



Lake-Sumter MPO Governing Board Agenda

Date | Time: December 11, 2024 | 2 PM

Lake~Sumter MPO - December 2024 MPO Governing Board Meeting

Please register for Lake~Sumter MPO - December 2024 MPO Governing Board Meeting on Dec 11, 2024, 2:00 PM EST at:

<https://attendee.gotowebinar.com/register/31141904247596629>

After registering, you will receive a confirmation email containing information about joining the webinar.

2 p.m. Call to Order by the Chair

- A. Invocation / Pledge of Allegiance
- B. Proper Noticing
- C. Roll Call – Determination of Quorum
- D. Chair’s Announcements
- E. Proposed revisions to today’s Agenda

I. OPPORTUNITY FOR PUBLIC COMMENT *(on agenda or general comments)*

At this point in the meeting the Board will hear questions, comments, and concerns from the citizens. If the issue raised is not on today’s agenda, action will not be taken by the Board at this meeting. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Governing Board agenda. Public comment shall be limited to three minutes per person.

II. ACTION ITEMS

- A. Consideration to approve, **October 23, 2024, MPO Governing Board Meeting Minutes**
- B. Approval of the 2025 MPO Governing Board and Executive Committee meeting calendar. Staff recommends five regular meetings for the MPO Governing Board and two for the Executive Committee for 2025 and saving dates for two additional meetings for the 2050 Long Range Transportation Plan. If desired, the Executive Committee can identify one or additional meetings for a strategic planning session or workshop.
 - **February 26, 2025, Governing Board @ 2:00 PM**
 - **April 23, 2025, Executive Committee @ 1:00 PM & Governing Board @ 2:00 PM**
 - **May 28, 2025, Governing Board (2050 LRTP Meeting -Tentative)**
 - **June 18, 2025, Governing Board @ 2:00 PM**
 - **August 27, 2025, Governing Board 2050 LRTP Meeting – Tentative)**
 - **October 22, 2025, Executive Committee @ 1:00 PM & Governing Board @ 2:00 PM**
 - **December 3, 2025, Governing Board @ 2:00 PM**

Motion to Approve the 2025 MPO Board and Executive Committee Meeting Calendar

C. Review and Approval of the proposed 2025 MPO Officers and Appointments as follows:

- **Chair Sean Parks, Lake County BOCC, CFMPOA, MPOAC (6,7)**
 - **Chair Elect Sandy Gamble, City of Tavares, CFMPOA, MPOAC Alternative (1,7)**
 - **1st Vice Chair Don Wiley, Sumter County BOCC, CFMPOA, MPOAC Alternative (7)**
 - **2nd Vice Chair, City of Clermont, CFMPOA Alternate (1) (City Appointment December 10, 2024)**
 - **Past Chair Cal Rolfson, City of Mount Dora, CFMPOA Alternate**
 - **Lake County At-Large Representative, Mayor Mitchell Mack, City of Astatula (2)**
 - **Sumter County At-Large Municipal Representative, City of Bushnell (3) City Appointment January 6, 2025**
 - **Lake County Transportation Disadvantaged Coordinating Board Chair, Commissioner Leslie Campione, Lake County BOCC (4)**
 - **Sumter County Transportation Disadvantaged Coordinating Board Chair, Commissioner Jeff Bogus, Sumter County BOCC. (5)**
1. *To provide balanced representation on the Executive Committee among counties and municipalities, the MPO Governing Board, at the time of the election of officers, shall attempt to fill, if feasible, officer positions by rotating between municipal and county representatives as officers are advanced, when feasible, to the next level of elected office*
 2. *The At-Large Representative for Lake County holds the voting privilege rotating annually among: Astatula, Fruitland Park, Howey-in-the-Hills, Mascotte, Minneola, Montverde and Umatilla.*
 3. *The At-Large Representative for Sumter County holds the voting privilege and rotates pursuant to the Interlocal Agreement entered by and between the cities of Bushnell, Center Hill, Coleman, Webster, and Wildwood. The City of Bushnell will appoint their MPO representative in January 2025.*
 4. *At the time of election of officers, a member of the MPO Governing Board, voting or non-voting, shall be elected as Chair of the Lake County Transportation Disadvantaged Coordinating Board*
 5. *At the time of election of officers, a member of the MPO Governing Board, voting or non-voting, shall be elected as Chair of the Sumter County Transportation Disadvantaged Coordinating Board*
 6. *The Chair, Chair-Elect, 1st Vice Chair, 2nd Vice Chair, and immediate Past Chair and one voting member elected by the MPO Governing Board shall be appointed to serve as the three primary and three alternate appointments to the Central Florida MPO Alliance. The Executive Committee shall designate which of the positions shall serve in a primary capacity and which shall serve in an alternate capacity.*

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7. *Metropolitan Planning Organization Advisory Council (MPOAC). The Chair shall automatically serve as the primary appointment to the Florida MPO Advisory Council. The Chair-Elect and 1st Vice Chair shall automatically serve as alternates.*

Motion to Approve the 2025 MPO Slate of Officers

D. FY 2025-2029 Transportation Improvement Program (TIP) Amendment #3

Florida Department of Transportation (FDOT) requests Lake-Sumter MPO amend the FY 2025 - 2029 TIP as described below.

Projects #452508-1,#452508-2,#454487-1 and #454487-2 are new transit projects added to the TIP under the Federal Transit Authority (FTA) 5310 program.

Project #430132-4 will add lanes and reconstruct US 301 from CR 525E to West of CR 468. As the project is refined, a separate segment which includes design-build/construction phases has been added. A formal amendment to the TIP is required to obtain authorization of the federal funds for these projects.

Recommendation of Approval of Resolution 2024-11 Amending the 2025-2029 TIP. This Amendment Includes new funding listed below:

- a) #452508-1 5310 Operating Non-Urban Funds for Building Blocks Ministers, FY 2025(\$14,670)
- b) #452508-2 5310 Operating Non-Urban Funds for Building Blocks Ministers, FY 2025 (\$21,644)
- c) #454487-1 5310 Operating Small Urban Funds for Lake County Transit, FY 2025 (\$621,397)
- d) #454487-2 5310 Operating Small Urban Funds for Lake County Transit, FY 2025 (\$400,000)
- e) #430132-4 US 301, CR 525E to West of CR 468, DSB, FY 2025, (\$42,455,954)

FDOT TIP Amendment Request Letters

Motion to Approve Resolution 2024-11 Amending the 2025-2029 TIP. Roll Call vote required.

E. MPO Executive Director Annual Evaluation:

The Employment Agreement between the MPO and Michael F. Woods requires an annual evaluation to be completed by October of each year. The Employment Agreement's term continues until either party terminates the Agreement. Mr. Woods has been in the MPO Executive Director position since September 30, 2018. The MPO Attorneys' Office has obtained written performance evaluation forms from the Chair and MPO Executive Committee members. Summaries were provided for discussion at the October 23, 2024, Executive Committee Meeting.

MPO Attorney Rachel Bartolowits will lead the discussion of the evaluation and employment agreement with the Board.

Motion to approve the recommended salary merit increase.

III. DISCUSSION ITEMS:

- A. MPO Calendar of plans and projects for 2025. MPO staff and consultant project managers will provide an overview of the MPO planning projects for 2025. These planning projects include:

1. 2050 Long Range Transportation Plan (LRTP)
 2. 2025 Transportation Improvement Program (TIP)
 3. 2025 List of Priority Projects (LOPP)
 4. SR 50 Clermont Multimodal Operational Improvement Study
 5. Safe Streets and Roads Grant Award- Vision Zero Safety Action Plan
- B. FDOT Tentative Work Program (TWP) – Each year, FDOT develops the Five-Year Work Program (WP), an ongoing process to allocated funds for priority transportation projects for the next five years.

The Work Program is based on the best available forecasts of project costs and funding, ensuring that the Department has the financial capacity to implement planned projects. This robust process is essential to stabilize the work program and help maintain Florida’s transportation system for our residents, businesses, and visitors.

Guidance for how funds flow through the Work Program is provided through the Florida Transportation Plan (FTP), the statewide plan that guides Florida’s transportation future.

Interactive Statewide Work Program Map – Use the Work Program Map to view projects being considered for the Five-Year Work Program. Project types include all modes of transportation: roadway, bicycle, pedestrian, freight, trails, transit, aviation, seaports, and spaceports.

FDOT D5 TWP Public Hearing Website

Interactive Map

Lake County FDOT Summary Report

Sumter County FDOT Summary Report

The comment period for the 2026-2030 Tentative Five-Year Work Program will open on December 2, 2024. To provide a comment, please use the comment form below. Be sure to include the county and project on which you are commenting. If you have additional comments or questions, please contact **FDOT District Five**.

FDOT Work Program Comment Form

IV. REPORTS, PRESENTATIONS,

- A. **FDOT Report– Chuck Koppernolle.**
- B. Florida Turnpike Enterprise Report (FTE) -Siaosi Fine
- C. **Lake County Transit Report**
- D. **Sumter County Transit Report**
- E. New MPO Studies and Planning Area Projects:
 - a) SR 50 Multimodal Operational Improvements Study Funded in Fiscal Year 2026 (July 2025). \$500,000 Federal Planning Funds



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- b) SR 40 Black Bear Scenic Trail PD&E funded in Fiscal Year 2025. \$2,000,000. SUNTrail State Funding

V. BOARD MEMBER COMMENTS:

VI. ADJOURNMENT NEXT MEETING: TENTATIVELY FEBRUARY 26, 2025 @ 2:00 P.M.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the above named board with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of the proceedings should contact (352) 315- 0170, 48 hours in advance of the meeting.