



CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

SUBMITTER: Angela Reece, *MPA, CMC, NCCMC*, **MEETING DATE:** March 3, 2022
City Clerk

AGENDA SECTION: CONSENT

DEPARTMENT: ADMINISTRATION

TITLE OF ITEM: Approval of Handbook and Resolution Establishing A Code Of Ethics and Attendance Policy for Members of Advisory Boards, Commissions, and Committees of The City Of Hendersonville – *Angela L. Reece, City Clerk*

SUGGESTED MOTION(S): I move that City Council approve the Handbook and Resolution Establishing A Code Of Ethics and Attendance Policy for Members of Advisory Boards, Commissions, and Committees of The City Of Hendersonville as presented.

SUMMARY: To further City Council's priority of open and transparent communication with the community and excellent service delivery staff has created a handbook for advisory board, commission and committee members which includes a code of ethics and attendance policy resolution. The purpose of the handbook and resolution is for it to be utilized as a guide to answer questions about what is required and expected of any City of Hendersonville advisory board member or staff person by City Council.

ATTACHMENTS:

- i. Handbook for Advisory Board, Commission, & Committee Members
- ii. Resolution Establishing A Code Of Ethics and Attendance Policy for Members of Advisory Boards, Commissions, and Committees of The City Of Hendersonville