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**Date:** July 10, 2025

**To:** Mayor and Town Council

**From:** Sean O’Keefe

**Re:** Consideration and Approval: **Resolution 2025-011 – Plat Approval Process**

**Objective:**

Approval of Resolution 2025-011, designating the Town Manager as the administrative official authorized to approve plats and replats, pursuant to Florida Statutes § 177.071.

**Summary:**

Florida Statutes § 177.071 was recently amended to require that local governments designate an administrative authority and official responsible for reviewing and approving plats and replats. Under the updated statutory framework, the approval process may be conducted administratively without additional Council action, provided all statutory criteria are met.

To comply with these changes and promote an efficient development review process, Resolution 2025-011 has been prepared. The resolution identifies the Town’s Planning Department as the responsible authority for managing plat and replat submissions and formally delegates the approval authority to the Town Manager.

**Fiscal Impact:**

There is no direct fiscal impact associated with the adoption of this resolution.

**Staff Recommendation:**

Staff recommends approval of Resolution 2025-011.