



## CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY PLANNING DIVISION

**SUBMITTER:** Matthew Manley      **MEETING DATE:** October 10, 2022

**AGENDA SECTION:** Other Business      **DEPARTMENT:** Community Development

**TITLE OF ITEM:** Recommendation for 2045 Comprehensive Plan Consultant

**SUGGESTED MOTION(S):**

<p style="text-align: center;"><b><u>For Recommending Approval:</u></b></p> <p>I move Planning Board recommend City Council award Cole Jenest &amp; Stone / Bolton &amp; Menk, Inc., along with their team of subcontractors, a contract for services to conduct the 2045 Comprehensive Plan for the City of Hendersonville.</p> <p style="text-align: center;"><b>[DISCUSS &amp; VOTE]</b></p>	<p style="text-align: center;"><b><u>For Recommending Denial:</u></b></p> <p>I move Planning Board recommend City Council award _____, along with their team of subcontractors, a contract for services to conduct the 2045 Comprehensive Plan for the City of Hendersonville.</p> <p style="text-align: center;"><b>[DISCUSS &amp; VOTE]</b></p>
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***SUMMARY:** The Long Range Planning Committee of the Planning Board (LRPC) is recommending the Bolton & Menk consulting firm be awarded a contract to conduct the 2045 Comprehensive Plan for the City of Hendersonville.*

*A total of 5 firms submitted proposals in response to the City's RFP for the Comprehensive Plan update. An internal team of City Staff, comprised of representatives from Planning, Downtown, Engineering and Public Works, reviewed the 5 proposals and short-listed 3 firms for interviews. The LRPC reviewed the proposals from those 3 firms. The internal Staff team, along with a representative from the LRPC, conducted the interviews. At the conclusion of the interviews, the LRPC reconvened to discuss the 3 proposals and the results of the interviews. At the conclusion of this selection process, there was a clear consensus that the Bolton & Menk team presented an optimal combination of experience, skills and approach to achieve the stated outcomes of the 2045 Comprehensive Plan.*

*In addition to conducting the Comprehensive Plan, the RFP included a request to provide a budget to complete 3 "add-alternate" products which included a Downtown Master Plan, a Transportation Plan and Zoning Code revisions.*

<b>PROJECT:</b>	2045 Comprehensive Plan
<b>CONSULTANT NAME:</b>	Cole, Jenest & Stone / Bolton & Menk, Inc.
<b>SUB-CONSULTANT NAMES:</b>	City Explained, Inc. Nealon Planning, PLLC Retail Strategies, LLC Green Heron Planning, LLC.