



## CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

---

**SUBMITTER:** Jennifer Floyd                      **MEETING DATE:** 03/05/2025  
**AGENDA SECTION:** City Manager Report                      **DEPARTMENT:** Administration  
**TITLE OF ITEM:** February 2026 Contingency and Adjustment Report – *John Connet, City Manager*

**SUGGESTED MOTION(S):**

N/A – Presentation Only.

---

**SUMMARY:**

In accordance with North Carolina General Statute (NCGS) 159-13(b) it is required that all expenditures resulting from a contingency appropriation budget be reported to the governing board at its next regular meeting and recorded in the minutes.

NCGS 159-15 permits the Budget Officer (City Manager), to transfer budget from one appropriation to another within the same fund, provided any such transfers are reported to the Governing Board. The City of Hendersonville refers to transfers of budget from one appropriation to another within the same fund as a “budget adjustment”. City Council authorizes budget adjustments each year with the adoption of the annual budget ordinance (SECTION 4).

This agenda item serves to fulfill the reporting requirements of both NCGS 159-13(b) and 159-15 by providing City Council a summary of all amendments and adjustments occurring thus far in the fiscal year.

**BUDGET IMPACT:** Detailed Above

**Is this expenditure approved in the current fiscal year budget?** N/A

**If no, describe how it will be funded.** N/A

**ATTACHMENTS:**

Contingency and Adjustment Report