

**CITY COUNCIL:**

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# CITY OF HENDERSONVILLE

*The City of Four Seasons*

**OFFICERS:**

JOHN F. CONNET  
City Manager  
ANGELA S. BEEKER  
City Attorney  
JILL MURRAY  
City Clerk

November 5, 2025

Approval of 2026 Hendo Earth Fest

Dear Caitlyn,

I am pleased to inform you that the Hendersonville Special Events Committee has approved your request to hold the Hendo Earth Fest, as presented.

Your Special Event Permit includes the following public services:

**CLOSURE:**

- This is a closure of Main Street from Allen to Caswell

**PUBLIC WORKS:**

- Barricades for street and avenue blockage
- The Private parking lot to be blocked off from Main Street
- MVB barricades at Allen & Caswell on Main Street
- Power access for the closure – Allen & Caswell
- Water barricades for Avenues to be filled at 9:30am
- 2 Sets of Trash and recycling cans
- No Parking signage dropped the night prior

- Barricades to block Truist & Wells Fargo Main Street entrance unfilled
- Barricades to block one side of the bike lane

#### **POLICE:**

- Put out No Parking after 5am signs the night before the event
- Assistance with towing if needed
- 3 off duty officers – Extra Duty – to be paid through Caregivers of Mother Earth

#### **FIRE/EMS:**

- Tent inspection
- EMS standby – request must be made directly to EMS by event organizer (form required)

#### **What we need from you before your event:**

- You must contact all adjacent business owners to inform them of your event. This can be done in person or using flyers, or via direct mail.

**Off Duty Police:** · Off-duty police are managed through **Extra Duty Solutions.**

[HendersonvilleNC@extradutysolutions.com](mailto:HendersonvilleNC@extradutysolutions.com) – 828-513-0159

Application: <https://extradutysolutions.com/app/hendersonville-extra-duty-detail-application/>  
For Extra Duty Solutions payments, please coordinate payment with them directly.

Thank you for choosing Hendersonville, the City of Four Seasons, for your event's location. Please update us if any changes are needed to your original application.

**Helpful Contacts:**

General Questions: Terrye Jacobs at 828-233-3205 or [tjacobs@hvlnc.gov](mailto:tjacobs@hvlnc.gov)

Public Works Department: Tammy Ledford at 828-697-3804 or [tledford@hvlnc.gov](mailto:tledford@hvlnc.gov)

Police Department: Melissa Justus at 828-697-3031 or [mjustus@hvlnc.gov](mailto:mjustus@hvlnc.gov)

Fire Department: 828-697-3024

**Day-Of Event:**

Contact Terrye Jacobs at 828-551-9874 for questions outside of regular business hours or at the office number or email above for weekday questions.

Hendersonville Police Department: On-Duty Watch Commander at 828-697-3025

Kind Regards,

Terrye Jacobs  
Downtown Coordinator  
City of Hendersonville  
[tjacobs@hvlnc.gov](mailto:tjacobs@hvlnc.gov)  
828-233-3205