



Public Works

April 2025 – Monthly Report

Activity	Location/ Address	Notes
Road Maintenance / Potholes	Throughout Town	Small potholes have been filled on streets throughout Town.
Stormwater/Drainage		
Street Signs		
Sidewalk Maintenance/Repair		
Building Maintenance	Library Library	Installed new door counters Installed new toilet
Grounds Maintenance	Blevins Park Central Park Griffin Park Town Hall Town Hall/Library/PD Library Sara Maude Mason Nature Preserve	Ground Maintenance; Planted new tree Swing set area and Playground area maintenance Swing set area and Playground area maintenance Water Fountain maintenance Landscape maintenance – weeding PW removed weeds from garden beds and trimmed hedges Weekly cleanup maintenance (leaves and litter)
Tree Trimming/Tree Removal/Stump Removal	E. Laurel Orchid Way Island Dr.	Trimmed & thinned out 1 large tree Trimmed and removed hanging and dead limbs Removed 3 large limbs hanging over powerlines Removed several smaller limbs hanging over powerlines Brush cutting/clearing & Tree Trimming
Mowing/Weed Eating	Main Water Plant Well # 3 Lakeshore Blvd Cemetery Blevins Park	Monthly Maintenance mowing, weed eating and edging. Monthly Mowing of Town Right of Way 9 Acre – Town Owned Parcel
Pre-Grade Inspections Landscape/Irrigation Inspections Sidewalk Inspections	In Field Lots	0 – Final Lot Grading Inspection
Lot Grading Plan Reviews Landscape/Irrigation Plan Reviews	In Field Lots	0 – Lot Grading Plan/Landscape/Irrigation Reviews 0 – Lot Grading Plan Reviews
Pool Inspections	In Field Lots	1 – Pre Grade Inspections 2 – Final Lot Grade Inspections

Additional Updates:

- **Sara Maude Mason Nature Preserve Nature Trail and Boardwalk are open to the public:**
 - Sara Maude Boardwalk construction was completed and the Boardwalk was reopened on March 7th.

- **Pine Park Update:**
 - Trees have been removed; new sign has been installed.
 - Driveway Installation will be completed by Hills Groves Developer.

- **LCWA Stormwater Grant Update:**
 - The Public Works Director is in contact with LCWA for all grant reports and requirements.
 - The Town Engineer completed the survey for the Project Site to determine the high-water line, wetland delineation.
 - The Town Engineer has completed an update design.
 - Stormwater Project RFB will be open October 2024.
 - Bid Proposals came in higher than Budgeted Grant.
 - Town Staff has applied for additional LCWA Grant Funding.

- **FDEM Lift Station #1 and Lift Station #2 Bypass Pump Grant Update:**
 - Grants have been awarded from FDEM/FEMA; Staff is awaiting Grant Agreements.
 - FDEM/FEMA Contracts for Lift Station #1 and #2 Bypass Pumps have been approved by Council.
 - Staff is applying for CDBG Grant Funding to cover Local Funding (Town Funding) for both Lift Stations.
 - Both Lift Station Bypass Pump RFPs have been finished and awaiting legal review, will open soon.

- **N. Citrus Avenue Update:**
 - The survey has been completed; the Town has received a signed copy of the survey.
 - The Town Engineer has completed the Road Design Plan.
 - Town Manager and PS Director are working with residents on right of way and replat.
 - The Town Surveyor has started the replat.
 - Paqco Paving has been awarded the Road Reconstruction Project: Start Date TBD
 - Town Staff have reviewed the replat documents, awaiting signed and sealed copies for legal review.
 - Town Staff is awaiting Final Replat with property signature to present to Town Council.
 - Paquette Paving company will start laying out the road construction realignment and removing trees in the second week of March
 - Town staff awaiting legal review of replat.