



**Date:** October 14<sup>th</sup>, 2024  
**To:** Mayor and Town Council  
**From:** Morgan Cates, Public Services Director  
**Re:** Discussion: **Deaccession of Town Inventory**

**Objective:**

To dispose of items that are no longer useful in providing services to the Town, while allowing the items to provide some revenue to the Town.

**Summary:**

The Town has received an offer from Fields Equipment Company, Inc., to trade-in Town-owned items that are no longer needed. The deaccessioning or disposal of items requires Council approval, regardless of the value threshold.

Three (3) pieces of Public Works Department equipment have been determined by staff to be suitable for decommissioning. These pieces of equipment are:

**John Deere 60” Zero Turn Mower** – Model: Z960R – 60”; Serial Number \*\*\*\*\*0192

**John Deere – Gator Utility Vehicle** – Model: HPX Gator; Serial Number \*\*\*\*\*0082

**EXMark – 60” Zero Turn Mower** – Model: LZE751GKA60RA1; Serial Number \*\*\*\*\*4884

**Recommended Motions:**

*The Town Council has the following options:*

1. The Town Council motions to allow staff to deaccession the items.

OR

3. Motion to Deny

**Fiscal Impact:**

Fiscal impact would be approximately \$4,000.00 in store credit for equipment to include: chainsaws, pole saws, weed eaters, blowers.

**Staff Recommendation:**

Staff recommends the deaccessioning through trade-in of the three pieces of equipment.