



# MINUTES

June 6, 2024

## REGULAR MEETING OF THE CITY COUNCIL

CITY OPERATIONS CENTER | 305 WILLIAMS ST. | 5:45 p.m.

Present: Mayor Barbara G. Volk, Mayor Pro Tem Lyndsey Simpson and Council Members:  
Dr. Jennifer Hensley, Jeff Miller and Melinda Lowrance

Staff Present: City Manager John F. Connet, Assistant City Manager Brian Pahle, City Clerk Jill Murray,  
City Attorney, Angela Beeker, Communications Manager Allison Justus, Communications  
Coordinator Brandy Heatherly, Budget Manager Adam Murr, and others

1. **CALL TO ORDER**

Mayor Volk called the meeting to order at 5:47 p.m. and welcomed those in attendance. A quorum was established with all members in attendance.

2. **INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG**

The City Council observed a moment of silence for prayer or reflection followed by the Pledge of Allegiance to the Flag.

3. **PUBLIC COMMENT** *Up to 15 minutes is reserved for comments from the public not listed on the agenda.*

Via Zoom: Lynne Williams thanked Council for honoring the D-Day Veterans.

4. **CONSIDERATION OF AGENDA**

*Council Member Jeff Miller moved that City Council approve the agenda as presented. A unanimous vote of the Council followed. Motion carried.*

5. **CONSENT AGENDA**

*Council Member Jennifer Hensley asked that item 5F. Agreement for Apple Country Transit Funding be pulled from consent and moved to New Business as item 8B. Council Member Jeff Miller moved that City Council approve the consent agenda as amended. A unanimous vote of the Council followed. Motion carried.*

**A. Adoption of City Council Minutes – Jill Murray, City Clerk**

April 24, 2024 Second Monthly Meeting  
May 2, 2024 Regular Meeting  
May 3, 2024 FY25 Budget Meeting  
May 16, 2024 Affordable Housing Summit  
May 22, 2024 Second Monthly Meeting

**B. Downtown Advisory Board Rules of Procedure Update – Jamie Carpenter, Downtown Manager**

**C. Acceptance of Grant Offer for Solids Management Improvements – Adam Steurer, Utilities Director**

Resolution #R-24-37

**RESOLUTION BY THE CITY OF HENDERSONVILLE CITY COUNCIL TO ACCEPT AN OFFER OF FUNDING FOR SOLIDS MANAGEMENT IMPROVEMENTS**

**WHEREAS**, the City of Hendersonville has received a Directed Projects grant from the 2023 Appropriations Act, Session Law 2023-134, administered through the Drinking Water Reserve and Wastewater Reserve to assist eligible units of government with meeting their water/wastewater infrastructure needs, and

**WHEREAS**, the North Carolina Department of Environmental Quality has offered 2023 Appropriations Act funding in the amount of \$14,307,500 to perform work detailed in the submitted application, and

WHEREAS, the City of Hendersonville intends to perform said project in accordance with the agreed scope of work,

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hendersonville, North Carolina that:

1. The City of Hendersonville does hereby accept the 2023 Appropriations Act Directed Projects Grant offer of \$14,307,500 for Solids Management Improvements.
2. That the City of Hendersonville does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.
3. That Adam A. Steurer, Utilities Director, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted by the City Council of the City of Hendersonville, North Carolina on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

D. June 2024 Budget Amendments – Adam Murr, Budget Manager

TO MAYOR & COUNCIL

APPROVAL: June 06, 2024

FISCAL YEAR 2025

FORM: 06062024-01

BUDGET AMENDMENT

FUND 410 | 460 | 468

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	EXISTING BUDGET	INCREASE	DECREASE	REVISED BUDGET
410-0000-470010-VE025	Debt Proceeds (Vehicle & Equip. Loan)	-	675,120	-	675,120
410-1521-554002-VE025	C/O-Vehicles (Enterprise Buyout)	-	155,120	-	155,120
410-1300-554002-VE025	C/O-Vehicles (14-56 Marked SUV)	-	65,000	-	65,000
410-1300-554002-VE025	C/O-Vehicles (14-68 Marked SUV)	-	65,000	-	65,000
410-1300-554002-VE025	C/O-Vehicles (14-69 Marked SUV)	-	65,000	-	65,000
410-1300-554002-VE025	C/O-Vehicles (14-70 Marked SUV)	-	65,000	-	65,000
410-1300-554002-VE025	C/O-Vehicles (14-80 Marked SUV)	-	65,000	-	65,000
410-1300-554002-VE025	C/O-Vehicles (14-85 Marked SUV)	-	65,000	-	65,000
410-1300-554002-VE025	C/O-Vehicles (15-26 Marked SUV)	-	65,000	-	65,000
410-1300-554002-VE025	C/O-Vehicles (14-81 Marked SUV)	-	65,000	-	65,000
FUND 410 (Police)	TOTAL REVENUES		675,120	-	675,120
	TOTAL EXPENDITURES		675,120	-	675,120
460-0000-470100-VE025	Transfer In (from 060)	-	530,000	-	530,000
460-7002-554002-VE025	C/O-Vehicles	-	205,000	-	205,000
460-7002-554001-VE025	C/O-Equipment (04-06 ATV)	-	25,000	-	25,000
460-7002-554001-VE025	C/O-Equipment (22-07 Dump Truck)	-	150,000	-	150,000
460-7002-554001-VE025	C/O-Equipment (22-13 Dump Truck)	-	150,000	-	150,000
FUND 460 (Water & Sewer)	TOTAL REVENUES		530,000	-	530,000
	TOTAL EXPENDITURES		530,000	-	530,000
468-0000-470010-VE025	Debt Proceeds (Vehicle & Equip. Loan)	-	50,000	-	50,000
468-7855-554002-VE025	C/O-Vehicles (16-01 Truck 3500 Series)	-	50,000	-	50,000
FUND 468 (Env. Services)	TOTAL REVENUES		50,000	-	50,000
	TOTAL EXPENDITURES		50,000	-	50,000
Total Project Revenues (#VE025)					1,255,120
Total Project Expenditures (#VE025)					1,255,120
Capital Project Ordinance (CPO) #VE025 for FY25 vehicle and equipment purchases. This CPO is established at the beginning of FY25 to assist in the purchasing process due to anticipated long-lead times on acquisitions.					

TO MAYOR & COUNCIL

APPROVAL: June 06, 2024

FISCAL YEAR 2024

FORM: 06062024-02

BUDGET AMENDMENT

FUND 021 | 067 | 301 | 459 | 410 | 460 | 467

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	EXISTING BUDGET	INCREASE	DECREASE	REVISED BUDGET
021-0000-470900	Fund Balance Appropriated	144,882	-	-	144,882
021-0000-598901	Transfer Out (to 410, #16030)	81,439	-	-	81,439
FUND 021	TOTAL REVENUES	144,882	-	-	144,882
7th Ave MSD Fund (FY25)	TOTAL EXPENDITURES	81,439	-	-	81,439
067-0000-470900	Fund Balance Appropriated (FY25)	100,000	-	-	100,000
067-0000-598901	Transfer Out (to 467, #16030)	100,000	-	-	100,000
FUND 067	TOTAL REVENUES	100,000	-	-	100,000
Stormwater Fund	TOTAL EXPENDITURES	100,000	-	-	100,000
301-0000-420050-19004	Grant Revenue (Stormwater 319 Grant)	150,000	-	-	150,000
301-0000-598901-19004	Transfer Out (to 467, #16030)	150,000	-	-	150,000
FUND 301	TOTAL REVENUES	150,000	-	-	150,000
Stormwater 319 Grant	TOTAL EXPENDITURES	150,000	-	-	150,000
459-0000-470900	Fund Balance Appropriated (FY25)	865,000	-	-	865,000
459-0000-598901	Transfer Out (to 410, #16030)	865,000	-	-	865,000
FUND 459	TOTAL REVENUES	865,000	-	-	865,000
W&S CRF	TOTAL EXPENDITURES	865,000	-	-	865,000
410-0000-470010-16030	Debt Proceeds (2021 IFC)	2,038,592	-	-	2,038,592
410-0000-470100-16030	Transfer In (from 010)	140,000	-	-	140,000
410-0000-470100-16030	Transfer In (from 010   Powell Bill)	460,000	100,000	-	560,000
410-0000-470100-16030	Transfer In (from 021)	81,439	-	-	81,439
410-2202-550103-16030	Capital Outlay - CIP	2,720,031	100,000	-	2,820,031
FUND 410	TOTAL REVENUES	2,720,031	100,000	-	2,820,031
Gov. Project Fund	TOTAL EXPENDITURES	2,720,031	100,000	-	2,820,031
460-0000-470100-16030	7th Ave Streetscape Revenue (Transfer from 459)	865,000	-	-	865,000
460-2202-550103-16030	7th Ave Streetscape Expenditure (Water & Sewer)	865,000	-	-	865,000
FUND 460	TOTAL REVENUES	865,000	-	-	865,000
Water & Sewer Project Fund	TOTAL EXPENDITURES	865,000	-	-	865,000
467-0000-470100-16030	7th Ave Streetscape Revenue (Transfer from #19004)	150,000	-	-	150,000
467-0000-470100-16030	7th Ave Streetscape Expenditure (Transfer from 067)	100,000	-	-	100,000
467-2202-550103-16030	7th Ave Streetscape Expenditure (Stormwater)	250,000	-	-	250,000
FUND 467	TOTAL REVENUES	250,000	-	-	250,000
Stormwater Project Fund	TOTAL EXPENDITURES	250,000	-	-	250,000
Total Project Revenues (#16030)					3,935,031
Total Project Expenditures (#16030)					3,935,031

A budget amendment reflecting an increase in FY25 Powell Bill Revenues (+\$100,000). The amendment also clarifies the total \$250,000 stormwater transfer in will be covered by the 319 Grant (\$150,000) + a transfer from the Stormwater Operating Fund, 067 (+\$100,000). The Stormwater portion of the amendment is for clarification and does not result in a change to the bottom line of the project.

TO MAYOR & COUNCIL  
APPROVAL: June 06, 2024

FISCAL YEAR 2024  
FORM: 06062024-03

BUDGET AMENDMENT

FUND 301 | 459 | 460

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	EXISTING BUDGET	INCREASE	DECREASE	REVISED BUDGET
301-0000-420050-G2402	Contributions/Donations	14,750,000	-	442,500	14,307,500
301-0000-598901-G2402	Transfer Out (to 460, #22013)	2,342,000	-	2,342,000	-
301-0000-598901-G2402	Transfer Out (to 460, #16036)	12,408,000	1,899,500	-	14,307,500
FUND 301 (#G2402)	TOTAL REVENUES	14,750,000	-	442,500	14,307,500
FY24 State Approp.	TOTAL EXPENDITURES	14,750,000	1,899,500	2,342,000	14,307,500
459-0000-470900	Fund Balance Appropriated	-	300,000	-	300,000
459-0000-598901	Transfer Out (to 460, #22013)	-	300,000	-	300,000
FUND 459	TOTAL REVENUES	-	300,000	-	300,000
W&S Capital Reserve Fund	TOTAL EXPENDITURES	-	300,000	-	300,000
460-0000-470010-22013	Debt Proceeds ('26 Revenue Bond)	-	2,342,000	-	2,342,000
460-0000-470100-22013	Transfer In (from 459)	-	300,000	-	300,000
460-0000-470100-22013	Transfer In (from 301, #G2402)	2,342,000	-	2,342,000	-
460-7035-550103-22013	Capital Outlay-CIP	2,342,000	300,000	-	2,642,000
FUND 460 (#22013 )	TOTAL REVENUES	2,342,000	2,642,000	2,342,000	2,642,000
WTP Residuals	TOTAL EXPENDITURES	2,342,000	300,000	-	2,642,000
460-0000-470100-16036	Transfer In (from 301, #G2402)	12,408,000	1,899,500	-	14,307,500
460-0000-470010-16036	Debt Proceeds	3,184,500	-	-	3,184,500
460-7135-550102-16036	Capital Outlay - Services/ Fees	125,000	-	125,000	-
460-7135-550103-16036	Capital Outlay-CIP	17,367,000	125,000	-	17,492,000
FUND 460 (#16036)	TOTAL REVENUES	17,492,000	1,899,500	-	17,492,000
Biosolids Dryer	TOTAL EXPENDITURES	17,492,000	125,000	125,000	17,492,000
Total Project Revenues (#16036)					17,492,000
Total Project Expenditures (#16036)					17,492,000
Total Project Revenues (#22013)					2,642,000
Total Project Expenditures (#22013)					2,642,000
The State has provided the City with \$14,750,000 direct appropriation for the Biosolids and WTP Residuals projects. This amendment adjusts the existing capital project ordinances for the projects to reflect the use of grant funds, rather than debt proceeds where appropriate. Additionally, the amendment transfers \$300,000 from the W&S Capital Reserve Fund (459) to the WTP Residuals Project (#22013) to fund the design portion of the project.					

TO MAYOR & COUNCIL  
APPROVAL: June 06, 2024

FISCAL YEAR 2024  
FORM: 06062024-04

BUDGET AMENDMENT

FUND 459 | 460

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	EXISTING BUDGET	INCREASE	DECREASE	REVISED BUDGET
459-0000-470090	Fund Balance Appropriated	431,000	37,171	-	468,171
459-0000-598901	Transfer Out (to 460, #16003)	-	37,171	-	37,171
459-0000-598901	Transfer Out (to 460, #19014)	431,000	-	-	431,000
FUND 459	TOTAL REVENUES	431,000	37,171	-	468,171
W&S Capital Reserve Fund	TOTAL EXPENDITURES	431,000	37,171	-	468,171
460-0000-470100-16003	Debt Proceeds (2019 Revenue Bond)	6,687,159	-	-	6,687,159
460-0000-450001-16003	Interest Income	35,000	-	-	35,000
460-0000-470010-16003	Transfer In (from 060)	7,000,000	-	-	7,000,000
460-0000-470010-16003	Transfer In (from 459)	-	37,171	-	37,171
460-0000-598901-16003	Transfers Out	5,702,150	49,949	-	5,752,099
460-1014-550103-16003	Capital Outlay - CIP	8,020,009	37,171	49,949	8,007,231
FUND 460	TOTAL REVENUES	13,722,159	37,171	-	13,759,330
Etowah Water #16003	TOTAL EXPENDITURES	13,722,159	87,120	49,949	13,759,330
460-0000-470010-19014	Debt Proceeds (2019 Revenue Bond)	636,000	-	-	636,000
460-0000-470100-19014	Transfer In (from 459)	431,000	-	-	431,000
460-0000-470100-19014	Transfer In (from 460, #16003)	-	49,949	-	49,949
460-7055-550103-19014	Capital Outlay - CIP	1,067,000	49,949	-	1,116,949
FUND 460	TOTAL REVENUES	1,067,000	49,949	-	1,116,949
Church St. Sewer #19140	TOTAL EXPENDITURES	1,067,000	49,949	-	1,116,949
Total Project Revenues (#16003)					13,759,330
Total Project Expenditures (#16003)					13,759,330
Total Project Revenues (#19140)					1,116,949
Total Project Expenditures (#19140)					1,116,949
An amendment transferring remaining Etowah Project (#16003) to the Church Street Sewer Project (#19014) to spend remaining 2019 revenue bond debt proceeds.					

TO MAYOR & COUNCIL

APPROVAL: June 06, 2024

FISCAL YEAR 2024

FORM: 06062024-05

BUDGET AMENDMENT

FUND 060 | 410 | 460

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	EXISTING BUDGET	INCREASE	DECREASE	REVISED BUDGET
010-1525-553000	Capital Outlay - Land Improvements	75,000	-	45,000	30,000
010-0000-598901	Transfer Out (to 410, #24001)	425,000	45,000	-	470,000
FUND 010	TOTAL REVENUES	-	-	-	-
General Fund	TOTAL EXPENDITURES	-	45,000	45,000	-
410-0000-460090-24001	Contribution/Donation	20,000	-	20,000	-
410-0000-470100-24001	Transfer In (from 010, #24001)	25,000	20,000	-	45,000
410-1502-550103-24001	Capital Outlay-CIP	45,000	-	-	45,000
FUND 410 (#24001)	TOTAL REVENUES	45,000	20,000	20,000	45,000
Disc Golf Project	TOTAL EXPENDITURES	45,000	-	-	45,000
Total Project Revenues (#24001)					45,000
Total Project Expenditures (#24001)					45,000
An amedment decreasing the Disc Golf Project within the General Fund, for the completion of the project throught the adopted Capital Project Ordinance, #24001.					

TO MAYOR & COUNCIL

APPROVAL: June 06, 2024

FISCAL YEAR 2024

FORM: 06062024-07

BUDGET AMENDMENT

FUND 010 | 410 | 460

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	EXISTING BUDGET	INCREASE	DECREASE	REVISED BUDGET
010-1014-519104	Professional Services - Engineering	40,000	-	34,700	5,300
010-0000-598901	Transfer Out (to 410, #17126)	425,000	34,700	-	459,700
FUND 010	TOTAL REVENUES	-	-	-	-
General Fund	TOTAL EXPENDITURES	-	34,700	34,700	-
410-0000-470010-17126	Transfer In (from 010, FY24)	-	34,700	-	34,700
410-1014-550103-17126	Capital Outlay - CIP	-	34,700	-	34,700
FUND 410 (#17126)	TOTAL REVENUES	-	34,700	-	34,700
NCDOT White/S. Main	TOTAL EXPENDITURES	-	34,700	-	34,700
460-0000-470100-17126	Debt Proceeds (2028 Revenue Bond)	-	3,750,000	-	3,750,000
460-1014-550103-17126	Capital Outlay - CIP	-	3,750,000	-	3,750,000
FUND 460 (#17126)	TOTAL REVENUES	-	3,750,000	-	3,750,000
NCDOT White/S. Main	TOTAL EXPENDITURES	-	3,750,000	-	3,750,000
Total Project Revenues (#17126)					3,784,700
Total Project Expenditures (#17126)					3,784,700

An amendment reflecting the adoption of a Capital Project Ordinance (CPO) for the NCDOT White/S. Main Project, #17126.

The City Manager and City Clerk certify budget ordinance amendment 06062024-07 was approved by City Council on June 06, 2024.

TO MAYOR & COUNCIL

APPROVAL: June 06, 2024

FISCAL YEAR 2024

FORM: 06062024-06

BUDGET AMENDMENT

FUND 067 | 467

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	EXISTING BUDGET	INCREASE	DECREASE	REVISED BUDGET
067-7555-553000	Capital Outlay - Land Improvements	270,000	-	20,000	250,000
067-0000-598901	Transfer Out (to 467, #G2129)	153,000	20,000	-	173,000
FUND 067	TOTAL REVENUES	-	-	-	-
Stormwater Fund	TOTAL EXPENDITURES	-	20,000	20,000	-
467-0000-470100-G2129	Transfer In (from 067, FY23)	65,000	-	-	65,000
467-0000-470100-G2129	Transfer In (from 067, FY24)	53,000	20,000	-	73,000
467-0000-420050-G2129	Grant Revenue (WRDG)	70,000	-	-	70,000
467-0000-420050-G2129	Grant Revenue (NC319)	240,000	-	-	240,000
467-7555-550103-G2129	Capital Outlay - CIP	428,000	20,000	-	448,000
FUND 467 (#G2129)	TOTAL REVENUES	428,000	20,000	-	448,000
Sullivan Park Stormwater	TOTAL EXPENDITURES	428,000	20,000	-	448,000
Total Project Revenues (#G2129)					448,000
Total Project Expenditures (#G2129)					448,000
An amendment transferring an additional \$20,000 to the Sullivan Park Streambank Restoration (Stormwater) Project, #G2129.					



TO MAYOR & COUNCIL

APPROVAL: June 06, 2024

FISCAL YEAR 2024

FORM: 06062024-08

BUDGET AMENDMENT

FUND 460

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	EXISTING BUDGET	INCREASE	DECREASE	REVISED BUDGET
460-0000-470100-24005	Debt Proceeds (2024 Lead Service Line SRF)	-	573,420	-	573,420
460-7055-550103-24005	Capital Outlay - CIP	-	573,420	-	573,420
FUND 460 (#24005)	TOTAL REVENUES	-	573,420	-	573,420
Lead Service Line SRF	TOTAL EXPENDITURES	-	573,420	-	573,420
Total Project Revenues (#24005)					573,420
Total Project Expenditures (#24005)					573,420

An amendment reflecting the adoption of a capital project ordinance (CPO) for the Lead Service Line SRF (#24005) project.

TO MAYOR & COUNCIL

APPROVAL: June 06, 2024

FISCAL YEAR 2025

FORM: 06062024-09

BUDGET AMENDMENT

FUND 199

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	EXISTING BUDGET	INCREASE	DECREASE	REVISED BUDGET
199-0000-460090-C2501	Contribution/Donation (Community Challenge)	-	15,000	-	15,000
199-1502-521001-C2501	Supplies & Materials	-	15,000	-	15,000
FUND 199 (#C2501)	TOTAL REVENUES	-	15,000	-	15,000
Community Challenge	TOTAL EXPENDITURES	-	15,000	-	15,000
Total Project Revenues (#C2501)					15,000
Total Project Expenditures (#C2501)					15,000
An amendment to the FY25 budget reflecting an anticipated \$15,000 contribution to undertake activities to promote the safer movement of people and older adults within the City including, but not limited to improving infrastructure, providing new facilities, and engaging with local residents through the Henderson County Aging Coalition.					

E. June 2024 Capital Project Ordinances, Grant Project Ordinances and Reimbursement Resolutions– Jennifer Floyd, Budget and Management Analyst

Ordinance #O-24-17

CAPITAL PROJECT ORDINANCE FOR  
THE EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE FY25 VEHICLE  
AND EQUIPMENT PROJECT, #VE025

**BE IT ORDAINED** by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1:** The project authorized is a City project described as the FY25 Vehicle and Equipment Project, #VE025.

**Section 2:** The following amounts are appropriated for the project(s):

Account Codes				Account Description	Total Budget
Fund	Dept.	Account	Project		
410	1521	554001	VE025	C/O Vehicles (Enterprise Buyout)	\$155,120
410	1300	554002	VE025	C/O-Vehicles (14-56, Marked SUV)	\$65,000
410	1300	554002	VE025	C/O-Vehicles (14-68, Marked SUV)	\$65,000
410	1300	554002	VE025	C/O-Vehicles (14-69, Marked SUV)	\$65,000
410	1300	554002	VE025	C/O-Vehicles (14-70, Marked SUV)	\$65,000
410	1300	554002	VE025	C/O-Vehicles (14-80, Marked SUV)	\$65,000
410	1300	554002	VE025	C/O-Vehicles (14-81, Marked SUV)	\$65,000
410	1300	554002	VE025	C/O-Vehicles (14-85, Marked SUV)	\$65,000
410	1300	554002	VE025	C/O-Vehicles (15-26, Marked SUV)	\$65,000
460	7002	554002	VE025	C/O-Vehicles (All W&S Vehicles)	\$205,000
460	7002	554001	VE025	C/O-Equipment (04-06, ATV)	\$25,000
460	7002	554001	VE025	C/O-Equipment (22-07, Dump Truck)	\$150,000
460	7002	554001	VE025	C/O-Equipment (22-13, Dump Truck)	\$150,000
468	7855	554002	VE025	C/O-Vehicles (16-01, Truck 3500)	\$50,000
Total Project Appropriation					\$1,255,120

**Section 3:** The following revenues are anticipated to be available via debt proceeds and transfers:

Account Codes				Account Description	Total Budget
Fund	Dept.	Account	Project		
410	0000	470010	VE025	Debt Proceeds (FY25 V&E Loan)	(\$675,120)
460	0000	470100	VE025	Transfers In (from 060)	(\$530,000)
468	0000	470010	VE025	Debt Proceeds (FY25 V&E Loan)	(\$50,000)

Total Project Appropriation	(\$1,255,120)
-----------------------------	---------------

**Section 4:** The Finance Director is hereby directed to maintain within the General Fund, Water and Sewer Fund, Environmental Services Fund, and the Capital Project Funds sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

**Section 5:** Funds may be advanced from the General Fund, Water and Sewer Fund, and Environmental Services Fund as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

**Section 6:** The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

**Section 7:** The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

**Section 8:** Copies of this capital project shall be furnished to the City Clerk, Finance Director, and City Manager for direction in carrying out this project.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Resolution #R-24-46

**HENDERSONVILLE, NORTH CAROLINA  
DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

**BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

**Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") for EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE FY25 VEHICLE AND EQUIPMENT PROJECT (#VE025), ORDINANCE #O-24-17 (the "Projects").

**Plan of Finance.** The Issuer intends to finance the costs of the Project(s) with the debt proceeds to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

**Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is \$1,255,120.

**Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Ordinance #O-24-18

**CAPITAL PROJECT ORDINANCE FOR  
THE EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE WWTP 6MGD  
EXPANSION PROJECT, #24002**

**BE IT ORDAINED** by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1:** The project authorized is a City project described as the WWTP 6MGD Expansion Project, #24002.

**Section 2:** The following amounts are appropriated for the project(s):

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
460	7135	550103	24002	Capital Outlay- CIP	\$34,000,000

<b>Total Project Appropriation</b>	<b>\$34,000,000</b>
------------------------------------	---------------------

**Section 3:** The following revenues are anticipated to be available via debt proceeds:

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
460	0000	470010	24002	Debt Issuance	(\$34,000,000)

<b>Total Project Appropriation</b>	<b>(\$34,000,000)</b>
------------------------------------	-----------------------

**Section 4:** The Finance Director is hereby directed to maintain within the Water and Sewer Fund and Capital Project Fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

**Section 5:** Funds may be advanced from the Water and Sewer Fund and Capital Project Fund, as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

**Section 6:** The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

**Section 7:** The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

**Section 8:** Copies of this capital project shall be furnished to the City Clerk, Finance Director, and City Manager for direction in carrying out this project.

**Section 9:** The City Manager, or designee, is authorized to declare the project completed, close the project ordinance, and distribute remaining project funds to the appropriate operating fund or reserve fund.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Resolution #R-24-42

**HENDERSONVILLE, NORTH CAROLINA  
DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

**BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

**Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") for EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE WWTP 6MGD EXPANSION PROJECT (#24002), ORDINANCE #O-24-18 (the "Projects").

**Plan of Finance.** The Issuer intends to finance the costs of the Project(s) with the debt proceeds to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

**Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is \$34,000,000.

**Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Ordinance #O-24-19

**CAPITAL PROJECT ORDINANCE FOR  
THE EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE NCDOT  
HIGHLAND LAKE ROAD PROJECT, #17127**

**BE IT ORDAINED** by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1:** The project authorized is a City project described as the NCDOT Highland Lake Road Project, #17127.

**Section 2:** The following amounts are appropriated for the project(s):

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
460	7055	550103	17127	Capital Outlay- CIP	\$575,000
Total Project Appropriation					\$575,000

**Section 3:** The following revenues are anticipated to be available via debt proceeds:

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
460	0000	470010	17127	Debt Proceeds	(\$575,000)
Total Project Appropriation					(\$575,000)

**Section 4:** The Finance Director is hereby directed to maintain within the Water and Sewer Fund and Capital Project Fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

**Section 5:** Funds may be advanced from the Water and Sewer Fund and Capital Project Fund, as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

**Section 6:** The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

**Section 7:** The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

**Section 8:** Copies of this capital project shall be furnished to the City Clerk, Finance Director, and City Manager for direction in carrying out this project.

**Section 9:** The City Manager, or designee, is authorized to declare the project completed, close the project ordinance, and distribute remaining project funds to the appropriate operating fund or reserve fund.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Resolution R-24-41

**HENDERSONVILLE, NORTH CAROLINA  
DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

**BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.



**Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") for EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE HIGHLAND LAKE ROAD PROJECT (#17127), ORDINANCE #O-24-19 (the "Projects").

**Plan of Finance.** The Issuer intends to finance the costs of the Project(s) with the debt proceeds to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

**Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is \$575,000.

**Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Ordinance #O-24-20

**GRANT PROJECT ORDINANCE FOR  
THE EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE STORMWATER  
319 GRANT PROJECT, #19004**

**BE IT ORDAINED** by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

**Section 1:** The project authorized is a City project described as the Stormwater 319 Grant Project, #19004.

**Section 2:** The following amounts are appropriated for the project(s):

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
301	0000	598901	19004	Transfer Out (to 7 <sup>th</sup> Ave, #16030)	\$150,000
Total Project Appropriation					\$150,000

**Section 3:** The following revenues are anticipated to be available via grant proceeds:

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
301	0000	420050	16030	Grant Revenue	(\$150,000)
Total Project Appropriation					(\$150,000)

**Section 4:** The Finance Director is hereby directed to maintain within the General Fund, Stormwater Fund, Grant Project Fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

**Section 5:** Funds may be advanced from the General Fund and Stormwater Fund, as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

**Section 6:** The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

**Section 7:** The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

**Section 8:** Copies of this grant project shall be furnished to the City Clerk, Finance Director, and City Manager for direction in carrying out this project.

**Section 9:** The City Manager, or designee, is authorized to declare the project completed, close the project ordinance, and distribute remaining project funds to the appropriate operating fund or reserve fund.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

HENDERSONVILLE, NORTH CAROLINA  
DECLARATION OF OFFICIAL INTENT TO REIMBURSE

**BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

**Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") for EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE STORMWATER 319 GRANT PROJECT (#19004), ORDINANCE #O-24-20 (the "Projects").

**Plan of Finance.** The Issuer intends to finance the costs of the Project(s) with the grant revenue to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

**Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is \$150,000.

**Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Ordinance #O-24-21

GRANT PROJECT ORDINANCE FOR  
THE EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE STRATEGIC  
HOUSING PLAN PROJECT, #G2404

**BE IT ORDAINED** by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

**Section 1:** The project authorized is a City project described as the Strategic Housing Plan Project, #G2404.

**Section 2:** The following amounts are appropriated for the project(s):

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
301	1200	519200	G2404	Contracted Services	\$100,000
Total Project Appropriation					\$100,000

**Section 3:** The following revenues are anticipated to be available via grant proceeds:

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
301	0000	420050	G2404	Grant Revenue (Dogwood HT)	(\$100,000)
Total Project Appropriation					(\$100,000)

**Section 4:** The Finance Director is hereby directed to maintain within the General Fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

**Section 5:** Funds may be advanced from the General Fund, as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

**Section 6:** The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

**Section 7:** The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

**Section 8:** Copies of this grant project shall be furnished to the City Clerk, Finance Director, and City Manager for direction in carrying out this project.

**Section 9:** The City Manager, or designee, is authorized to declare the project completed, close the project ordinance, and distribute remaining project funds to the appropriate operating fund or reserve fund.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Resolution #R-24-38

**HENDERSONVILLE, NORTH CAROLINA  
DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

**BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

**Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") for EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE STRATEGIC HOUSING PLAN PROJECT (#G2404), ORDINANCE #O-24-21 (the "Projects").

**Plan of Finance.** The Issuer intends to finance the costs of the Project(s) with the grant revenue to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

**Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is \$100,000.

**Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Ordinance #O-24-22

**CAPITAL PROJECT ORDINANCE FOR  
THE EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE NCDOT WHITE  
AND SOUTH MAIN STREET PROJECT, #17126**

**BE IT ORDAINED** by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1:** The project authorized is a City project described as the NCDOT White and South Main St. Project, #17126.

**Section 2:** The following amounts are appropriated for the project(s):

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
410	1014	550103	17126	Capital Outlay- CIP	\$34,700
460	1014	550103	17126	Capital Outlay- CIP	\$3,750,000

<b>Total Project Appropriation</b>	<b>\$3,784,700</b>
------------------------------------	--------------------

**Section 3:** The following revenues are anticipated to be available via debt proceeds:

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		

410	0000	470010	17126	Transfer In (from 010, FY24)	(\$34,700)
460	0000	470100	17126	Debt Proceeds (2028 Rev. Bond)	(\$3,750,000)

<b>Total Project Appropriation</b>	<b>(\$3,784,700)</b>
------------------------------------	----------------------

**Section 4:** The Finance Director is hereby directed to maintain within the General Fund, Water and Sewer Fund and Capital Project Funds sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

**Section 5:** Funds may be advanced from the General Fund, Water and Sewer Fund and Capital Project Funds, as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

**Section 6:** The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

**Section 7:** The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

**Section 8:** Copies of this capital project shall be furnished to the City Clerk, Finance Director, and City Manager for direction in carrying out this project.

**Section 9:** The City Manager, or designee, is authorized to declare the project completed, close the project ordinance, and distribute remaining project funds to the appropriate operating fund or reserve fund.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Resolution #R-24-45

**HENDERSONVILLE, NORTH CAROLINA  
DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

**BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

**Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") for EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE NCDOT WHITE AND SOUTH MAIN STREET PROJECT (#17126), ORDINANCE #O-24-22 (the "Projects").

**Plan of Finance.** The Issuer intends to finance the costs of the Project(s) with the debt proceeds to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

**Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is \$3,784,700.

**Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Ordinance #O-24-23

**CAPITAL PROJECT ORDINANCE FOR  
THE EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE WTP 15MGD  
EXPANSION PROJECT, #19207**

**BE IT ORDAINED** by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:



**Section 1:** The project authorized is a City project described as the WTP 15MGD Expansion Project, #19207.

**Section 2:** The following amounts are appropriated for the project(s):

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
460	7055	550103	19207	Capital Outlay- CIP	\$2,131,500
Total Project Appropriation					\$2,131,500

**Section 3:** The following revenues are anticipated to be available via debt proceeds:

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
460	0000	470010	19207	Debt Issuance	(\$2,131,500)
Total Project Appropriation					(\$2,131,500)

**Section 4:** The Finance Director is hereby directed to maintain within the Water and Sewer Fund and Capital Project Fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

**Section 5:** Funds may be advanced from the Water and Sewer Fund and Capital Project Fund, as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

**Section 6:** The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

**Section 7:** The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

**Section 8:** Copies of this capital project shall be furnished to the City Clerk, Finance Director, and City Manager for direction in carrying out this project.

**Section 9:** The City Manager, or designee, is authorized to declare the project completed, close the project ordinance, and distribute remaining project funds to the appropriate operating fund or reserve fund.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Resolution #R-24-40

**HENDERSONVILLE, NORTH CAROLINA  
DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

**BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

**Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") for EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE WTP 15MGD EXPANSION PROJECT (#19207), ORDINANCE #O-24-23 (the "Projects").

**Plan of Finance.** The Issuer intends to finance the costs of the Project(s) with the debt proceeds to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

**Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is \$2,131,500.

**Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Ordinance #O-24-24

**CAPITAL PROJECT ORDINANCE FOR  
THE EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE CCTV TRUCK  
REPLACEMENT PROJECT, #24004**

**BE IT ORDAINED** by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1:** The project authorized is a City project described as the CCTV Truck Replacement Project, #24004.

**Section 2:** The following amounts are appropriated for the project(s):

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
460	7155	554002	24004	Capital Outlay- Vehicles	\$390,000
Total Project Appropriation					\$390,000

**Section 3:** The following revenues are anticipated to be available via debt proceeds:

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
460	0000	470010	24004	Debt Issuance	(\$390,000)
Total Project Appropriation					(\$390,000)

**Section 4:** The Finance Director is hereby directed to maintain within the Water and Sewer Fund and Capital Project Fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

**Section 5:** Funds may be advanced from the Water and Sewer Fund and Capital Project Fund, as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

**Section 6:** The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

**Section 7:** The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

**Section 8:** Copies of this capital project shall be furnished to the City Clerk, Finance Director, and City Manager for direction in carrying out this project.

**Section 9:** The City Manager, or designee, is authorized to declare the project completed, close the project ordinance, and distribute remaining project funds to the appropriate operating fund or reserve fund.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Resolution #R-24-43

**HENDERSONVILLE, NORTH CAROLINA  
DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

**BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

**Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") for EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE CCTV TRUCK REPLACEMENT PROJECT (#24004), ORDINANCE #O-24-24 (the "Projects").

**Plan of Finance.** The Issuer intends to finance the costs of the Project(s) with the debt proceeds to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

**Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is \$390,000.

**Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Ordinance #O-24-25

**CAPITAL PROJECT ORDINANCE FOR  
THE EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE LEAD SERVICE  
LINE REPLACEMENT PROJECT, #24005**

**BE IT ORDAINED** by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1:** The project authorized is a City project described as the Lead Service Line Replacement Project, #24005.

**Section 2:** The following amounts are appropriated for the project(s):

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
460	7055	550103	24005	Capital Outlay- CIP	\$573,420
Total Project Appropriation					\$573,420

**Section 3:** The following revenues are anticipated to be available via debt proceeds:

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
460	0000	470010	24005	Debt Proceeds	(\$573,420)
Total Project Appropriation					(\$573,420)

**Section 4:** The Finance Director is hereby directed to maintain within the Water and Sewer Fund and Capital Project Fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

**Section 5:** Funds may be advanced from the Water and Sewer Fund and Capital Project Fund, as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

**Section 6:** The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

**Section 7:** The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

**Section 8:** Copies of this capital project shall be furnished to the City Clerk, Finance Director, and City Manager for direction in carrying out this project.

**Section 9:** The City Manager, or designee, is authorized to declare the project completed, close the project ordinance, and distribute remaining project funds to the appropriate operating fund or reserve fund.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

Resolution #R-24-39

**HENDERSONVILLE, NORTH CAROLINA  
DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

**BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

**Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") for EXECUTION, ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE LEAD SERVICE LINE REPLACEMENT PROJECT (#24005), ORDINANCE #O-24-25 (the "Projects").

**Plan of Finance.** The Issuer intends to finance the costs of the Project(s) with the debt proceeds to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

**Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is \$573,420.

**Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

**ADOPTED** by the City Council of the City of Hendersonville, North Carolina, on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

**G. Lease of Former Downtown Development Space, 125 5<sup>th</sup> Avenue West to Friends of Downtown – Jamie Carpenter, Downtown Manager**

Resolution #R-24-48

**RESOLUTION APPROVING LEASE CITY OWNED REAL PROPERTY AT 125  
5<sup>TH</sup> AVE WEST TO FRIENDS OF DOWNTOWN**

**WHEREAS**, the City of Hendersonville owns property located at 125 5<sup>th</sup> Avenue West described in deed of record in Deed Book 3225, Page 388, Henderson County Registry; and

**WHEREAS**, the City of Hendersonville purchased the property at 125 5<sup>th</sup> Ave West in 2018 for \$475,000 for the purposes of building public restrooms on the ground floor and office space on the second floor; and

**WHEREAS**, the City’s Downtown Division has been relocated to City Hall and the City does not have another current need for the second-floor offices at 125 5<sup>th</sup> Ave West, and Elevents, Inc., a North Carolina nonprofit corporation, dba Friends of Downtown Hendersonville (“Friends”), has requested to lease the 2<sup>nd</sup> floor offices for a ten-year term, and the City Council has determined these offices will not be needed by the City for the term of the requested lease; and

**WHEREAS**, North Carolina General Statute § 160A-279 authorizes the City Council to lease City owned real property by to an entity carrying out a public purpose and the Friends is a nonprofit entity carry out a public purpose; and

**WHEREAS**, North Carolina General Statute § 160A-267 requires public notice be given at least 10 days before entering into such a lease ; and

**WHEREAS**, the Friends of Downtown Hendersonville intends to sublease the individual office spaces for market rate and use the funds received towards building improvements and expenses authorized for Municipal Service Districts in North Carolina General Statute § 160A-536, which is hereby declared to be a public purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina that:

1. The City Manager is authorized to enter into a lease with the Friends for the second-floor offices and shared use of common spaces located at 125 5<sup>th</sup> Ave West.



- 2. The annual rent shall be \$1, paid annually, for a ten-year term, upon condition that the property and any rents received from subleasing the facility be used to pay for building improvements and other expenses authorized by N.C.G.S. § 160A-267.
- 3. City Staff is directed to publish the Resolution once in a newspaper of general circulation at lease ten (10) prior to the entry of the lease.

Adopted by the City Council of the City of Hendersonville, North Carolina on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

**H. Utility Extension Agreement for the Goode Preserve Subdivision – *Adela Gutiérrez-Ramirez***

Resolution # R-24-49

**RESOLUTION BY THE CITY OF HENDERSONVILLE CITY COUNCIL TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A UTILITY EXTENSION AGREEMENT WITH MILLS RIVER VENTURES, LLC, AND MARK MARSHALL FOR THE GOODE PRESERVE SUBDIVISION**

**WHEREAS**, the City of Hendersonville owns, operates and maintains water system to serve customers throughout Henderson County; and

**WHEREAS**, residential, commercial, and industrial developments often require public water service as a part of their development projects; and

**WHEREAS**, the Developer extends public water to their site, which upon completion and acceptance, are provided to the City to own, operate, and maintain; and

**WHEREAS**, the City requires a Utility Extension Agreement to be executed to establish requirements of both the Developer and the City for the water line extension process; and

**WHEREAS**, Mills River Ventures, LLC, the “Developer”, and Mark Marshall, the “Owner”, will enter into a Utility Extension Agreement with the City to provide water service to the Goode Preserve Subdivision.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina that:

- 1. The Utility Extension Agreement with Mills River Ventures, LLC, the “Developer”, and Mark Marshall, the “Owner” to provide water service to the Goode Preserve Subdivision is approved, as presented.
- 2. City Manager is authorized to execute the Utility Extension Agreement, and to approve and execute amendments to the Utility Extension Agreement in the future provided such amendments do not impose a financial obligation upon the City.
- 3. City Manager is authorized to acquire easements, rights-of-way, and other interests in real property consistent with the terms of the Utility Extension Agreement, provided that such acquisition does not impose a financial obligation upon the City.

Adopted by the City Council of the City of Hendersonville, North Carolina on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

**I. Resolution to Accept Spence Drive and Marianne Drive (Ivy Crossing) into the City Street Maintenance System – *Tom Wooten, Director of Public Works***

Resolution #R-24-50

**RESOLUTION BY THE CITY OF HENDERSONVILLE CITY COUNCIL AUTHORIZING ACCEPTANCE OF SPENCE DRIVE AND MARIANNE DRIVE INTO THE CITY STREET SYSTEM**

**WHEREAS**, Windsor Built Homes, Inc., a South Carolina corporation (hereinafter “Developer”), is the developer that the development known as Ivy Crossing (project no. 20103) and on that property shown on the plat recorded in Plat Book 2021 at Slide 13660 - 13661, Henderson County Registry (said plat hereinafter the “Ivy Crossing Subdivision Plat”) (said property hereinafter the “Subject Property”); and

**WHEREAS**, Developer is the fee simple owner of the rights-of-way identified as “Spence Drive” and “Marianne Drive” on the Ivy Crossing Subdivision Plat by way of that deed recorded in Deed Book 3494 at page 253, Henderson County Registry; and

**WHEREAS**, The Ivy Crossing Subdivision Plat contains dedication to the public of Spence Drive and Marianne Drive and the Developer has further submitted a written request to the City of Hendersonville to accept Spence Drive and Marianne Drive as City Streets; and

**WHEREAS**, The City has agreed to accept the dedication of Spence Drive and Marianne Drive as City streets.

**NOW THEREFORE, BE IT RESOLVED**, the City Council of the City of Hendersonville resolves that:

1. The rights-of-way identified as “Spence Drive” and “Marianne Drive” shown on the plat recorded in Plat Book 2021 at Slide 13660 - 13661, Henderson County Registry shall be accepted into the City of Hendersonville’s street system.

Adopted by the City Council of the City of Hendersonville, North Carolina on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

**J. Resolution to Accept Grant Funds (#C2501) – Matthew Manley, AICP-Strategic Projects Manager**

Resolution #R-24-51

**RESOLUTION BY THE CITY OF HENDERSONVILLE CITY COUNCIL  
ACCEPTING A GRANT FROM AARP FOR THE PURPOSE OF IMPROVING SAFETY AND  
CONNECTIVITY FOR THE 50+ COMMUNITY**

**WHEREAS**, AARP (“AARP”) has established a grant for use by the local community to focus on the needs of people age 50+ by increasing ways they can safely move around the community (the “Community Challenge Grant”); and

**WHEREAS**, the Community Development Department applied for and was awarded a Community Challenge Grant in the amount of \$15,000; and

**WHEREAS**, the City of Hendersonville desires to accept the grant funds, and authorize the execution of the grant funding agreement (the “Grant Agreement”); and

**WHEREAS**, the Grant Agreement provides that the City will undertake activities to promote the safer movement of people and older adults within the City including, but not limited to improving infrastructure, providing new facilities, and engaging with local residents through the Henderson County Aging Coalition;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Hendersonville, North Carolina that:

1. The City hereby accepts the \$15,000 Community Challenge Grant from the AARP to be used for the purposes as set out in the Grant Agreement; and
2. The City Manager is authorized to execute the Grant Agreement, with such changes as he deems appropriate, provide they are consistent with the terms of this Resolution;
3. City Staff are authorized and directed to proceed with the performance and implementation of the Community Challenge Grant as outlined in the Grant Agreement.

Adopted by the City Council of the City of Hendersonville, North Carolina on this 6<sup>th</sup> day of June, 2024.

Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

**6. PRESENTATIONS**

**A. Proclamation – D-Day 80<sup>th</sup> Anniversary – Barbara Volk, Mayor**

Mayor Volk read the proclamation aloud.

**PROCLAMATION**

**IN REMEMBRANCE OF THE 80TH ANNIVERSARY OF D-DAY**

**JUNE 6, 2024**

**WHEREAS**, on June 6, 1944, scores of allied service members prepared to fight a battle that would decide the fate of freedom in the 20th century; and

**WHEREAS**, on D-Day, American, British, and Canadian forces advanced through thickets of barbed wire and scaled heavily protected cliffs. They braved gales of bullets and artillery fire, taking heavy losses as they cut through Nazi defenses. Thousands gave their last full measure of devotion; and.

**WHEREAS**, victory on D-Day dealt a significant blow to an ideology fueled by hatred and allowed America and its allies to secure a foothold in France, open a path to Berlin, and liberate a continent from the grip of tyranny; and

**WHEREAS**, victory on D-Day made possible the achievements that followed the end of World War II – the Marshall Plan, the NATO alliance, and the shared prosperity and security that flowed from each; and

**WHEREAS**, eighty years later, we pay tribute to the service members who secured a beachhead on an unforgiving shore – the patriots who, through their courage and sacrifice, changed the course of an entire century; and

**WHEREAS**, today, as we carry on the struggle for liberty and universal human rights, let us draw strength from a moment when free nations beat back the forces of oppression and gave new hope to the world.

**NOW, THEREFORE, I**, Barbara G. Volk, Mayor of the City of Hendersonville, do hereby proclaim that on the 80<sup>th</sup> Anniversary of D-Day, Thursday, June 6, 2024, the residents of the City of Hendersonville observe this day with programs, ceremonies, and activities that honor those who fought and died so men and women they had never met might know what it is to be free.

**PROCLAIMED** this 6<sup>th</sup> day of June, 2024.

**B. Hendo Earth Fest Report** – *Ann Twiggs, Vice Chair for the Environmental Sustainability Board*

Ann Twiggs gave a brief PowerPoint presentation about the second Annual Hendo Earth Fest and their plans for Hendo Earth Fest 2025.

# HENDO Earth Fest

Second Annual HEF Recap  
City Council Meeting June 6<sup>th</sup>  
Presented by Ann Twiggs, ESB Board Member and Co Chair of HEF



HEF 2024 Subcommittee Members

Ann Twiggs, Cochair	City of Hendersonville Environmental Sustainability Board
Laura Miklowitz	Representing the community-at-large - <b>musicians</b>
Brenda (BJ) Ramer	Team ECCO
Elle Travis	Caregivers of Mother Earth
Nancy Diaz	Mountain True
Pam <u>Torlina</u>	Conserving Carolina
Marcia Shaffer	Representing the community-at-large - <b>marketing</b>
Caitlyn Gendusa	City of Hendersonville Sustainability Manager
Frank Stewart, Cochair	City of Hendersonville Environmental Sustainability Board
Dawn Barr	Blue Ridge Bicycle Club
Virginia Tegel	City of Hendersonville Environmental Sustainability Board



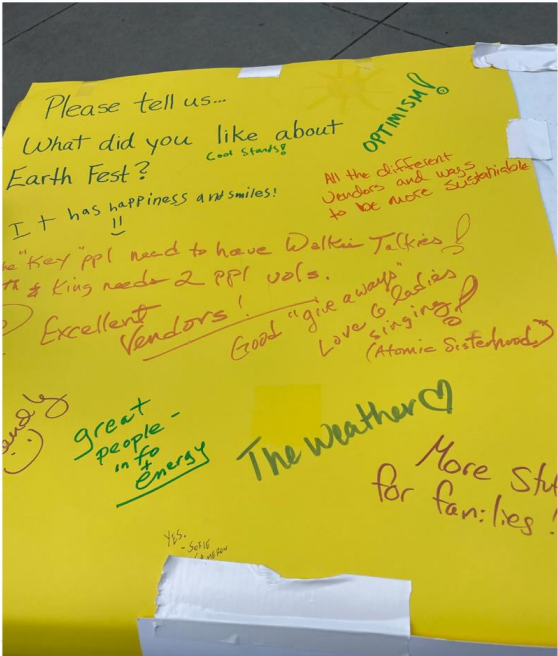
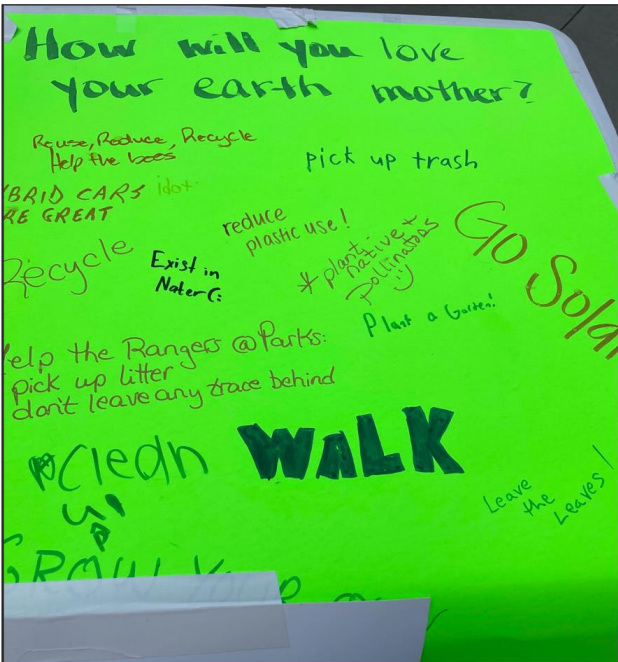


	2023	2024
Approximate number of visitors	2000	4000
Number of exhibitors	28	47
musicians/performers	7	25
Number of volunteers	28	37



Overall feedback from the subcommittee, exhibitors, musicians and volunteers was excellent!

Interactive – Kid Friendly – Fun!      Beautiful weather!!!  
Exhibitors were Friendly & Educational





Goals for HEF 2025

Move event to South Main for additional room for exhibitors and a better stage and set-up for musicians.

Continue to build on previous 2 HEF events by implementing lessons learned from HEF debrief meeting



C. Veteran’s Healing Farm Presentation – Alan Yeck, Executive Director

Alan Yeck showed the following PowerPoint presentation.





























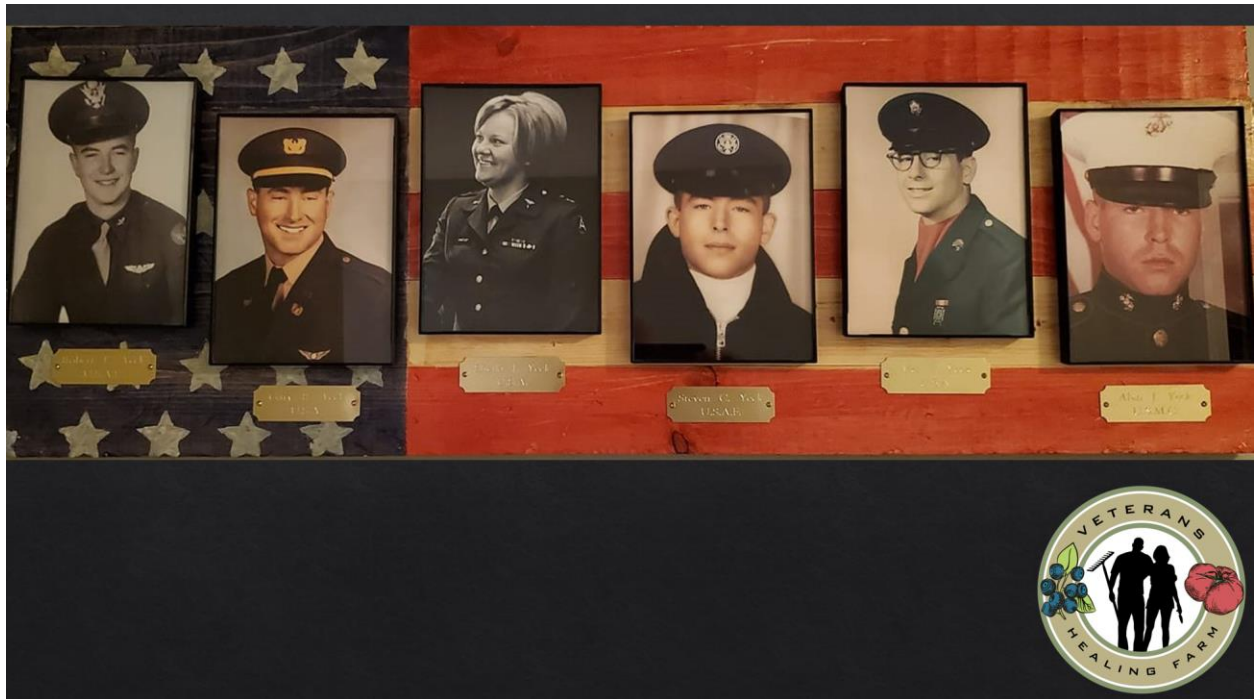




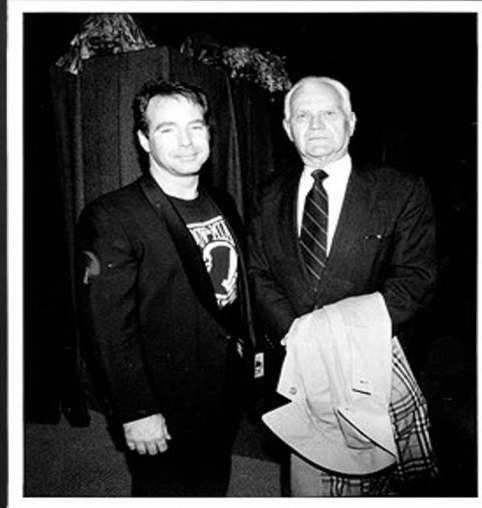


Veterans are at 72% higher risk of suicide than those who haven't served.





General William C. Westmoreland, guest of honor at the 1993 opening night of “2266” in New York City.

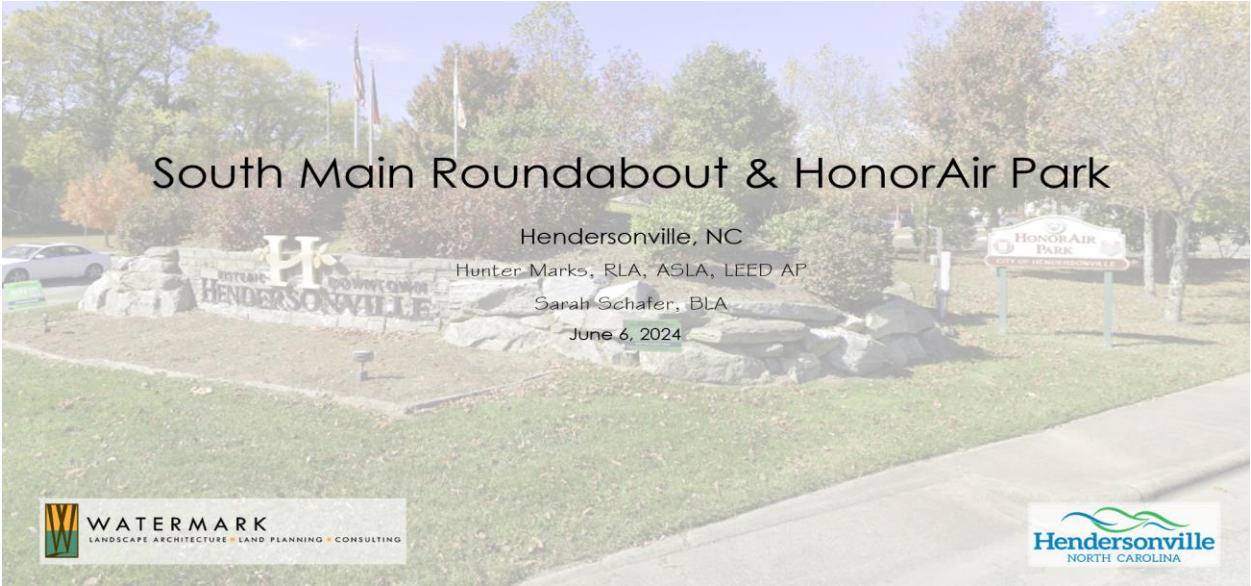


He followed up by saying that he isn't asking anything from City Council but as “individuals”. Who do you know? Who do you know that knows somebody? Who do you know that can help us build this? Right now the county is working with us to find land and has offered us office space in the renovated VFW temporarily while we continue looking. But, please, think about what you can do. We've raised \$600,000 in little checks but we need more. Who do you know that can help us? I don't want to close but we're going to need help to make this happen.

**D. NCDOT S. Main Roundabout Design Concept Presentation** – *Brent Detwiler, PE, Public Services Director, Hunter Marks & Sarah Schafer, Watermark Landscape Architecture*

Brent introduced Hunter Marks and Sarah Schafer and they showed the following PowerPoint of concepts and they are looking for some feedback from Council and then DOT can incorporate that into their plans.





## List of Wants

- Low Maintenance
- HonorAir Park
- Gateway Park
- Informational Intersection for Downtown and Ecusta Trail
- Updated Signage

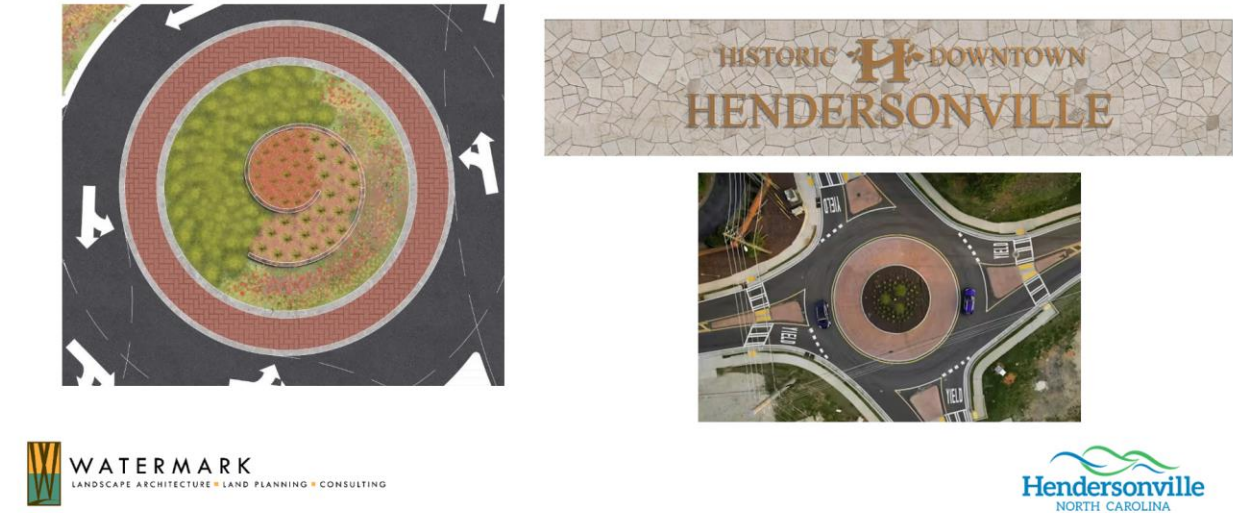




Roundabout  
Plants



Roundabout  
Hardscape







John added that we have engaged Hunter and Watermark to take this concept all the way through the design phase and then we will ultimately turn that over to DOT for their bidding and

construction. As Brent said, bidding right now is in 2026 so construction may not be complete until 2028 or 2029 assuming they stay on the current path.

7. **PUBLIC HEARINGS**

**A. Street Closure: Order to Close Portion of Unnamed Street (The Housing Assistance Corporation)(C24-22-SCL) – Tyler Morrow, Planner II**

Tyler explained that the City received an application from The Housing Assistance Corporation to close an unopened and unimproved portion of an unnamed street located on PIN 9569-41-8704. A street closure plat is included in your packet.

General Statue 160A-299 outline procedures and provides the City with authority for permanently closing streets and alleys. Whenever there is a proposal to permanently close any street or public alley, the City Council shall first adopt a resolution declaring its intent to close the street or alley and shall set a date for a public hearing. This step was completed at your May 2<sup>nd</sup>, 2024 regular session of City Council. At the public hearing to be held at your June 6<sup>th</sup>, 2024 regular session of City Council, any person may be heard on the question of whether the closing would be detrimental to the public interest or the property rights of any individual.

The public hearing opened at 6:27 p.m.

**Public Comments:** None

The public hearing closed at 6:28 p.m.

*Council Member Melinda Lowrance moved that City Council adopt an ordinance permanently closing an unopened and unimproved portion of an unnamed street located on PIN 9569-41-8704 as petitioned by The Housing Assistance Corporation. A unanimous vote of the Council followed. Motion carried.*

ORDER #: O-24-26

**ORDER TO PERMANENTLY CLOSE, AN UNOPENED,  
UNIMPROVED PORTION OF A RIGHT-OF-WAY LOCATED ON PIN: 9569-41-8704.**

(Petition from The Housing Assistance Corporation)

NORTH CAROLINA  
HENDERSON COUNTY

TO WHOM IT MAY CONCERN:

WHEREAS, North Carolina General Statue Section §160A-299 authorizes a city council to permanently close any street or public alley way within its corporate limits or area of extraterritorial jurisdiction and provides a procedure for the closing such streets or alleyways; and

WHEREAS, The Housing Assistance Corporation, owner, has petitioned the City of Hendersonville City Council to close a portion of unimproved right-of-way that is located on property described in a deed recorded in the Henderson County Registry in Deed Book 4121 at page 511, having PIN of 9569-41-8704.

WHEREAS, on May 2<sup>nd</sup>, 2024, the Hendersonville City Council adopted a resolution expressing the intention of the municipality to close a portion of this street and setting June 6<sup>th</sup>, 2024 as the date of a public hearing regarding such closure; and

WHEREAS, the aforementioned resolution has been published once a week for four successive weeks prior to the public hearing in the Hendersonville Times-News (a newspaper of general and regular circulation in Hendersonville and Henderson County) and a copy thereof has been sent by certified mail to all owners of property adjoining the street as shown on the county tax records; and

WHEREAS, notice of the closings and of the public hearing has been posted in at least two places along the streets; and

WHEREAS, a public hearing was held in conformance with the aforementioned public notice on the sixth day of June, 2024.

NOW, THEREFORE, the City Council of the City of Hendersonville does hereby make the following findings of fact:

1. The closing of the street portion hereafter described are not contrary to the public interest.

2. No individual owning property in the vicinity of the streets or in the subdivision in which it is located would be deprived by the closing of such streets of reasonable means of ingress and egress to his property.

IN CONSIDERATION THEREOF, IT IS HEREBY ORDERED:

1. The following portions of streets are permanently closed and no longer existent as of the effective date of this order:

Being all of that real property described as “Road Closure Area” as shown on that plat recorded in Plat Book\_\_\_\_\_ at Page\_\_\_\_\_ of the Henderson County Registry [to be inserted at recording]

Description of a portion of the unnamed street to be closed under NCGS 160A-299

Beginning at a ¾” existing iron pipe, said pipe having NAD83 (2011) grid coordinates of N: 591,850.69’, E: 964,461.78’ and standing in the northwest line of the subject parcel currently owned by The Housing Assistance Corporation as described in deed book 4121 page 511; and running thence N 46°23’42” E 3.76’ to a point; thence on a curve to the right with a radius of 136.92’ and a chord of S 36°09’49” E 85.91’ to a point; thence on a curve to the left with a radius of 29.99’ and a chord of S 31°41’17” E 14.31’ to a point; thence on a curve to the right with a radius of 35.21’ and an arc length of 163.27’ and a chord of S 78°16’54” W 51.65’ to a point; thence on a curve to the left with a radius of 21.65’ and a chord of N 05°37’27” E 17.63’ to a point; thence on a curve to the left with a radius of 59.46’ with a chord of N 24°27’42” W 12.54’ to a point; thence on a curve to the left with a radius of 105.09’ with a chord of N 42°45’19” W 44.57’ to a point in the western boundary line of subject parcel; thence N 04°47’34” E 8.88’ to a ¾” existing iron pipe; thence N 50°07’33” E 29.47’ to the point and place of beginning. Containing 0.16 acres (7250.9 sq.ft.) and being the unopened of said unnamed street at shown on survey by Ownbey Land Surveying, PLLC, bearing job number 240112.

2. The City herewith reserves all right, title, and interest in and to an easement over, upon, across, under and through the closed portion of the unnamed street for the placement, construction, and maintenance of public utilities including waterlines, sewer lines, stormwater management, and underground telecommunications facilities including cables, wires, and/or conduit.
3. The City herewith reserves all right, title, and interest in and to an easement over, upon, across, under and through the closed portion of the unnamed street for the placement, construction, and maintenance of public pedestrian infrastructure including but not limited to sidewalks and greenways.
4. The City Clerk shall forthwith cause a certified copy of this order to be filed in the Office of the Register of Deeds of Henderson County.

This order shall take effect the 6<sup>th</sup> day of June, 2024.

/s/Barbara G. Volk, Mayor  
Attest: /s/Jill Murray, City Clerk  
Approved as to form: /s/Angela S. Beeker, City Attorney

## **B. Budget Adoption FY25 – John Connet, City Manager**

City Manager Connet presented the following PowerPoint regarding the FY25 Budget Adoption and thanked Assistant Manager Brian Pahle, Budget Manager Adam Murr and Budget and Management Analyst Jenny Floyd for all of their hard work on the budget, as well as all of the department heads. It really is a year-round process. He added that this years’ budget process has been one of the more challenging that I’ve had in my 32 years as a city manager. These are times we have not seen as it relates to inflation, the need to raise salaries, the competition to hire well-qualified professional city employees particularly in the public safety departments. It’s very much an arms race and we don’t know quite when it will end. We’ve talked with other managers around the state and we’ve worked hard to provide you with a budget that will do all the things that council has set out as goals and priorities. I just wanted to set the baseline and let you know that it has been a challenging year but I want to thank the staff for working with us. We’ve done things like hiring freezes, we’ve asked people to take compensatory time when they would normally get overtime, so our staff has really stepped up to make sure we maintain a balanced budget for our citizens. It’s something that our staff doesn’t always understand but they’ve taken it as troopers and I really appreciate the work that they’ve done.





# CITY OF HENDERSONVILLE

## FY25 BUDGET ADOPTION

June 06, 2024



### Our Vision



Hendersonville is a vibrant mountain city where the government and citizens work together for a high quality of life.



### Our Mission



The City of Hendersonville is committed to providing quality, efficient services to all citizens, visitors, and businesses through open communication, timely responses, and quality results.

## FY25 COUNCIL RANKED GOALS

- Rank #1 – Public Safety
- Rank #2 – Compensation, Benefits, and Staff Development
- Rank #3 – Strong Infrastructure
- Rank #4 – Strategic Housing Plan
- Rank #5 – Growth Management and Community Character
- Rank #6 – Invest in Parks
- Rank #7 – Enhance Sustainability Citywide
- Rank #8 – Transportation Planning
- Rank #9 – City Boards and Volunteers
- Rank #10 – Support Downtown Businesses

The Fiscal Year 2024-2025 (FY25) budget was developed based upon information presented and discussed during our City Council and Staff Retreat on March 14 and 15, 2024.

At the Retreat, Council deliberated an **updated list of goals** for the City of Hendersonville. Council Members devised a plan for the City’s future growth and strategized on working through competing interests and decision-making points.

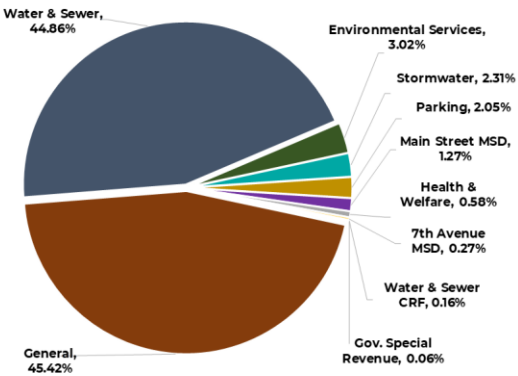
Each goal area to the left is tracked in the City’s strategic planning documents, which can be found online at:

[www.hvInc.gov/strategicplan](http://www.hvInc.gov/strategicplan)

FY25 BUDGET IN TOTAL

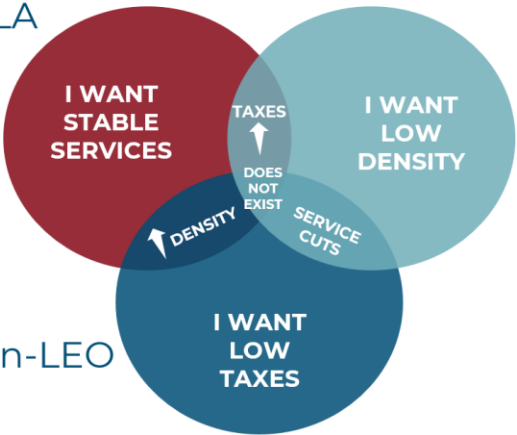
FY25 MAJOR FUNDS SUMMARY

FUND	EXPENDITURES	REVENUES	FUND BALANCE APPROPRIATION
General	\$ 28,535,622	\$ 26,231,070	\$ 2,304,552
Water & Sewer	28,181,750	26,372,560	1,809,190
Environmental Services	1,894,100	1,894,100	-
Stormwater	1,454,050	1,454,050	-
Parking	1,289,826	1,088,575	201,251
Main Street MSD	799,231	641,830	157,401
Health & Welfare	362,025	362,025	-
7th Avenue MSD	169,343	121,500	47,843
Water & Sewer CRF	100,000	100,000	-
Gov. Special Revenue	35,000	-	35,000
SUB-TOTAL	\$ 62,820,947	\$ 58,265,710	\$ 4,555,237
TOTAL IN BALANCE		\$62,820,947	



FY25 BUDGET IN TOTAL

- **5.0% City-wide COLA**
  - + Additional 5.0% Public Safety COLA
- No Merit Increases
- 2.0% 401k Match
- Health Insurance → **+6.20%**
- Retirement → **15.10%** LEO | **13.65%** Non-LEO
- **5 Recommended** Position Additions
  - 1 Downtown Police Officer, 4 Water & Sewer Positions



FY25 GENERAL FUND

TAX RATE	\$0.52/\$100
REVENUES	\$ (26,181,070)
EXPENDITURES	\$ 27,620,257
OTHER FINANCING	\$ 865,365
FUND BALANCE APPROPRIATED	\$ 2,304,552
FUND BALANCE FY25 START	\$ 10,709,093
FUND BALANCE FY25 END	\$ 8,404,541

REVENUES

- Rate = **\$0.52/\$100** (\$0.03/\$100 increase)

EXPENDITURES

- **+1 FTE, \$74k**
  - Downtown Police Officer
- **Updated Salary Splits**
- **-\$840k** Operating budget
- **\$233k** Pay-Go Capital
- **\$530k** Vehicle & Equipment Loan
  - 8 HPD
- **+\$520k** Debt Service
  - City Hall & Ops, FS#1, Edwards Park, Ladder 1 & Engine 1, Vehicle & Equipment Loan

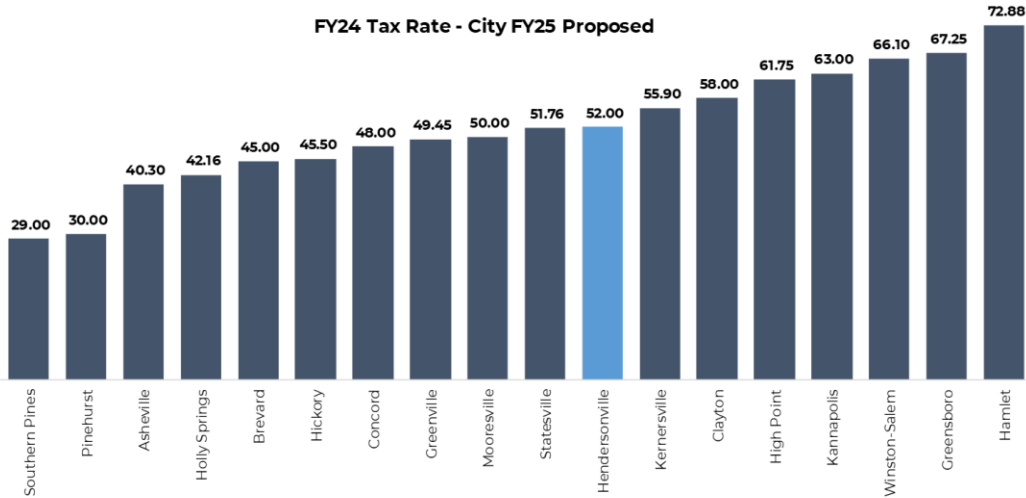
FUND BALANCE

- Estimated Appropriation = \$226,005
- Estimated Available = \$10,483,087 | 23.12%
- Estimated Total = \$10,709,093

FY25 GENERAL FUND

Setting the Right Tax Rate:

Avg. = \$0.5156



FY25 GENERAL FUND

Setting the Right Tax Rate:

Assessed Property Value	\$0.4900 Tax Rate	\$0.5200 Tax Rate	ANNUAL \$ Δ	MONTHLY \$Δ	ANNUAL % Δ
200,000	980	1,040	60.00	5.00	6.1%
400,000	1,960	2,080	120.00	10.00	6.1%
600,000	2,940	3,120	180.00	15.00	6.1%

- Impact of a recommended +\$0.03 / \$100 property tax increase:
  - The owner of a \$200k property will pay +\$60 annually, or +\$5 monthly.
  - The owner of a \$400k property will pay +\$120 annually, or +\$10 monthly.
  - The owner of a \$600k property will pay +\$180 annually, or +\$15 monthly.

FY25 MAIN STREET MSD FUND

TAX RATE		\$0.21/\$100	REVENUES	
			• Rate = \$0.21/\$100 (No change)	
REVENUES	\$	(641,830)	EXPENDITURES	
EXPENDITURES	\$	799,231	• +\$58k - Personnel and Benefits	
OTHER FINANCING	\$	-	• \$316,619 - Operating Budget	
FUND BALANCE			• \$5,000 - Shrub Replacement on Main St.	
APPROPRIATED	\$	(157,401)	• \$15,000 - Brick Sidewalk Replacement	
FUND BALANCE			FUND BALANCE	
FY25 START	\$	226,067	• Estimated Appropriation = \$20,439	
FUND BALANCE			• Estimated Total = \$205,628	
FY25 END	\$	68,666		

FY25 7th AVE MSD FUND		
TAX RATE		\$0.21/\$100
REVENUES	\$	(121,500)
EXPENDITURES	\$	169,343
OTHER FINANCING	\$	-
FUND BALANCE		
APPROPRIATED	\$	47,843
FUND BALANCE		
FY25 START	\$	130,828
FUND BALANCE		
FY25 END	\$	82,985

REVENUES

• Rate = \$0.21/\$100 (No change)

EXPENDITURES

• +\$8,650 – Personnel & Benefits

• \$5,000 – Depot Design

• \$5,000 – 7<sup>th</sup> Ave Signage Updates

• \$49,465 – Operating Budget

FUND BALANCE

• Estimated Appropriation = \$1,821<sub>(increase)</sub>

• Estimated Total = \$132,649

FY25 WATER & SEWER FUND		
USER REVENUES		+ ~8.5%
REVENUES	\$	(26,370,500)
EXPENDITURES	\$	27,476,750
OTHER FINANCING	\$	702,904
FUND BALANCE		
APPROPRIATED	\$	1,809,190
FUND BALANCE		
FY25 START	\$	9,593,288
FUND BALANCE		
FY25 END	\$	7,784,098

REVENUES

• Water Sale Rev. +8.0%

• Sewer Charge Rev. +9.0%

• Lifeline tier (≤ 3,000gal) residential water

• SDFs → Effective Jan 1, 2025, at 25.0%

• Funding for CIP priorities

• 125% Inside/Outside Water ( - 5.0%)

EXPENDITURES

• +4 FTE

• FIN 1, Facilities Maintenance 2, WTP 1

• \$9.7M Operating budget

• \$1.18M Pay-Go Capital

• \$530k Transfer for Vehicles

• \$100k Transfer to Capital Reserve Fund

• +\$1.5M Debt Service - French Board Intake

FUND BALANCE/BOND COVENANT

• FY24 Est. Bond Covenant (a)=2.12 (b)=1.74

• FY25 Est. Bond Covenant (a)=1.84 (b)=1.25

• Min (a)=1.00, Min (b)=1.00

FY25 PARKING FUND		
USER FEES		No Fee Change
REVENUES	\$	(1,088,575)
EXPENDITURES	\$	1,289,826
OTHER FINANCING	\$	-
FUND BALANCE		
APPROPRIATED	\$	201,251
FUND BALANCE		
FY25 START	\$	1,167
FUND BALANCE		
FY25 END	\$	(200,084)

REVENUES

• Parking Fee Revenues = +81%

EXPENDITURES

• \$5,000 – Parking Lot Striping

• \$10,000 – De-Icer

• \$157,072 – Operating Budget

• \$812,200 – Debt Service



FY25 STORMWATER FUND			
USER FEES		\$7.00/month	
REVENUES		\$	(1,454,050)
EXPENDITURES		\$	1,347,404
OTHER FINANCING		\$	106,646
FUND BALANCE			
APPROPRIATED		\$	-
FUND BALANCE			
FY25 START		\$	-
FUND BALANCE			
FY25 END		\$	-

REVENUES

• Rate = \$7.00/Month/ERU (+\$1.00)

• Cap = \$350.00/Month/ERU (+\$50.00)

• Rate + Cap = +20.00%

EXPENDITURES

• \$100k – General Infrastructure

• \$50k – Green Infrastructure in ROW

• \$27.5k – Brush and Leaf Grinding

• \$310k – Operating Budget

FUND BALANCE

• Estimated Appropriation = \$121,952(increase)

• Estimated Total = \$121,952

FY25 ENVIRONMENTAL SERVICES FUND			
USER FEES		\$25.00/month	
REVENUES		\$	(1,804,000)
EXPENDITURES		\$	1,894,100
OTHER FINANCING		\$	(90,100)
FUND BALANCE			
APPROPRIATED		\$	-
FUND BALANCE			
FY25 START		\$	-
FUND BALANCE			
FY25 END		\$	-

REVENUES

• Rate = No Change

\$23.00/32gal

\$25.00/96gal

EXPENDITURES

• \$27.5k – Brush and Leaf Grinding

• \$265k – Tipping Fees

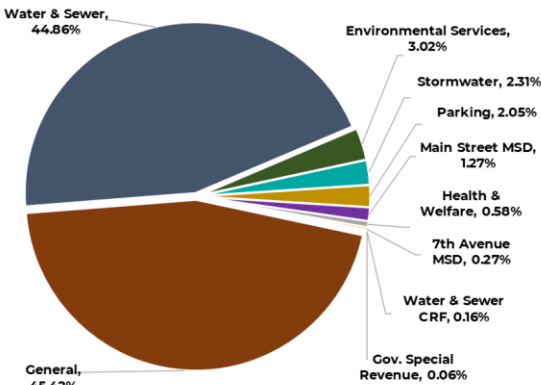
• \$50k – Vehicle and Equipment Loan

• +\$25k – Debt Service

• Waste Truck and Leaf Machine

FY25 BUDGET IN TOTAL

FY25 MAJOR FUNDS SUMMARY				
FUND	EXPENDITURES	REVENUES	FUND BALANCE	
			APPROPRIATION	
General	\$ 28,535,622	\$ 26,231,070	\$	2,304,552
Water & Sewer	28,181,750	26,372,560		1,809,190
Environmental Services	1,894,100	1,894,100		-
Stormwater	1,454,050	1,454,050		-
Parking	1,289,826	1,088,575		201,251
Main Street MSD	799,231	641,830		157,401
Health & Welfare	362,025	362,025		-
7th Avenue MSD	169,343	121,500		47,843
Water & Sewer CRF	100,000	100,000		-
Gov. Special Revenue	35,000	-		35,000
SUB-TOTAL	\$ 62,820,947	\$ 58,265,710	\$	4,555,237
TOTAL IN BALANCE		\$62,820,947		



Saved to T: Drive

# THANK YOU COUNCIL & STAFF

The public hearing opened at 6:53 p.m.

**Public comments:**

Via Zoom:

Lynn Williams asked that plots at Oakdale Cemetery either remain the same or are incrementally increased over 5 years or so instead of doubling it.

Ken Fitch praised the staff overall for a balanced budget and noted the tax increase. Was happy to see public safety is represented and getting an extra COLA increase.

The public hearing closed at 7:00 p.m.

*Council Member Jennifer Hensley moved that City Council adopt the Fiscal Year 2024-2025 (FY25) Budget Ordinance, Fiscal Year 2024-2025 (FY25) Capital Reserve Fund Ordinance, Fiscal Year 2024-2025 (FY25) Resolution of Intent to Consider and Adopt the Recommended Capital Improvement Plan and Follow the Rate Schedule, Fiscal Year 2024-2025 (FY25) Resolution Authorizing Increase in Micro-Purchase Threshold, and Fiscal Year 2024-2025 (FY25 Pay and Classification Schedule as presented. A unanimous vote of the Council followed. Motion carried.*

Ordinance #O-24-27

**BUDGET ORDINANCE**

**AN ORDINANCE MAKING APPROPRIATIONS FOR CERTAIN EXPENSES,  
CAPITAL IMPROVEMENTS AND INDEBTEDNESS OF  
THE CITY OF HENDERSONVILLE, NORTH CAROLINA  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025**

WHEREAS, the City of Hendersonville is approaching the conclusion of its current fiscal year and will enter a new fiscal year 2024-2025 (FY25) on July 1, 2024; and,

WHEREAS, it is necessary and required that prior to entering a new fiscal year a budget must be passed and adopted for the operation of the city government; and,

WHEREAS, the FY25 budget and budget message were submitted to the Hendersonville City Council by the budget officer, the City Manager, on May 24, 2024, as required by N.C.G.S. § 159-11(b); and,

WHEREAS, a copy of the FY25 budget was filed with the Hendersonville City Clerk on May 24, 2024, as required by N.C.G.S. § 159-12(a); and,

WHEREAS, a duly advertised public hearing and a work session has been held wherein the public has been notified and invited to be present.

**THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HENDERSONVILLE, NORTH CAROLINA:**

**SECTION 1:** That the following amounts are hereby appropriated for the following governmental and proprietary funds for the fiscal year beginning July 1, 2024, and ending June 30, 2025, with the estimated, budgeted revenues and other financing for each fund being as stated:

GOVERNMENTAL FUNDS

General Fund

Budgeted Revenues	(26,181,070)
Ad Valorem Taxes	(16,487,500)
Other Taxes & Licenses	(7,500)
Unrestricted Intergovernmental	(7,831,000)
Restricted Intergovernmental	(849,920)
Sales & Services	(354,600)
Permits & Fees	(444,550)
Investment Earnings	(175,000)
Miscellaneous	(31,000)
Budgeted Expenditures	27,620,257
General Government	4,865,206
Community Development	763,174
Fire	6,199,723
Police	7,340,401
Public Works	4,353,511
DebtService	4,098,242
Other Financing (Sources)/Uses	(1,439,187)
Proceeds of Debt	-
Sale of Capital Assets	(50,000)
Transfers (In)	-
Transfers Out	915,365
Fund Balance Appropriated	(2,304,552)
<b>Sub-Total Revenues &amp; Other Financing</b>	<b>(28,535,622)</b>
<b>Sub-Total Appropriations</b>	<b>28,535,622</b>

SPECIAL REVENUE FUNDS

Main Street MSD Fund

Budgeted Revenues	(641,830)
Ad Valorem Taxes	(305,300)
Other Taxes & Licenses	-
Unrestricted Intergovernmental	(316,000)
Restricted Intergovernmental	-
Permits & Fees	(2,500)
Sales & Services	-
Investment Earnings	(100)
Miscellaneous	(17,930)
Budgeted Expenditures	799,231
Downtown Program	755,435
Debt Service	43,796
Other Financing (Sources)/Uses	(157,401)
Fund Balance Appropriated	(157,401)
<b>Sub-Total Revenues &amp; Other Financing</b>	<b>(799,231)</b>
<b>Sub-Total Appropriations</b>	<b>799,231</b>

Seventh Avenue MSD Fund

Budgeted Revenues	(121,500)
Ad Valorem Taxes	(53,400)
Other Taxes & Licenses	-
Unrestricted Intergovernmental	(63,000)
Restricted Intergovernmental	-
Permits & Fees	-
Sales & Services	(5,000)
Investment Earnings	(100)
Miscellaneous	-
Budgeted Expenditures	169,343
Downtown Program	169,343
Other Financing (Sources)/Uses	(47,843)
Fund Balance Appropriated	(47,843)
<b>Sub-Total Revenues &amp; Other Financing</b>	<b>(169,343)</b>
<b>Sub-Total Appropriations</b>	<b>169,343</b>

<b>Governmental Special Revenue Fund</b>	
Budgeted Revenues	-
Miscellaneous	-
Budgeted Expenditures	35,000
Fire	4,000
Historic Preservation	7,500
Police	19,500
Walk of Fame	4,000
Other Financing (Sources)/Uses	(35,000)
Fund Balance Appropriated	(35,000)
<b>Sub-Total Revenues &amp; Other Financing</b>	<b>(35,000)</b>
<b>Sub-Total Appropriations</b>	<b>35,000</b>

PROPRIETARY FUNDS

<b>Water &amp; Sewer Fund</b>	
Budgeted Revenues	(26,372,560)
Sales & Services	(24,916,700)
Permits & Fees	(913,500)
Water & Sewer Taps	(367,300)
Investment Earnings	(97,000)
Miscellaneous	(78,060)
Budgeted Expenditures	27,476,750
General Business	8,268,394
Water Facilities	1,501,949
Water Treatment	2,618,436
Water Operations	922,333
Water Distribution	3,780,379
Wastewater Facilities Maintenance	533,238
Wastewater Treatment	1,981,311
Wastewater Operations Support	343,763
Wastewater Collection	2,156,393
DebtService	5,370,534
Other Financing (Sources)/Uses	(1,104,190)
Transfers (In)	-
Transfers Out	705,000
Fund Balance Appropriated	(1,809,190)
<b>Sub-Total Revenues &amp; Other Financing</b>	<b>(28,181,750)</b>
<b>Sub-Total Appropriations</b>	<b>28,181,750</b>

<b>Parking Fund</b>	
Budgeted Revenues	(1,088,575)
Sales & Services	(1,065,000)
Permits & Fees	-
Investment Earnings	(2,500)
Miscellaneous	(21,075)
Budgeted Expenditures	1,289,826
Parking	482,376
DebtService	807,450
Other Financing (Sources)/Uses	(201,251)
Proceeds of Debt	-
Transfers (In)	-
Transfers Out	-
Fund Balance Appropriated	(201,251)
<b>Sub-Total Revenues &amp; Other Financing</b>	<b>(1,289,826)</b>
<b>Sub-Total Appropriations</b>	<b>1,289,826</b>

<b>Stormwater Fund</b>	
Budgeted Revenues	(1,454,050)
Sales & Services	(1,450,000)
Permits & Fees	(1,000)
Investment Earnings	(3,050)
Miscellaneous	-
Budgeted Expenditures	1,347,404
Stormwater	1,265,334
DebtService	82,070
Other Financing (Sources)/Uses	106,646
Proceeds of Debt	-
Transfers (In)	-
Transfers Out	106,646
Fund Balance Appropriated	-
<b>Sub-Total Revenues &amp; Other Financing</b>	<b>(1,454,050)</b>
<b>Sub-Total Appropriations</b>	<b>1,454,050</b>
<b>Environmental Services Fund</b>	
Budgeted Revenues	(1,804,000)
Sales & Services	(1,803,000)
Permits & Fees	-
Investment Earnings	(300)
Miscellaneous	(700)
Budgeted Expenditures	1,894,100
Sanitation	1,713,802
DebtService	180,298
Other Financing (Sources)/Uses	-
Proceeds of Debt	-
Transfers (In)	(90,100)
Transfers Out	-
Fund Balance Appropriated	-
<b>Sub-Total Revenues &amp; Other Financing</b>	<b>(1,894,100)</b>
<b>Sub-Total Appropriations</b>	<b>1,894,100</b>
<b>Water &amp; Sewer Capital Reserve Fund</b>	
Budgeted Revenues	-
Budgeted Expenditures	-
Other Financing (Sources)/Uses	-
Transfers (In)	(100,000)
Transfers Out	100,000
<b>Sub-Total Revenues &amp; Other Financing</b>	<b>(100,000)</b>
<b>Sub-Total Appropriations</b>	<b>100,000</b>
<b>INTERNAL SERVICE FUNDS</b>	
<b>Health &amp; Welfare Fund</b>	
Budgeted Revenues	(362,025)
Sales & Services	(342,025)
Grant Revenue	-
Miscellaneous	(20,000)
Budgeted Expenditures	362,025
Employee Benefits	362,025
Other Financing (Sources)/Uses	-
Fund Balance Appropriated	-
<b>Sub-Total Revenues &amp; Other Financing</b>	<b>(362,025)</b>
<b>Sub-Total Appropriations</b>	<b>362,025</b>
<b>Total Revenues &amp; Other Financing</b>	<b>(62,820,947)</b>
<b>Total Appropriations</b>	<b>62,820,947</b>

**SECTION 2:** That the attached detailed budget document reflects the estimated revenues, revenue contributions, and budget appropriations of the City of Hendersonville, North Carolina, for the period beginning July 1, 2024, and ending June 30, 2025. A copy of the budget document shall be furnished to the City Clerk, City Manager and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

**SECTION 3:** That the financial plan supporting the Internal Service Fund as required by N.C.G.S. § 159-13.1 is approved. The *Financial Plan* for the Internal Service Fund is incorporated herein by reference and shall be placed on file in the office of the City Clerk.

**SECTION 4:** That no appropriations for salaries shall be changed unless authorized by the Council. Appropriations between departments, divisions, or projects within one fund, other than salaries, including contingency appropriations, may be transferred therein by the City Manager for the purpose of equalizations, when necessary, if the original total appropriated balance for the fund is not changed. Appropriations within a department, other than salaries, may be transferred by the department head to make equalizations when necessary.

**SECTION 5:** That there is hereby levied a tax at the rate of fifty-two cents (\$0.52) per one hundred dollars (\$100.00) valuation of property. This rate is based on an estimated total valuation of property for the purpose of taxation of \$3,240,060,607 and estimated collection rate of 98.00%.

**SECTION 6:** That there is hereby levied a tax at the rate of twenty-one cents (\$0.21) per one hundred dollars (\$100.00) valuation of property, for the Main Street Municipal Service District formed upon a petition of some of the property owners, established for the purpose of infrastructure improvements and special events in the district. This rate is based on an estimated total valuation of property for the purpose of taxation of \$143,758,153 and an estimated collection rate of 98.00%.

**SECTION 7:** That there is hereby levied a tax at the rate of twenty-one cents (\$0.21) per one hundred dollars (\$100.00) valuation of property, for the Seventh Avenue Municipal Service District formed upon a petition of some of the property owners, established for the purpose of infrastructure improvements and special events in the district. The rate is based on an estimated total valuation of property for the purpose of taxation of \$26,659,456 and an estimated collection rate of 98.00%.

**SECTION 8:** That there is hereby adopted an official Fee Schedule listing specific fees, licenses, and utility rates charged by the City of Hendersonville for the use of City facilities and equipment for the purposes of making them available to public, specific utility rates the proceeds of which are for the maintenance and expansion of its utility systems, the reproduction of public records and other miscellaneous services to cover the actual cost of producing these documents and information under the provision of NCGS §132-6.2, and other various fees associated with enhanced direct services provided by the City. The *Fee Schedule* is incorporated herein by reference and shall be placed on file in the office of the City Clerk.

**SECTION 9:** That the City's Position Allocation to Salary Range which provides all jobs and associated pay bands be adopted as the official Pay and Classification Schedule of the City of Hendersonville. The *Pay and Classification Schedule* is incorporated by reference and shall be placed on file in the office of the City Clerk.

**SECTION 10:** This ordinance shall become effective on and after July 1, 2024.

**SECTION 11:** That all ordinances and parts of ordinances in conflict herewith be and the same hereby repealed.

Passed and adopted at the regular meeting of the City Council of the City of Hendersonville, North Carolina, held this 6<sup>th</sup> day of June 2024.

/s/Barbara G. Volk, Mayor

Attest: /s/Jill Murray, City Clerk

Approved as to form: /s/Angela S. Beeker, City Attorney

## 8. NEW BUSINESS

### A. FY25 Special Appropriations – Adam Murr, Budget Manager

City Manager Connet explained that as part of the budget process, City Council allocates money for our special appropriations and there are several motions to make on the account that some of our Council members wish to be recused because of potential conflicts. We are spending \$143,500 in special appropriations and in addition to that \$176,500 which goes to our full funding list which goes to things that include Economic Investment Fund of the Partnership for Economic Development, the Henderson County Rescue Squad, Interfaith Assistance Ministry, Merchants and Business Administration that helps pay for the parades as well as the Mills River Partnership and we ask that Council take action tonight.

Council Member Lyndsey Simpson said I want to disclose that my graphic design business is currently engaged in performing work for the following non-profits. Arts Council of Henderson County, Boys and Girls Club of Henderson County and the Blue Ridge Humane Society. I have clarified with them that no funds from the City can be used to pay for the work that I am doing

for them. I would also like to disclose that I have not participated in the special appropriations process for these non-profits; however in order to avoid a possible conflict of interest, I request that the City Council permit me to recuse myself from voting on the special appropriations for these three non-profits.

***Council Member Melinda Lowrance moved that the City Council excuse Council Member Simpson from voting on the special appropriations for the Arts Council of Henderson County, Boys and Girls Club of Henderson County, and Blue Ridge Humane Society. A unanimous vote of the Council followed. Motion carried.***

***Council Member Melinda Lowrance moved that the City Council approve the special appropriations for the Arts Council of Henderson County, Boys and Girls Club of Henderson County, and Blue Ridge Humane Society. A unanimous vote of the Council followed. Motion carried.***

Council Member Melinda Lowrance said I would like to disclose that I have a leadership role in Star Lite. I have not participated in the special appropriations process for this non-profit and request that the City Council permit me to recuse myself from voting on the special appropriations for Star Lite.

***Council Member Lyndsey Simpson moved that the City Council excuse Council Member Lowrance from voting on the special appropriations for Star Lite. A unanimous vote of the Council followed. Motion carried.***

***Council Member Lyndsey Simpson moved that the City Council approve the special appropriation for Star Lite. A unanimous vote of the Council followed. Motion carried.***

***Council Member Jeff Miller moved that the City Council approve the remaining special appropriation allocations as presented. A unanimous vote of the Council followed. Motion carried.***

City Manager Connet thanked the Council for doing this and said the money has been allocated by the council, however, the legal team and budget team will then begin work on drafting contracts with our non-profits to ensure that the money is spent for a public purpose in accordance with state law. I just wanted to be clear that there is still work that will be done over the next several months to get those contracts in order so that we can then write checks and get the money out and the city has the ability to audit those funds and make sure they're spent accordingly.

Council Member Jennifer Hensley referred to the Henderson County Education Foundation for the Leader in Me Program and asked that the money go specifically to Bruce Drysdale Elementary School since it is in the city and this is their first year and Hendersonville Elementary is generously covered every year.

***Council Member Jennifer Hensley moved that City Council use the special appropriation for the Leader in Me program to be used specifically for Bruce Drysdale Elementary School. A unanimous vote of the Council followed. Motion carried.***

Special Appropriation Requests - Discretionary Funding																	
City Manager Appropriation Target		\$	143,500	Council Recommendations													
Organization	FY25 Requests	Notes	Council Appropriation	N/A	Is there a conflict?	Lyndsey Simpson	Is there a conflict?	Barbara York	Is there a conflict?	Jennifer Hensley	Is there a conflict?	Jeff Miller	Is there a conflict?	Category			
Appropriation Available (25% of Budget)		35,875		375		275		275		275		275					
Arts Council of Henderson County, Inc.	11,750	Provide arts ed to 200+ students. Providing classroom space, pay art teacher & supplies.	2,750		No	Yes	3,000	No	3,000	No	3,000	No	3,000	No	Education, Arts, Culture, & Recreation		
Blue Ridge Literacy Council- Literacy Connection	10,000	Provide tutoring to adults- housing/petroleum books, workbooks.	5,075		No	8,300	No	4,000	No	4,000	No	4,000	No	4,000	No	Education, Arts, Culture, & Recreation	
Boy's & Girl's Club of Henderson County	7,000	Track the athletic program and support it.	2,825		No	-	Yes	3,000	No	5,000	No	5,000	No	5,000	No	Education, Arts, Culture, & Recreation	
The Rock Theaterhouse (Tugboat School)	12,900	Provide for the Rock Theaterhouse "The Theaterhouse".	1,125		No	1,000	No	1,500	No	1,000	No	1,000	No	1,000	No	Education, Arts, Culture, & Recreation	
Henderson County Education Foundation	8,547	Local & MA Programs provide leadership development opportunities for students, educators, and parent/guardian.	3,625		No	4,000	No	3,500	No	3,500	No	3,500	No	3,500	No	Education, Arts, Culture, & Recreation	
Hendersonville Community Theatre	9,690	Funding will be used for 2024 season production.	2,250		No	3,000	No	2,000	No	2,000	No	2,000	No	2,000	No	Education, Arts, Culture, & Recreation	
Hendersonville Shuffleboard Club	1,200	Provide equipment for shuffleboard opportunities and maintain facilities.	1,200		No	1,200	No	1,200	No	1,200	No	1,200	No	1,200	No	Education, Arts, Culture, & Recreation	
Hendersonville Synchroplex - Second Series	5,000	1st and 6th grade students observe concert.	1,500		No	1,500	No	1,500	No	1,500	No	1,500	No	1,500	No	Education, Arts, Culture, & Recreation	
Hendersonville Synchroplex - Youth Education	5,000	Provide seed/potatoes seeds for students grade 3-5.	1,500		No	1,500	No	1,500	No	1,500	No	1,500	No	1,500	No	Education, Arts, Culture, & Recreation	
Marion & L. Langley Museum	10,000	Education materials for the education of the museum and museum exhibits.	2,375		No	2,500	No	3,000	No	2,000	No	2,000	No	2,000	No	Education, Arts, Culture, & Recreation	
Team ECCO	6,000	Free education for City students, employees, and families/children with special learning needs. Educational video production.	3,000		No	3,000	No	3,000	No	3,000	No	3,000	No	3,000	No	Education, Arts, Culture, & Recreation	
The Hope Center of Hendersonville	15,000	Will allow treatment with emotional and developmental disabilities to attend day program if no cost to the students.	3,125		No	2,500	No	6,000	No	2,800	No	2,800	No	2,800	No	Education, Arts, Culture, & Recreation	
YMCA of Western North Carolina	7,000	Use equipment, water station, the meeting, and capital campaign/fundraising for Hendersonville facility.	5,250		No	7,000	No	4,000	No	5,000	No	5,000	No	5,000	No	Education, Arts, Culture, & Recreation	
Sub-Total	118,087		35,500	35,500		35,500		35,500		35,500		35,500		35,500			
Appropriation Available (75% of Budget)	107,625		(875)	107,625		1,125		1,125		1,125		1,125		1,125			
Agribusiness Henderson County (AgBHC)	5,000	Provide economic growth in agriculture through research and extension.	3,750		No	5,000	No	5,000	No	2,500	No	2,500	No	2,500	No	Life Quality and Economic Services	
Blue Ridge Community Health Services	10,000	Provide 44 medical visits and 13 behavioral health visits for those experiencing homelessness.	5,625		No	7,500	No	5,000	No	5,000	No	5,000	No	5,000	No	Life Quality and Economic Services	
Blue Ridge Humane	5,000	Spay/neuter program for reduction of 90%+ euthanasia for rescue facilities and enhance stray animal extermination.	3,125		No	-	Yes	2,500	No	5,000	No	5,000	No	5,000	No	Life Quality and Economic Services	
Children & Family Resource Center	10,000	Provide funding for developmental learning and vision screenings for children ages 3-5.	3,000		No	3,500	No	2,500	No	3,000	No	3,000	No	3,000	No	Life Quality and Economic Services	
Henderson County Council on Aging	19,950	Partially covered through 50% contribution from individuals for its society year. (\$50,000/\$2,500 needs = \$50,000).	15,000		No	15,000	No	15,000	No	15,000	No	15,000	No	15,000	No	Life Quality and Economic Services	
Henderson County Habitat for Humanity	95,000	Home repair for 10 Habitat-Households.	25,000		No	25,000	No	25,000	No	25,000	No	25,000	No	25,000	No	Life Quality and Economic Services	
Henderson County Young Leaders (Campily)	15,000	Funds will be used for a meeting overnight summer camp for 100 grade 6th-9th grade and 10 Counselors-in-Training.	2,000		No	2,000	No	2,000	No	2,000	No	2,000	No	2,000	No	Life Quality and Economic Services	
Interfaith Assistance Ministry - East Area	56,000	Cost Services food and clothing for families.	19,500		No	18,000	No	20,000	No	20,000	No	20,000	No	20,000	No	Life Quality and Economic Services	
Medical Loan Closet of Henderson County	3,000	Provision and/or donation of medical equipment offered to insured members of the community.	1,250		No	1,000	No	1,000	No	1,500	No	1,500	No	1,500	No	Life Quality and Economic Services	
Only Hope WNC	10,000	Support of homeless youth/sheltering, clothing, and school supplies.	3,125		No	3,500	No	3,000	No	3,000	No	3,000	No	3,000	No	Life Quality and Economic Services	
Peaceful Lives Services - Domestic Violence	10,000	Legal support for victims of domestic violence needed to follow up from the NC Governor's Crisis Committee.	4,625		No	3,500	No	5,000	No	5,000	No	5,000	No	5,000	No	Life Quality and Economic Services	
Safelight, Inc.	10,000	Anti-racism program for victims of interpersonal violence for economic empowerment & independence.	3,000		No	3,000	No	3,000	No	3,000	No	3,000	No	3,000	No	Life Quality and Economic Services	
St. Gerard House	6,000	Event support for spiritual needs, children and families, including meals, education, and activities.	3,000		No	3,000	No	3,000	No	3,000	No	3,000	No	3,000	No	Life Quality and Economic Services	
Star Life	2,000	Withholding legal and/or financial assistance for school supplies.	2,000		No	2,000	No	-	No	-	No	-	No	-	No	Life Quality and Economic Services	
The Mediation Center	3,000	Funding for Community/Mediation Coordinator.	1,125		No	500	No	2,000	No	1,000	No	1,000	No	1,000	No	Life Quality and Economic Services	
There	10,000	Funds will support Davidson County staff to participate at risk of losing housing.	7,500		No	7,500	No	7,500	No	7,500	No	7,500	No	7,500	No	Life Quality and Economic Services	
True Ridge	10,000	Expanding digital, physical and virtual programs, increasing health services and education via Medicaid expansion, support cultural events, and training for legal translation services.	5,375		No	6,500	No	5,000	No	5,000	No	5,000	No	5,000	No	Life Quality and Economic Services	
Sub-Total	384,950		106,500	-	106,500		106,500		106,500		106,500		106,500		106,500		
Total	403,037		143,500	\$ -	\$ 142,000	\$ 142,000	\$ 142,000	\$ 142,000	\$ 142,000	\$ 142,000	\$ 142,000	\$ 142,000	\$ 142,000	\$ 142,000	\$ 142,000	\$ 142,000	

Special Appropriation Requests - Full Funding																
Organization	FY25 Requests	Notes	Council Appropriation	N/A	Is there a conflict?	Lyndsey Simpson	Is there a conflict?	Barbara York	Is there a conflict?	Jennifer Hensley	Is there a conflict?	Jeff Miller	Is there a conflict?	Category		
Henderson County Economic Investment Fund	50,000	Economic development support and programming.	50,000		No	50,000	No	50,000	No	50,000	No	50,000	No	50,000	No	Full Funding
Henderson County Partnership for Econ. Dev.	25,000	Economic development support and programming.	25,000		No	25,000	No	25,000	No	25,000	No	25,000	No	25,000	No	Full Funding
Henderson County Rescue Squad	15,000	Medical services and care of those in need.	15,000		No	15,000	No	15,000	No	15,000	No	15,000	No	15,000	No	Full Funding
Interfaith Assistance Ministry	14,000	Various bills and other support.	14,000		No	14,000	No	14,000	No	14,000	No	14,000	No	14,000	No	Full Funding
Merchant's and Business Association	2,500	To provide additional quality services.	2,500		No	2,500	No	2,500	No	2,500	No	2,500	No	2,500	No	Full Funding
YMCA River Partnership	30,000	Various quality services in the YMA River.	70,000		No	70,000	No	70,000	No	70,000	No	70,000	No	70,000	No	Full Funding
Total	176,500		176,500	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600

F. Agreement for Apple Country Transit Funding – Daniel Heyman, Staff Attorney

City Manager Connet said the City of Hendersonville has funded and been a partner of the Apple Country Public Transit program since its inception and we strongly support and contribute almost \$184,000 to fund public transit. Main funding is federal government, second largest is Henderson County and third is us. So Council member Hensley wanted to be sure that the public knew that we have been a partner at the table and we fund that at a pretty significant rate. The funding that we provide for motor vehicle fees on your motor vehicle goes to fund this service for our citizens so that \$15 fee that you pay for your motor vehicle registration goes to Henderson County to fund public transportation.

9. BOARDS/COMMISSIONS/COMMITTEE APPOINTMENTS

A. ABC Board Appointments – John Connet, City Manager

City Manager Connet explained that in accordance with the ABC Board Merger Agreement, City Council must appoint the three members to the Blue Ridge ABC Board. The members must be appointed to staggered terms. In addition, the City Council must appoint the first chairperson. The Chairperson is the member serving a three-year term and will serve as Chairperson for the first two years.

**Council Member Jennifer Hensley moved that City Council appoint Chuck McGrady to a three-year term, Ken Calhoun to a two-year term and Marcia Kane to a one year term. Furthermore, I move that Chuck McGrady be appointed as Chairperson of the Blue Ridge ABC Board for a term of two years. A unanimous vote of the Council followed. Motion carried.**

B. Various Board & Committee Appointments – Jill Murray, City Clerk

The City of Hendersonville has vacancies on various Boards and Committees. The City Clerk has received applications for consideration of appointment and disseminated to City Council. Information is detailed in the attached memo.

Animal Services Advisory Committee

**Council Member Jeff Miller moved that City Council amend the charter in Article IV Section 1 to expand the membership for this committee from 8 members to 11 members as presented, and to permit the appointment of members to a term of less than 3 years where necessary to keep the terms staggered. A unanimous vote of the Council followed. Motion carried.**

**Council Member Lyndsey Simpson moved that City Council appoint Catherine Weibel to a one-year term on the Animal Services Advisory Committee ending June 30, 2025. A unanimous vote of the Council followed. Motion carried.**



*Council Member Lyndsey Simpson moved that City Council appoint Robin Grainger to a two-year term on the Animal Services Advisory Committee ending June 30, 2026. A unanimous vote of the Council followed. Motion carried.*

*Council Member Lyndsey Simpson moved that City Council appoint Dalleen Jackson-McClasky to a three-year term on the Animal Services Advisory Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Lyndsey Simpson moved that City Council appoint Holly Newton to a three-year term on the Animal Services Advisory Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Lyndsey Simpson moved that City Council appoint Beth Scarborough to a three-year term on the Animal Services Advisory Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Lyndsey Simpson moved that City Council appoint Patricia Shepherd to a three-year term on the Animal Services Advisory Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

#### **Board of Adjustment**

*Council Member Jennifer Hensley moved that City Council appoint Reid Barwick to a three-year term on the Board of Adjustment ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

#### **Diversity & Inclusion Advisory Committee**

*Council Member Melinda Lowrance moved that City Council reappoint Florence Allbough to a three-year term on the Diversity & Inclusion Advisory Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Melinda Lowrance moved that City Council appoint Victor Mills to a three-year term on the Diversity & Inclusion Advisory Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Lyndsey Simpson moved that City Council amend Article IV Section 1 of the charter of the Diversity & Inclusion Advisory Committee to allow for any council member to serve as the alternate liaison to this Committee as presented, and to appoint council member Lowrance as the alternate City Council liaison. A unanimous vote of the Council followed. Motion carried.*

#### **Downtown Advisory Committee**

*Council Member Jeff Miller moved that City Council reappoint Caroline Gunther (Main St.) to a three-year term on the Downtown Advisory Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Jeff Miller moved that City Council reappoint Matthew Hickman (7<sup>th</sup> Ave.) to a three-year term on the Downtown Advisory Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Jeff Miller moved that City Council appoint Oliver Wall (Main St.) to a three-year term on the Downtown Advisory Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Jeff Miller moved that City Council appoint Ryan Salvesen (At-Large) to a three-year term on the Downtown Advisory Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Jeff Miller moved that City Council appoint Patsy Dupree (At-Large) to a three-year term on the Downtown Advisory Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Lyndsey Simpson moved that City Council appoint Council Member Jeff Miller to serve as liaison to the Downtown Advisory Committee. A unanimous vote of the Council followed. Motion carried.*

#### **Environmental Sustainability Committee**

*Council Member Lyndsey Simpson moved that City Council amend Article IV Section 2 of the charter of the Diversity & Inclusion Advisory Committee to provide a 1-year hiatus after a member serve's 2 consecutive terms, as presented. A unanimous vote of the Council followed. Motion carried.*

*Council Member Lyndsey Simpson moved that City Council reappoint Virginia Tegel to a three-year term on the Environmental Sustainability Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Lyndsey Simpson moved that City Council appoint Omar Zafra to a three-year term on the Environmental Sustainability Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Lyndsey Simpson moved that City Council appoint Tanya Guzman to a three-year term on the Environmental Sustainability Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Lyndsey Simpson moved that City Council appoint June Shelp to a three-year term on the Environmental Sustainability Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Lyndsey Simpson moved that City Council appoint Jane Edgar to a three-year term on the Environmental Sustainability Committee ending June 30, 2027. A unanimous vote of the Council followed. Motion carried.*

#### **Tree Board**

*Council Member Jennifer Hensley moved that City Council appoint Melody Crawford to a three-year term on the Tree Board ending December 31, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Jennifer Hensley moved that City Council appoint Scott Harmon to a three-year term on the Tree Board ending December 31, 2027. A unanimous vote of the Council followed. Motion carried.*

*Council Member Jennifer Hensley moved that City Council appoint Lyndsey Simpson as City Council liaison to the Tree Board.*

City Manager Connet thanked City Clerk Jill Murray and City Attorney Angela Beeker for taking the time to go over the boards and committees and putting the motion sheets together.

10. CITY MANAGER REPORT

A. May 2024 Contingency and Adjustment Report – John Connet, City Manager

City Manager Connet explained that the May 2024 Contingency Report is included in the packet for Council’s review.

In accordance with North Carolina General Statute (NCGS) 159-13(b) it is required that all expenditures resulting from a contingency appropriation budget be reported to the governing board at its next regular meeting and recorded in the minutes.

NCGS 159-15 permits the Budget Officer (City Manager), to transfer budget from one appropriation to another within the same fund, provided any such transfers are reported to the Governing Board. The City of Hendersonville refers to transfers of budget from one appropriation to another within the same fund as a “budget adjustment”. City Council authorizes budget adjustments each year with the adoption of the annual budget ordinance (SECTION 4).

This agenda item serves to fulfill the reporting requirements of both NCGS 159-13(b) and 159-15 by providing City Council a summary of all amendments and adjustments occurring thus far in the fiscal year.

B		C		D	E		F	G	H	I		J	K	L
FISCAL YEAR 2023 - 2024 (FY24) BUDGET AMENDMENTS					Completed		Corrected							
					Proposed		Denied							
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	EXISTING BUDGET	INCREASE	DECREASE	REVISED BUDGET	DESCRIPTION		APPROVED	TYPE	AMENDMENT NUMBER				
301-0000-420050-G240	Grant Revenue	-	40,000	-	40,000	NCDEQ Waste Reduction Grant G2403		yes	amendment	05022024-01				
301-7855-550102-G240	Capital Outlay- Services and Fees	-	40,000		40,000	NCDEQ Waste Reduction Grant G2403		yes	amendment	05022024-01				
010-1555-519104	Prof Services- ENG	10,000	-	10,000	-	8th Ave. guardrail and linestriping		yes	adjustment	4/26/2024				
010-1555-521030	Medical	2,000	-	2,000	-	8th Ave. guardrail and linestriping		yes	adjustment	4/26/2024				
010-1555-521060	Educational Supplies	2,500	-	2,500	-	8th Ave. guardrail and linestriping		yes	adjustment	4/26/2024				
010-1555-524020	R&M Equipment	20,000	-	1,200	18,800	8th Ave. guardrail and linestriping		yes	adjustment	4/26/2024				
010-1555-524030	R&M Trucks	40,000	-	1,200	38,800	8th Ave. guardrail and linestriping		yes	adjustment	4/26/2024				
010-1555-531275	Tuition Reimbursement	6,000	-	2,000	4,000	8th Ave. guardrail and linestriping		yes	adjustment	4/26/2024				
010-1555-531600	Lease/Rental Equipment	2,500	-	2,500	-	8th Ave. guardrail and linestriping		yes	adjustment	4/26/2024				
010-1555-553000	Capital Outlay- Land Improvements	8,000	-	8,000	-	8th Ave. guardrail and linestriping		yes	adjustment	4/26/2024				
010-1555-554001	Capital Outlay- Equipment	42,000	-	4,035	37,965	8th Ave. guardrail and linestriping		yes	adjustment	4/26/2024				
010-1555-519200	Contracted Services	100,000	33,435	-	133,435	8th Ave. guardrail and linestriping		yes	adjustment	4/26/2024				
010-1002-531205	Advertising	32,500	-	3,165	29,335	Jenn- HR Dues		yes	adjustment	5/7/2024				
010-1002-531215	Dues & Subscriptions	21,900	3,165		25,065	Jenn- HR Dues		yes	adjustment	5/7/2024				
010-1556-524040	R&M Streets and Sidewalks	580,363		40,695	539,668	Bicycle Budget		yes	adjustment	5/8/2024				
010-1556-519104	Prof. Services- ENG	-	40,695	-	40,695	Bicycle Budget		yes	adjustment	5/8/2024				
060-0000-534999	Contingency	34,225		10,000	24,225	Emergency Centrifuge Repair		yes	adjustment	5/13/2024				
060-7035-519104	Prof. Services- ENG	20,000	-	12,000	8,000	Emergency Centrifuge Repair		yes	adjustment	5/13/2024				
060-7035-524010	R&M Buildings	38,000	-	6,500	31,500	Emergency Centrifuge Repair		yes	adjustment	5/13/2024				
060-7035-524020	R&M Equipment	40,000	28,500	-	68,500	Emergency Centrifuge Repair		yes	adjustment	5/13/2024				

City Manager Connet added some important dates for Council:

- Tomorrow is National Donut Day and there may or may not be a law enforcement presence around Dunkin Donuts on Spartanburg Highway tomorrow morning from 8:30am-9:00am and we would like to encourage Council members if they don’t have anything to do, to stop by.
- The Boards and Committees Appreciation Dinner in on August 20<sup>th</sup> from 5:30p-7:30p at Continuum on 1<sup>st</sup> Avenue. Allison Justus and her team are working on that and it should be a nice event. We are trying to use some local businesses to cater.
- We are working on Council Conversations between mid-August and mid-September and I think we’re focusing on Tuesdays and I will need your feedback on the following potential locations:
  - Council Member Miller @ the new Fire Station
  - Council Member Lowrance giving you options @ St. Paul’s, Union Grove or the Boys & Girls Club
  - Mayor Volk or Council Member Hensley for a Latina Outreach Conversation possibly at the Catholic Church
  - Council Member Simpson at U.S.64 East
  - Mayor Volk or Council Member Hensley @ Trailside Brewery
- Fire Station 1 Ribbon Cutting on Friday, September 20<sup>th</sup>

## 11. CITY COUNCIL COMMENTS

Jeff Miller said he thinks that this may be the 50<sup>th</sup> anniversary of Patton Park and asked staff to find out if that's true and if so, he thinks it's worth noting and doing something to recognize it.

**12. ADJOURN**

There being no further business, the meeting adjourned at 7:43 p.m. upon unanimous assent of the Council.

Barbara G. Volk, Mayor

ATTEST: \_\_\_\_\_  
Jill Murray, City Clerk