



Date: April 3, 2024
To: Mayor and Town Council
From: John Brock, Town Clerk
Re: Consideration and Approval: **Annual Selection of Board Chair and Vice-Chair**

Objective:

The Town Council needs to ratify the Planning and Zoning Board's choice of its Chair and Vice Chair.

Summary:

The Planning and Zoning Board is required to annually select from among its membership a chair and a vice-chair each year during its regularly scheduled March meeting. During the March 28, 2024, Planning and Zoning Board Meeting, the board chose to recommend **Tina St. Clair as its Chair** and **Frances Wagler as its Vice Chair**. It is the Town Council's responsibility to approve these selections.

Possible Motions:

The Town Council has the following options:

1. The Town Council motions to Approve both the proposed Chair and Vice Chair.
OR
2. The Town Council motions to Approve either the proposed Chair or Vice Chair while Denying the other.
OR
3. Motion to Deny both proposed candidates.

Fiscal Impact:

N/A

Staff Recommendation:

N/A