



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Jennifer Harrell

MEETING DATE: June 5, 2025

AGENDA SECTION: CONSENT

DEPARTMENT: Human Resources

TITLE OF ITEM: Revision of the Personnel Policy –Amending Article III. Section 8, Article IV Section 3, and 5, Article VII Section 8– *Jennifer Harrell, HR Director*

SUGGESTED MOTION(S):

I move City Council adopt the Personnel Policy Amendment Resolution, as presented.

SUMMARY:

The City has revised the Performance Review Program resulting in changes when employees' annual review dates will occur. The Personnel Policy is being revised to reflect these changes on promotions, demotions and reassignments. The Personnel Policy is also being updated to reflect additional changes in employee promotions, demotions and reassignments, along with selection and appointment of new hires.

Is this expenditure approved in the current fiscal year budget? 0.00

If no, describe how it will be funded.

ATTACHMENTS: Hendersonville Personnel Policy Article III. Section 8. Article IV. Section 3 and Section 5.