



CERTIFICATE OF APPROPRIATENESS APPLICATION REQUIRED MATERIALS CHECKLIST

Community Development Department
160 6th Ave. E.
Hendersonville, NC 28792
828-697-3010

Procedures for Reviewing Applications for Certificates Appropriateness

The City's Historic Preservation Ordinance provides that no one may erect, alter, restore, move, or demolish the exterior portion of any building or other structure, nor undertake significant modifications to landscaping and other site features, without a Certificate of Appropriateness (COA) which must be approved prior to the commencement of work. The COA application is processed through the city of Hendersonville Planning Department by the Commission Coordinator (828-697-3010).

All COA applications are due 30 days prior to the next regular Commission meeting date. The Historic Preservation Commission meets the third Wednesday of each month at 5pm in the 2nd Floor Meeting Room located at City Hall (160 6th Ave E.).

Application Submittal Requirements and Required Materials Checklist

Design Standards, HPC Meeting Schedule and Staff Contact Information can be found on the City of Hendersonville Historic Preservation Commission Website: www.hendersonvillehpc.org

Date: 2025-05-15

☒ Minor Work

☐ Major Work

☐ Major Work Resubmittal

Application Contact Information			
Applicant Name: Elliott Spicer	Property Address: 225 N. Main Street, Hendersonville	Applicant Email: elliott@spicergreene.com	Phone Number: 828.333.1192
Property Owner Name (if different from Applicant) Same	Mailing Address: 121 Patton Avenue, Asheville, NC 28801	Owner Email: Same	Phone Number: Same

COA Project Description – The burden of proof is on the Applicant to prove the proposed work is in keeping with the historical character of the district. Please list specific references in the Design Standards that support your application.

Remove the existing storefront and rebuild according to the attached concept drawing. See attached document identifying proposed materials.



CERTIFICATE OF APPROPRIATENESS APPLICATION

Community Development Department
100 N King St.
Hendersonville, NC 28792

Property Owner Signature

I, the undersigned, certify that all information in this application and in any attachments thereto is accurate to the best of my knowledge. Furthermore, I understand that should a certificate of appropriateness be issued, such certificate will be valid for a period of six months from the date of issuance. Failure to procure a building permit within that period will be considered as failure to comply with the certificate, and the certificate will become invalid. If a building permit is not required, the authorized work must be completed within six (6) months. Certificates can be extended for six (6) months by requesting an extension in writing prior to their expiration from the Commission Coordinator.

Elliott Spicer

Elliott Spicer

Printed Property Owner(s) Name

Fine Jewelry and Realty LLC

Spicer Greene Jewelers

Fine Jewelry and Realty LLC

Printed Company Name (if applicable)

*LLC, Inc., Trust

Elliott Spicer

Property Owner(s) Signature

GEO-COOWNER

Property Owner Title (if applicable)

*Member, Manager, Register Agent, etc.

Community Development Use Only

Date Received: _____

Received By: _____

Application Complete: Y / N

Proposed HPC Meeting Date (if applicable): _____

Notes:



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Elliott Spicer

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Spicer Greene Jewelers

Property Owner(s) Signature

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Property Owner Title (if applicable)

*Member, Manager, Register Agent, etc.

Community Development Use Only

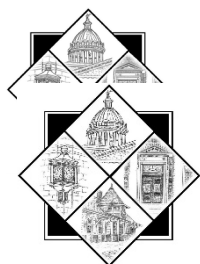
Date Received: _____

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Application Complete: Y / N

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GENERAL APPLICATION REQUIREMENTS (FOR MINOR & MAJOR WORKS):

Note: These items are required as part of a complete application package. Incomplete application packages will not move forward in the review process and will result in additional processing and review time.

<input type="checkbox"/>	<input type="checkbox"/>	Pre-Application Meeting with City Staff (Required for Major Work only)
<input type="checkbox"/>	<input type="checkbox"/>	Detailed Project Description
<input type="checkbox"/>	<input type="checkbox"/>	Color/Labeled Photographs of Subject Property
<input type="checkbox"/>	<input type="checkbox"/>	Property Owner(s) Signature

MINOR WORK REQUIREMENTS

Fences and Walls

<input type="checkbox"/>	<input type="checkbox"/>	Site Plan showing proposed location of fencing or wall (include dimensions)
<input type="checkbox"/>	<input type="checkbox"/>	Rendering of proposed fence or wall style.
<input type="checkbox"/>	<input type="checkbox"/>	Material Information (i.e. brickwork, stucco, stone, concrete, wood, cast iron, and wrought iron)

Landscaping Projects

<input type="checkbox"/>	<input type="checkbox"/>	Site Plan showing location of proposed unit.
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Unit & Pad Specifications clearly indicating dimensions.
<input type="checkbox"/>	<input type="checkbox"/>	Image showing location of unit and any proposed lines.
<input type="checkbox"/>	<input type="checkbox"/>	Screening type - i.e. shrubbery, fencing, or other.

Rooftop Construction

<input type="checkbox"/>	<input type="checkbox"/>	Manufacturer Specifications, including material color.
<input type="checkbox"/>	<input type="checkbox"/>	Roof Plan, showing location of rooftop mounted utility, access, or safety structures

Installation of Mechanical and Utility Equipment

<input type="checkbox"/>	<input type="checkbox"/>	Site Plan, showing location of proposed equipment
<input type="checkbox"/>	<input type="checkbox"/>	Screening type, i.e. shrubbery, fencing, or other.

Foundation Repairs

<input type="checkbox"/>	<input type="checkbox"/>	Photographs showing existing conditions.
<input type="checkbox"/>	<input type="checkbox"/>	Material information for any new material.

Masonry Repairs

<input type="checkbox"/>	<input type="checkbox"/>	Photographs showing existing conditions.
<input type="checkbox"/>	<input type="checkbox"/>	Material information for any new material.

Awnings

<input type="checkbox"/>	<input type="checkbox"/>	Rendering showing location of awning.
<input type="checkbox"/>	<input type="checkbox"/>	Material information, cloth, canvas, acrylic, or other

Removal of Artificial Siding

<input type="checkbox"/>	<input type="checkbox"/>	Photographs showing existing conditions.
<input type="checkbox"/>	<input type="checkbox"/>	Original siding information and description of work, repair, repaint or replacement of original siding



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Existing Stairs, Landing, Steps and Entryways	
<input checked="" type="checkbox"/>	Photographs showing existing conditions.
<input checked="" type="checkbox"/>	Rendering of proposed exterior stairs, landing, steps, or entryway styles
<input checked="" type="checkbox"/>	Material information for any new material.
Replacement of Missing Details	
<input type="checkbox"/>	Photographs showing existing conditions.
<input type="checkbox"/>	Rendering of proposed siding, trim, porch floors, ceilings, columns & balustrade or other architectural features
<input type="checkbox"/>	Material information for any new material.
Replacement of Upper Façade Windows (Main Street Local Historic District)	
<input checked="" type="checkbox"/>	Photographs showing existing conditions and number of windows to be replaced
<input checked="" type="checkbox"/>	Material information for any new material.
Removal of Accessory Buildings (not original to the site)	
<input type="checkbox"/>	Photographs showing existing conditions.
<input type="checkbox"/>	Site Plan indicating location of accessory building
Accessibility	
<input type="checkbox"/>	Site Plan indicating location of temporary structure.
<input type="checkbox"/>	Material Information
Decks (Main Street Local Historic District)	
<input type="checkbox"/>	Existing and Proposed Site Plans (drawn to scale; include entire site).
<input type="checkbox"/>	Existing and Proposed Elevation Drawings (drawn to scale; side and rear elevations).
<input type="checkbox"/>	Railing Detail Drawing
<input type="checkbox"/>	Material Information
Other Miscellaneous Work Not Listed	
<input type="checkbox"/>	Contact City Staff if you are not sure what is required for your scope of work.
MAJOR WORK REQUIREMENTS	
New Construction, Additions & Accessory Structures	
<input type="checkbox"/>	Materials Worksheet (Not required for Additions)
<input type="checkbox"/>	Existing & Proposed Site Plans (drawn to scale)
<input type="checkbox"/>	Existing & Proposed Floor Plans (drawn to scale)
<input type="checkbox"/>	Existing & Proposed Elevation Drawings (drawn to scale)
<input type="checkbox"/>	Tree Removal & Protection Plan (drawn to scale)
<input type="checkbox"/>	Landscaping Plan
<input type="checkbox"/>	Streetscape Rendering (Required for new structures sited adjacent to a right of way))
<input type="checkbox"/>	Manufacturer Specifications for All Materials (Including but not limited to windows, doors, siding, roofing, lighting, mechanical)

2025-05-15 COA Submission Details **(revised 2025-06-10)**

Spicer green Jewelers – 225 N. Main Street, Hendersonville

1. Existing storefront photo – attached
2. Preliminary CAD details - attached
3. Rendering of proposed storefront – attached
4. Overall storefront masonry opening: 18'-8" wide x 13'-11" High
5. Proposed materials:
 - a. Fixed glass set in composite frames with stops: 1" Overall Thickness
Insulated Glass units using- 1/4" Solarban® 60 Solar Control Low-E Tempered Glass over 1/4" Clear Tempered Glass.
 - i. Glass Dimensions: (2) Approximately 48" x 78" and (2) Approximately 36" x 78".
 - b. Aluminum clad entry door: (1) 6'0" x 6'8" Pair of doors, The Doors are Medium Stile, Black Anodized Finish, 10" Bottom rail, Surface Mounted Closers, Sweeps, Standard MS Lock and Flush Bolts, Custom Back-to-Back Pull Handles.
 - c. Mosaic entry tile: See attached.
 - d. Painted trim elements around aluminum storefront glazing - Boral or similar composite product.
 - e. Repair/replacement of existing transom windows (existing frames/sashes - rot discovered) with aluminum clad units.

SPICER
GREENE
UNSEEN & DISCOVERED

SPICER GREENE

225

BUY SELL. UPGRADE

SPICER GREENE
SINCE 1740

YOUR DESIGN

CUSTOM MOSAIC



Design 3 (green tiles logo with border)

PRODUCT DETAILS

Material: Porcelain
Tile shape: Hexagon and Square
Tile colors: Black, White & Forest

Tile size: 23 x 26mm (hex); 10 x 10 mm, 25 x 25 mm(square)
Tile depth: 5 mm
Mounting: Back mounted on mesh
Price: USD \$ 2830, including free shipping.

FLOORS ☒ WALLS ☒ SHOWER FLOORS ☒ OUTDOORS ☒ HEAVY-TRAFFIC ☒

PREVIOUS WORKS

