

SOLICITATION EVALUATION RUBRIC			
REQUEST FOR PROPOSAL # 220021555001			
EVALUATION CRITERIA	Terracon	SKA	
A. EVALUATION CRITERIA #1 (10 possible points) Understanding of the City's required tasks and needs as demonstrated in the qualification statement.	9.666667	9.666667	
B. EVALUATION CRITERIA #2 (10 possible points) Experience with similar projects comparable in type, size, and complexity •Experience with historic building mass masonry exterior renovation projects (0 projects = 0 points; 1-2 projects = 5 points; 3-5 projects = 7 points; 6+ projects = 10 points)	9.666667	10	
C. EVALUATION CRITERIA #3 (10 possible points) Qualifications of the staff assigned to perform the work with this project •Project Manager with successful track record in design management, plan approval, construction documents, bidding, contractor recommendation, administrative services, and project management. (0 projects = 0 points; 1-2 projects = 5 points; 3-5 projects = 7 points; 6+ projects = 10 points)	9.333333	9.666667	
C. EVALUATION CRITERIA #4 (10 possible points) Demonstrated ability of the Consultant to perform high quality work and control costs •Referrals for firm and design staff for projects cited above (0-10 points)	8.666667	9.333333	
FINAL SCORES AND RANKINGS	AVG SCORE	37.33333	38.66667
	RANK	2	1

*Amend criteria and point assignments based on solicitation at hand.

	Terracon	SKA
REVIEWER #1: TOM WOOTEN	A.	10
	B.	10
	C.	10
	D.	9
	SUB-TOTAL	39
	RANK	2
REVIEWER #2: MARK STIERWALT	A.	10
	B.	10
	C.	10
	D.	9
	SUB-TOTAL	39
	RANK	2
REVIEWER #3: ROSS HENDERSON	A.	9
	B.	9
	C.	8
	D.	8
	SUB-TOTAL	34
	RANK	2

INSTRUCTIONS:

Each reviewer should access the rubric on their own device and should assigned a section for their review. They will review each vendor on the criteria and points system provided in the top chart. The totals for each reviewer will automatically populate in the top chart. After all reviewers have completed each review, total average score for each vendor will be displayed as well as the related ranking compared to the other vendor scores.

Vendor Name	Provided Original?	Provided Electronic Copy? Email or Media File?
Vendor 1: Terracon Consultants, Inc.	Yes	Yes- Media File
Vendor 2: SKA Consulting Engineers, Inc.	Yes	Yes- Media File

*Only original and electronic copies received prior to the March 3, 2023 at 3:00 PM EST deadline will be accepted.

Review Committee Names
Reviewer #1: Tom Wooten
Reviewer #2: Mark Stierwalt
Reviewer #3: Ross Henderson