



**CERTIFICATE OF
APPROPRIATENESS APPLICATION
REQUIRED MATERIALS CHECKLIST**

Community Development Department
100 N King St.
Hendersonville, NC 28792
828-697-3010

Procedures for Reviewing Applications for Certificates Appropriateness

The City's Historic Preservation Ordinance provides that no one may erect, alter, restore, move, or demolish the exterior portion of any building or other structure, nor undertake significant modifications to landscaping and other site features, without a Certificate of Appropriateness (COA) which must be approved prior to the commencement of work. The COA application is processed through the city of Hendersonville Planning Department by the Commission Coordinator (828-697-3010).

All COA applications are due 30 days prior to the next regular Commission meeting date. The Historic Preservation Commission meets the third Wednesday of each month at 5pm in the 2nd Floor Meeting Room located at City Hall (160 6th Ave E.).

Application Submittal Requirements and Required Materials Checklist

Design Standards, HPC Meeting Schedule and Staff Contact Information can be found on the City of Hendersonville Historic Preservation Commission Website: www.hendersonvillehpc.org

Date: 16 OCT 2024 • PHASE 1 ... REPAIRS • PHASE 2 ... WINDOW ADDITION
 Minor Work Major Work Major Work Resubmittal

Application Contact Information			
Applicant Name: <u>KELLEY DEW MADELINE DEW</u>	Property Address: <u>322 CRESCENT AVE HENDERSONVILLE NC</u>	Applicant Email: <u>WEDEWSCHOOLE@COMCAST- NET</u>	Phone Number: <u>(615) 476-4605</u>
Property Owner Name (if different from Applicant) <u>MADELINE D. DEW (MADDIE)</u>	Mailing Address: <u>SAME</u>	Owner Email: <u>MADDIEDEW12@ GMAIL.COM</u>	Phone Number: <u>(615) 283-2276</u>

COA Project Description – The burden of proof is on the Applicant to prove the proposed work is in keeping with the historical character of the district. Please list specific references in the Design Standards that support your application.

ON FRIDAY, SEPT 27 A TREE FELL ACROSS THE REAR LENGTH OF MY HOUSE TAKING APPROXIMATELY 1/2 OF THE REAR SOFFIT, CRUSHING THE RIGHT REAR CORNER OF MY HOME, DAMAGING THE MASONRY, ROOF, JOISTS, DRYWALL, ETC. (SEE ATTACHED INTO 2 PHOTOS)

• PHASE 1 ... WE WOULD HOPE THE "NORMAL" REPAIRS COULD BEGIN IMMEDIATELY FOLLOWING YOUR APPROVAL

• PHASE 2 ... THE GARDEN WINDOW ADDITION: WE BELIEVE THAT THIS FALLS UNDER A MAJOR WORK, ALTHOUGH IT WOULD ENABLE OUR "NORMAL" REPAIRS TO BE MORE IN KEEPING WITH THE HISTORICAL NATURE OF THE HOME BY ALLOWING THE MASONRY REPAIRS TO BE COMPLETED WITH ORIGINAL BRICKS.



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Property Owner Signature

I, the undersigned, certify that all information in this application and in any attachments thereto is accurate to the best of my knowledge. Furthermore, I understand that should a certificate of appropriateness be issued, such certificate will be valid for a period of six months from the date of issuance. Failure to procure a building permit within that period will be considered as failure to comply with the certificate, and the certificate will become invalid. If a building permit is not required, the authorized work must be completed within six (6) months. Certificates can be extended for six (6) months by requesting an extension in writing prior to their expiration from the Commission Coordinator.

MARLENE DADY DEW

Printed Property Owner(s) Name

Property Owner(s) Signature

Printed Company Name (if applicable)

*LLC, Inc., Trust

Property Owner Title (if applicable)

*Member, Manager, Register Agent, etc.

Community Development Use Only

Date Received: _____

Received By: _____

Application Complete: Y / N

Proposed HPC Meeting Date (if applicable): _____

Notes: