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Section 9.03.00 of the Town of Howey-in-the-Hills' Land Development Code is amended as follows by the addition of the underlined language and the deletion of the struck-through language, as follows:

## **9.03.00 DEVELOPMENT REVIEW COMMITTEE**

### **9.03.01 Establishment**

There is hereby created and established a Development Review Committee (DRC) for the purpose of receiving, reviewing, and rendering recommendations on applications subject to administrative review and decision as set forth in Chapter 4.

### **9.03.02 Membership**

Membership of the DRC shall include, but is not limited to, the following:

- A. Town Planner
- B. Town Engineer
- C. Town Traffic Engineer
- D. Public Works Director
- E. Police Chief
- F. Town Manager
- G. Town Clerk

### **9.03.03 Roles and Responsibilities**

- A. The DRC shall review applications and provide recommendations to the Planning & Zoning Board, the Board of Adjustment and the Town Council for annexations, zonings and rezonings, amendments to this LDC, Comprehensive Plan amendments, subdivision plans, subdivision plats, site plans, variances, conditional uses, and amendments to previously issued local development orders.
- B. The DRC shall perform such other duties as may be assigned by the Town Council or Mayor.

### **9.03.04 Rules of Procedure**

- A. The ~~Town Manager~~ Town Planner shall chair meetings of the DRC.
- B. The DRC shall meet as necessary.
- C. The DRC may establish such additional rules of procedure as needed to carry out its roles and responsibilities.
- D. The DRC shall be open to the public and allow public comment on each item that comes before the DRC.

**Section 3. Severability.** The provisions of this ordinance are declared to be severable and if any section, sentence, clause or phrase of this ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses or phrases of this ordinance, but they shall remain in effect, it being the legislative intent that this ordinance shall stand notwithstanding the invalidity of any part.

**Section 4. Codification.** Only the provisions in Section 2 shall be codified in the Land Development Code.

**Section 5. Effective Date.** This ordinance takes effect upon its enactment.

**ORDAINED AND ENACTED this 22<sup>nd</sup> day of May, 2023,** by the Town Council of the Town of Howey-in-the-Hills, Florida.

**Town of Howey-in-the-Hills, Florida**  
By its Town Council

By: \_\_\_\_\_  
Hon. Martha MacFarlane, Mayor

**ATTEST:**

**APPROVED AS TO FORM AND LEGALITY**  
(for the use and reliance of the Town only)

\_\_\_\_\_  
John Brock, Town Clerk

\_\_\_\_\_  
Thomas J. Wilkes, Town Attorney

Planning and Zoning Meeting held April 27, 2023  
First Reading held May 8, 2023  
Second Reading, Public Hearing and Adoption held May 22, 2023  
Advertised May 12, 2023