



Public Works

December 2023 – Monthly Report

Activity	Location/ Address	Notes
Road Maintenance / Potholes	Throughout Town	PW Staff filled in drop off at intersections and along road edges throughout Town. PW staff has also Patched potholes throughout Town.
Stormwater/Drainage	Lakeshore Blvd.	PW staff started the yearly stormwater inlet/outfall cleaning along Lakeshore Blvd.
Building Maintenance	Town Hall	Repaired rear Council Chamber door in Town Hall. Replaced deadbolt lock on the front door and re-keyed the front and rear doors at Town Hall
Grounds Maintenance	Library Town Hall	PW Staff installed Christmas lights around the Library. PW Staff installed Christmas lights around the Town Hall.
	Sara Maude Nature Trail	PW Staff added mulch along the Nature Trail.
Tree Trimming/Tree Removal/Stump Removal		PW Staff trimmed trees at N. Citrus Ave, Orchid Way & N. Temple intersection, Cemetery, Griffin Park, S. Lakeshore Boulevard bump-outs, and Sara Maude entrance.
Mowing/Weed Eating	Main Water Plant Well # 3 Lakeshore Blvd Cemetery Blevins Park Little Lake Harris Shoreline	Monthly Maintenance mowing, weed eating and edging. Monthly Mowing of Town Right of Way 9 Acre – Town Owned Parcel Weed Eating Little Lake Harris Shoreline
Boardwalk Repairs	Sara Maude Mason Nature Preserve	Sara Maude Boardwalk still closed due to storm damage (see update below)
Pre-Grade Inspections Landscape/Irrigation Inspections Sidewalk Inspections	Talichet	0 – Pre-Grade Inspection - SFR 0 – Final Lot Grading Inspection - SFR 0 – Final Landscape Inspection - SFR 0 – Sidewalk Inspection – SFR
	Talichet 2	1 – Pre-Grade Inspection – SFR 4 – Final Lot Grading Inspection 4 – Final Landscape Inspection 4 – Sidewalk Inspection
	Venezia Townhomes	6 – Pre-Grade Inspections – Town Home 6 – Final Lot Grading Inspection – Town Home 6 – Final Landscape Inspection – Town Home 6 – Sidewalk Inspection – Town Home
	In Field Lots	0 – Final Lot Grading Inspection

Lot Grading Plan Reviews Landscape/Irrigation Plan Reviews	Talichet Phase 2 Venezia Town Homes	0 – Lot Grading Plan/Landscape/Irrigation Reviews 0 – Lot Grading Plan Reviews
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Additional Notes/Updates:

- **Sara Maude Mason Nature Preserve nature trail is open to the public:**
 - The boardwalk will stay closed. (Unsafe for pedestrian traffic)
 - Town Staff is working with FEMA Funding of reimbursement on the cost for repairs to the boardwalk.
 - The Public Works Director has completed the RFP for the Reconstruction of the Sara Maude Mason Boardwalk and submitted it to the Town Manager for review.

- **Pine Park Update:**
 - The Town engineer is designing a plan for Pine Park, Public Works is working with FDOT on a driveway permit for Pine Park.
 - The Town engineer has designed a concept plan of Pine Park with amenities that include a driveway, parking area with handicap spaces, pickle ball courts, restrooms, pavilions, playgrounds, bike trail and trails connecting to Venezia HOA property for Venezia resident access.

- **LCWA Stormwater Grant Update:**
 - The Public Works is working with SJRWMD for any permitting required for the project.
 - The Public Works Director is in contact with LCWA for all grant reports and requirements.
 - The Town Engineer is having the Project Site surveyed to determine the high-water line, wetland delineation, and designing a project plan to submit to SJRWMD for permitting.

- **FDEM Lift Station #1 and Lift Station #2 Bypass Pump Grant Update:**
 - The Public Works Director is working with FDEM on both grant applications during the grant review process.
 - The Public Works Director is in contact with FDEM staff to provide additional documents and information needed during the review process.