

SDS Weekly Maintenance

Supplies to bring for your check-in:

- Gardening gloves
- Trash bag
- Small shovel for turning compost piles
- Gardening shears for trimming back plants
- Brown material for supplementing compost (newspaper, residential-grade compostable paper goods, cardboard with any plastic or labels removed, etc.)

Check-in responsibilities:

- Check that there are plenty of composting fliers - let Caitlyn know if more are needed
- Clean up any trash left at the site
- Water plants using the rain barrel hose
- Add water from rain barrel to compost if needed
- Trim back plants (if needed), compost clippings
- Pull weeds, compost
- Turn compost piles
- Rotate number signs - *these indicate which bin (#1) fresh compost should be placed in*
 - 4 → 3, 3 → 2, 2 → 1, 1 → 4
- If any produce is ripe, it can be harvested and used by you, or left in the crate with the free sign for the public to take
- Check that all signage is secure and that nothing is broken or missing. If there are any concerns, please alert Caitlyn and the ESB
- Brainstorm and share any ideas you have to improve the SDS with the ESB!
- Check that the solar panel, battery, and signage is all in place – report back to the ESB if anything is damaged or missing

Check-in schedule:

*Plants will need watered more often during the summer, all other tasks only need completed monthly