



Public Works

September 2023 – Monthly Report

Activity	Location/ Address	Notes
Road Maintenance / Potholes	E. Revels Road	Public Works Staff removed dirt on E. Revels Road.
Street Signs		
Stormwater/Drainage	S. Lakeshore Blvd.,	Public Works Staff filled in washouts along S. Lakeshore Blvd.
Sidewalk Maintenance		
Building Maintenance	Main Water Plant Town Hall/Council Chambers	Contractor cleaned AC Unit, replaced filter, and repaired drain in the storage area. Contractor cleaned carpets in Town Hall/Council Chambers Contractor cleaned AC ducts and AC units at Town Hall.
Grounds Maintenance	Taylor Memorial Cemetery Library Town Hall	PW Staff repaired the rear fence at the Cemetery. PW Staff pulled weeds at Library. PW Staff pulled weeds at Town Hall.
Tree Trimming/Tree Removal/Stump Removal	Town Hall Complex	Contractor trimmed low hanging limbs at Town Hall, Police Department, and Central Park.
Mowing/Weed Eating	Main Water Plant Well # 3 Lakeshore Blvd Cemetery Blevins Park Little Lake Harris Shoreline	Monthly Maintenance mowing, weed eating and edging. Monthly Mowing of Town Right of Way 9 Acre – Town Owned Parcel Weed Eating Little Lake Harris Shoreline
Boardwalk Repairs	Sara Maude Mason Nature Preserve	Sara Maude Boardwalk still closed due to storm damage (see update below)
Pre-Grade Inspections Landscape/Irrigation Inspections Sidewalk Inspections	Talichet Talichet 2 Venezia Townhomes In Field Lots	2 – Pre-Grade Inspection - SFR 1 – Final Lot Grading Inspection - SFR 1 – Final Landscape Inspection - SFR 1 – Sidewalk Inspection – SFR 0 – Pre-Grade Inspection – SFR 0 – Final Lot Grading Inspection 5 – Pre-Grade Inspections – Town Home 6 – Final Lot Grading Inspection 2 – Final Lot Grading Inspection
Lot Grading Plan Reviews Landscape/Irrigation Plan Reviews	Talichet Phase 2 Venezia Town Homes	1 – Lot Grading Plan/Landscape/Irrigation Reviews 6 – Lot Grading Plan Reviews

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Additional Notes:

- Sara Maude Mason Nature Preserve nature trail is open to the public:
 - The boardwalk will stay closed. (Unsafe for pedestrian traffic)
 - Town Staff is working with FEMA Funding of reimbursement on the cost for repairs to the boardwalk.
 - Public Works Director is preparing an RFP for the Reconstruction of the Sara Maude Mason Boardwalk.