



## CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

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**SUBMITTER:** John Connet **MEETING DATE:** December 1, 2022  
**AGENDA SECTION:** CONSENT AGENDA **DEPARTMENT:** Administration  
**TITLE OF ITEM:** Ratification and Approval of HPD Off-Duty Employment Program – *John Connet, City Manager and Blair Myhand, Chief of Police*

### **SUGGESTED MOTION(S):**

I move that the City Council adopt the *Resolution by the City of Hendersonville City Council to Authorize the City Manager and Chief of Police To Enter Into Agreements to Manage HPD's Off-Duty Employment Program* as presented.

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### **SUMMARY:**

HPD, like most police departments, has operated an off-duty employment program for many, many years. Chief Myhand and City Attorney Beeker have spent the last six months working on improving our off-duty employment program. Chief Myhand has found a third-party administrator to manage the hiring of off-duty officers, Hart Halsey, LLC dba Extra Duty Solutions. Pursuant to this Agreement, private entities will pay a 15% service charge to compensate Extra Duty Solutions for all costs associated with the management of the program. The City will be paid 5% of this fee to cover the City's cost of providing equipment and supplies for the off-duty services. Additionally, private entities will be required to pay a fee to cover the cost of Extra-Duty Solutions to provide workers compensation coverage to the off-duty officers in addition to the coverage provided by the City.

City Attorney Beeker has created or updated important documents that specify the responsibilities of all involved parties. We are seeking ratification and approval of HPD's off duty employment program.

**BUDGET IMPACT:** \$ None

**Is this expenditure approved in the current fiscal year budget?** NA

**If no, describe how it will be funded.** NA

### **ATTACHMENTS:**

Proposed Resolution

Agreement with Off-Duty Solutions

Off-Duty Agreement between City and Business

Off-Duty Employment Risk Assessment and Approval