

**RESOLUTION BY THE CITY OF HENDERSONVILLE CITY COUNCIL TO
AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE AGREEMENT
WITH DESIGN WORKSHOP FOR PARKS AND GREENWAY MASTERPLAN**

WHEREAS, the City Council has identified parks as a high priority and budgeted funds for the Parks and Greenway Master Plan as part of the 2024 fiscal year budget; and,

WHEREAS, the Public Works Department has solicited proposals in an effort to hire a reputable and responsible Vendor to complete the master plan. Eight proposals were submitted and evaluated. The two highest ranked firms, Design Workshop and Equinox were interviewed, and Design Workshop was selected as the vendor submitting the best proposal representing the best value for the city, that is most advantageous to the city and best meets the needs of the city considering proposed methodology and process, and other factors deemed relevant by the city; and,

WHEREAS, Staff are recommending that the Master Plan be awarded to Design Workshop;
and

WHEREAS, the Public Works Department requested that the City Manager be authorized to negotiate and enter into a contract with Design Workshop;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hendersonville, North Carolina that:

1. Development of the Parks and Greenway Masterplan is hereby awarded to Design Workshop.
2. The City Manager is authorized to negotiate and enter into an agreement with Design Workshop on behalf of the City in such form and with such provisions as he may deem appropriate for the preparation of a Parks and Greenway Master Plan, after consultation with the City Attorney, in an amount not to exceed \$125,000. Such authority includes, but is not limited to dividing the Plan development into phases that will occur over more than one fiscal year. Provided however that any future phases that would cause the contract amount to exceed \$125,000 shall be contingent upon additional funding for the Plan development being approved by City Council through the adoption of, or an amendment to, the annual budget ordinance or a project ordinance.
3. The City Manager, City Attorney, and City Staff are authorized to take such other actions as may be necessary to carry out the terms and provisions of the agreement as entered and signed by the City Manager.

Adopted by the City Council of the City of Hendersonville, North Carolina on this 12th day of April 2023.

Barbara G. Volk, Mayor, City of Hendersonville

Attest:

Jill Murray, City Clerk

Approved as to form: _____ Angela S. Beeker, City Attorney