

CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER:	Devin Owen	MEETING DATE:	September 4, 2025
AGENDA SECTION:	Consent Agenda	DEPARTMENT:	Utilities
TITLE OF ITEM:	Engineering Services to Support the Sewer Collection System AIA Master Plan Update Project – <i>Devin Owen, Utilities Engineer</i>		

SUGGESTED MOTION(S):

I move City Council to adopt the Resolution By the City Council to select HDR, Inc. as most qualified to provide engineering services and authorize the City Manager To Enter Into a Contract for Engineering Services to support the Sewer Collection System AIA Master Plan Update Project.

SUMMARY:

The Sewer Collection System AIA Master Plan Update Project will serve as a roadmap for the City to properly maintain and improve the Sewer system. The Project also identifies and prioritizes capital improvement projects so the collection system can adequately serve current and future sewer demands. The City strives to follow industry best practices by updating its Master Planning documents every 5 years.

Staff completed a qualifications-based selection process for Professional Engineering Services and have selected the engineering firm HDR, Inc. as most qualified to provide the services and negotiated a scope of work and fee from HDR, Inc. to provide engineering services to support the project.

BUDGET IMPACT: \$ 368,500

Is this expenditure approved in the current fiscal year budget? n/a

If no, describe how it will be funded. Funds are allocated through a GPO. Project #24010.

ATTACHMENTS:

1. Resolution
2. Qualification Statement Evaluation Summary
3. Scope of Services