



Date: March 10, 2025
To: Mayor and Town Council
From: John Brock, Deputy Town Manager / Town Clerk
Re: Consideration and Approval: **Rescheduling the Town Council Meeting conflicting with Memorial Day**

Objective:

To reschedule the regularly scheduled Town Council meeting on May 26, 2025, to an alternative date, as the original date coincides with Memorial Day, a recognized Town holiday.

Summary:

The Town Council regularly meets on the second and fourth Monday of each month. However, the fourth Monday of May 2025 falls on Memorial Day (May 26), when Town offices will be closed in observance of the holiday. In accordance with past practice and to ensure continuity of government operations, it is recommended that the meeting be rescheduled to Tuesday, May 27, 2025. This will allow Council members, staff, and the public to participate without conflict.

Other scheduling options were considered, but Tuesday, May 27, allows for minimal disruption to regular business while ensuring that Council deliberations remain on schedule.

Possible Motions:

The Town Council has the following options:

1. Motion to approve the rescheduling of the May 26, 2025 Town Council Meeting to Tuesday May 27, 2025.

Fiscal Impact:

There is no fiscal impact associated with this rescheduling.

Staff Recommendation:

Staff recommends that the Town Council approve rescheduling the May 26, 2025, Town Council meeting to Tuesday, May 27, 2025, due to the Memorial Day holiday.