



---

**Date:** November 25, 2024  
**To:** Mayor and Town Council  
**From:** John Brock, Town Clerk / Deputy Town Manager  
**Re:** Consideration and Approval: **Authorization for Mayor Wells to execute approved Ordinance 2015-005**

**Objective:**

The objective of this agenda item is to seek Town Council's authorization for Mayor Graham Wells to execute Ordinance 2015-005, which was approved by the Town Council on January 25, 2016, but inadvertently left unsigned. Ordinance 2015-005 amends the conceptual land use plan for the Lake Hills Mixed Planned Unit Development (originally adopted via Ordinance 2011-008). This action ensures proper execution and adherence to statutory requirements, thereby formalizing the ordinance and maintaining the integrity of the Town's legislative processes

**Summary:**

This agenda item seeks Town Council's authorization for Mayor Graham Wells to execute Ordinance 2015-005, which was approved on January 25, 2016, but inadvertently left unsigned. Ordinance 2015-005 amends the conceptual land use plan for the Lake Hills Mixed Planned Unit Development to reflect changes necessitated by the applicant. Execution of the ordinance is required to finalize its adoption, ensure compliance with statutory requirements, and uphold the validity of the Town's legislative actions. This corrective measure reinforces the Town's commitment to transparency and proper procedural practices.

**Possible Motions:**

*The Town Council has the following options:*

1. The Town Council motions to approve  
OR
2. The Town Council motions to approve with the following conditions  
OR
3. Motion to Deny

**Fiscal Impact:**

The fiscal impact of this agenda item is minimal. The primary costs associated with executing Ordinance 2015-005 are administrative in nature, including staff time for preparation and record-keeping. There are no anticipated direct financial obligations or expenditures resulting from the Mayor's execution of the ordinance itself. However,

ensuring proper execution protects the Town from potential legal challenges or compliance issues, which could otherwise result in future legal or administrative costs.

**Staff Recommendation:**

Staff recommends that the Town Council authorize Mayor Graham Wells to execute Ordinance 2015-005, as originally approved by the Town Council on January 25, 2016.