



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Blake Fulgham, Management Analyst II **MEETING DATE:** 12/04/2025

AGENDA SECTION: BOARDS/COMMISSIONS/ COMMITTEE APPOINTMENTS **DEPARTMENT:** Public Services

TITLE OF ITEM: Bicycle Plan Steering Committee Approval -*Blake Fulgham, Management Analyst II*

SUGGESTED MOTION(S):

I move City Council approve city staff's plan to pursue and create a Bicycle Steering Committee.

SUMMARY:

NCDOT's consultant, John R McAdams Company Inc., has begun the grant funded Bicycle Plan. An integral part of the plan development is having a steering committee consisting of area stakeholders to review plan drafts, provide feedback, and help deliver the final product. The consultant and staff have used NCDOT's guidance, which has been provided, to put together a list of people that would be interested in serving as steering committee members. Staff is requesting City Council's feedback on the list of potential members of the Bicycle Steering Committee and ultimately to appoint the members to the committee.

Moving forward, city staff will be engaging potential members of the Bicycle Steering Committee, requesting input & feedback, and plans to present a list for a Bicycle Steering Committee at the January City Council Meeting.

BUDGET IMPACT: N/A

Is this expenditure approved in the current fiscal year budget? N/A

If no, describe how it will be funded. N/A

ATTACHMENTS:

NCDOT Steering Committee guidance, proposed membership

Potential Members of a Bicycle and/or Pedestrian Plan Steering Committee

General categories for representation:

- o Relevant Planning staff
- o Police representative
- o Public Works Director
- o Town board member
- o Medical facility or health representative, especially one who is involved with active living / public health / physical activity
- o Elderly person possibly from retirement center/community (typically more for pedestrian plans)
- o Chamber or downtown business or major employer
- o School system representative (teacher, principal, administrator involved with school travel)
- o Major community representative (someone who can speak for a large sector of the community)
- o YMCA and other community physical activity-centered organizations
- o One or two long-time (well known) town residents that can potentially represent the mixed demographic of the local community
- o A knowledgeable bicycle or pedestrian advocate (depending upon which type of plan you are creating): someone who is already a strong active voice for bicycle or pedestrian needs.
- o Local Businesses
- o NCDOT Division Planning Engineer
- o NCDOT Corridor Development Engineer
- o Parent County personnel
- o MPO/RPO representative

- o Any other special populations

Some Other Considerations

- o Garden Clubs
- o Faith-based organizations and churches
- o Persons with disabilities
- o Historical Societies
- o Homeowners Associations
- o Chambers of Commerce
- o Farming Organizations
- o Local PTA's, YMCAs
- o Utility Companies