residential subdivision plans	
Review Deposit	2,000.00
Preliminary Fee up to 20 lots	1,000.00
Final Fee up to 20 lots.....	500.00
Plat Fee up to 20 lots	250.00
Preliminary Fee 21-99 lots	1,500.00
Final Fee 21-99 lots.....	1,000.00
Plat Fee 21-99 lots	250.00
Preliminary Fee 100 or more lots	2,000.00
Final Fee 100 or more lots	1,000.00
Plat Fee 100 or more lots.....	250.00
Time extension requests on development approvals	
.....	450.00
Vacation (street)	
Fee.....	400.00
Variance	
Review Deposit	1,000.00
Fee.....	400.00

TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Building Permit

Administrative fees

Work started prior to permit issuance	Double the permit fee (per Florida Building Code)
Failure to call for inspection	
Fee.....	50.00
Re-inspection fee	
Fee.....	75.00
Zoning fee	
Fee.....	75.00
General	
Building permit technology fee	
Minimum fee plus.....	7.50
	15% of permit fee
Building permit administration fee	
Minimum fee plus.....	7.50
	15% of permit fee

Impact fees

Park & Recreation Impact Fee	
Fee per sq. ft.	0.46
Police Protection Impact Fee	
Residential Fee per sq. ft.	0.49
Non-residential Fee per sq. ft.	1.13
Water Impact Fee	
Fee	3,150.82

Commercial building

New structure	
Minimum fee plus.....	75.00
Per thousand total valuation	9.00
Addition	
Minimum fee plus.....	75.00
Per thousand total valuation	9.00
Remodel	
Minimum fee plus.....	75.00
Per thousand total valuation	9.00
Accessory structure	
Minimum fee plus.....	75.00
Per thousand total valuation	9.00
Plan Review	
Minimum fee plus.....	50.00
50% of the total building permit fees	

TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Plan Re-review	
Minimum fee plus.....	100.00
Per thousand total valuation	1.25
Landscaping and water conservation inspection	
Commercial	300.00
Electrical permit	
Minimum fee plus.....	75.00
Per thousand total valuation	0.90
Gas permit	
Minimum fee plus.....	75.00
Per thousand total valuation	0.90
HVAC permit	
Minimum fee plus.....	75.00
Per thousand total valuation	0.90
Plumbing permit	
Minimum fee plus.....	75.00
Per thousand total valuation	0.90
Irrigation permit	
Up to First acre plus	75.00
Per thousand total valuation	0.90
Change in occupancy or use	
Without alteration	150.00
Residential building	
New structure	
Minimum fee plus.....	75.00
Per thousand total valuation	6.00
Addition	
Minimum fee plus.....	75.00
Per thousand total valuation	7.50
Remodel	
Minimum fee plus.....	75.00
Per thousand total valuation	7.50
Accessory structure	
Minimum fee plus.....	75.00
Per thousand total valuation	7.50
Plan Review	
Minimum fee plus.....	50.00
50% of the total building permit fees	
Plan Re-review	
Minimum fee plus.....	100.00
Per thousand total valuation	1.25
Electrical permit	
Minimum fee plus.....	75.00
Per thousand total valuation	0.90

TOWN OF HOWEY-IN-THE-HILLS FEE SCHEDULE

Gas permit	
Minimum fee plus.....	75.00
Per thousand total valuation	0.90
HVAC permit	
Minimum fee plus.....	75.00
Per thousand total valuation	0.90
Plumbing permit	
Minimum fee plus.....	75.00
Per thousand total valuation	0.90
Irrigation permit	
Up to First acre plus.....	75.00
Per thousand total valuation	0.90
Landscaping and water conservation inspection	
Residential	150.00
Change in occupancy or use	
Without alterations.....	150.00
Fire Safety	
Fire safety review and inspection	
Minimum fee plus.....	75.00
Per thousand total valuation	5.00
Fire Development Review	
Up to one acre	250.00
Over one acre.....	500.00
Fire System Permit	
Minimum fee plus.....	75.00
Per thousand total valuation	9.00
Fire System Plan Review	
Minimum fee plus.....	75.00
.....	50% of the fire system permit
Floodplain Administration	
Flood Screen	
Fee.....	30.00 Each
Flood Permit	
Fee.....	250.00
FEMA MT-1	
Single Lot.....	180.00
Multiple lots.....	250.00
Up to 100 acres	1600.00
Over 100 acres	2000.00
Flood zone determination letter	
Each.....	250.00

Value of construction for permits will be determined by the most recent publishing of the International Code Council (ICC), Building Valuation Data, to estimate per square foot value including the regional modifier, of all areas under roof according to the type of construction and use.