



## Planning application

For use by Principal Authority / Para uso de la Autoridad Principal		
Cloudpermit application number / Número de solicitud de Cloudpermit US-NC30720-P-2025-238		
PIN / Número de rollo 9568315964		
Application submitted to / Solicitud presentada a Hendersonville, NC, North Carolina / Hendersonville, NC, Carolina del Norte		
Description of Subject Property		
Address / Dirección 159 OSCEOLA RD		
Municipality / Municipio Hendersonville, NC, North Carolina / Hendersonville, NC, Carolina del Norte		
PIN / Número de rollo 9568315964		
Purpose of Application		
Application type / Tipo de solicitud Conditional Rezoning		
Applicant		
Last name / Apellido McColley	First name / Nombre de pila Fiona	Corporation or partnership / Corporación o sociedad
Street address / Dirección de la calle 159 OSCEOLA RD	Unit number / Número de unidad	Lot / Con.
Municipality / Municipio HENDERSONVILLE	State / Provincia North Carolina	ZIP code / Código postal 28739
Other phone / Otro teléfono	Mobile phone / Teléfono móvil [REDACTED]	
Fax	Email / Correo electrónico [REDACTED]	

Property owner		
Last name / Apellido BL CORP OF NC	First name / Nombre de pila	Corporation or partnership / Corporación o sociedad
Street address / Dirección de la calle 1020 STATE ST HENDERSONVILLE NC 28739	Unit number / Número de unidad	Lot / Con.
Municipality / Municipio	State / Provincia	ZIP code / Código postal
Other phone / Otro teléfono		Mobile phone / Teléfono móvil
Fax	Email / Correo electrónico	

Applicant-Company Information		
Applicant Name: Fiona McColley	Company Name: Green Horizons Property Group	Authorized Representative Title (if applicable)

Property Owner-Company Information		
Property Owner Name: Fiona McColley	Company Name (if applicable, check corresponding box below) Green Horizons Property Group	Authorized Representative Title (if applicable)

## Declaration and Signatures

### Applicant

I, Fiona McColley (The Applicant), do hereby declare that the information contained in this application, the attached schedules and forms, the attached plans and specifications, and other attached documentation is true to the best of my knowledge. If a permit is granted, I agree to comply with Local Ordinances and the conditions of the permit. If the Applicant is a corporation or partnership, I have the authority to bind the corporation or partnership by signing off, I understand that it constitutes a legal signature confirming that I acknowledge and agree to the above declaration.

Signature of the applicant acknowledges that if the property is rezoned, the property involved in this request is bound to the use(s) authorized, the approved site plan and any conditions imposed, unless subsequently changed or amended as provided for in the Zoning Ordinance.

 Digitally signed on 12/31/2025, 4:19:21 PM EST by Fiona McColley. / Firmado digitalmente el 31/12/25 16:19:21 EST por Fiona McColley.

### Property owner

I, BL CORP OF NC (The Property owner), do hereby declare that the information contained in this application, the attached schedules and forms, the attached plans and specifications, and other attached documentation is true to the best of my knowledge. If a permit is granted, I agree to comply with Local Ordinances and the conditions of the permit. If the Property owner is a corporation or partnership, I have the authority to bind the corporation or partnership by signing off, I understand that it constitutes a legal signature confirming that I acknowledge and agree to the above declaration.

Property owner hereby grants permission to the City of Hendersonville personnel to enter the subject property for any purpose required in processing this application. If signed by an agent on behalf of the Owner, this petition MUST be accompanied by a Limited Power of Attorney signed by the property owner (s) and notarized, specifically authorizing the agent to act on the owner (s) behalf in signing this application. Failure of each owner, or their duly authorized agent, to sign, or failure to include the authority of the agent signed by the property owner, will result in an INVALID APPLICATION.

Signature of the property owner acknowledges that if the property is rezoned, the property involved in this request is bound to the use(s) authorized, the approved site plan and any conditions imposed, unless subsequently changed or amended as provided for in the Zoning Ordinance.

 Digitally signed on 12/31/2025, 4:25:18 PM EST by Fiona McColley with an authorization letter from BL CORP OF NC. / Firmado digitalmente el 31/12/25 16:25:18 EST por Fiona McColley con una carta de autorización de BL CORP OF NC.

## APPLICANT GUIDELINES

The Community Development Department accepts applications for conditional rezoning monthly on the 1st Friday of the month. Because of the multi-step application process for a conditional rezoning, a Pre-Application Conference is required for all applications. In advance of a Pre-Application Conference, applicants should prepare a concept plan containing property boundaries, building footprints, parking, driveways/streets, access points, and other such information. All pre-application conferences must be requested via the City of Hendersonville permitting software Cloudpermit. Conditional Rezoning requests can be found under the "Planning Module" in Cloudpermit. A concept plan is required to be uploaded with all pre-application conference requests.

## CZD – APPLICATION COMPONENTS

Conditional Zoning District Applications consist of four required meetings and one primary application deadline. The application components are described below and include the;

- 1) Neighborhood Compatibility Meeting (NCM) – Held prior to the Preliminary Site Plan application deadline, this meeting is hosted by the applicant and involves the presentation of a "Concept Plan" in a public meeting by the applicant. The Planning Division moderates the meeting and records public feedback. Due to noticing requirements a deadline for requesting an NCM is included in the timeline on page 2 to assure that the meeting can be hosted prior to the preliminary site plan application deadline. "Concept Plan" requirements are not as strenuous as those associated with Preliminary Site Plan submissions; they are outlined on page two of this document.
- 2) Preliminary Site Plan Application Deadline – The NCM and all preliminary site plan application requirements including a TIA, if required, must be completed and submitted by this deadline. A complete application with accurate signatures and the application fee is required at this stage. Incomplete applications will not be considered for inclusion on the Planning Board agenda. Partial submissions which have not met the standards established by the City's Zoning Ordinance as outlined on page 4 of this document, will not be accepted for review until complete.
- 3) Planning Board – Held approximately 4-5 weeks after the submission of a complete Preliminary Site Plan Application. The Planning Board meets on the second Thursday of each month at 4pm. The meeting includes a Planning Division staff report and presentation on the application. There will also be an opportunity for the applicant to speak/present. It is incumbent upon the applicant to advocate for their project. Applicants are encouraged to be present and prepare a presentation for each of the required meetings. The Planning Board makes a recommendation for approval or denial of the application to City Council.
- 4) City Council – Held 3 weeks after the Planning Board meeting. The meeting includes a Planning Division staff report and presentation. There will also be an opportunity for the applicant to speak/present. It is incumbent upon the applicant to advocate for their project. Applicants are encouraged to be present and prepare a presentation for each of the required meetings. The City Council takes final action on approving or denying the Conditional Zoning District at this meeting.
- 5) Final Site Plan Review – A Final Site Plan based on the approved preliminary site plan and drafted in accordance with Chapter 7 of the Zoning Code is required after a conditional rezoning is approved and before any site disturbance or construction can begin.

**CZD - APPLICATION TIMELINE**

Deadline for NCM request 4:00 pm	Preliminary Site Plan Deadline 4:00 pm	Planning Board 4:00 pm	City Council 5:45 pm
November 22nd ,2024	December 6th, 2024	January 9th, 2025	February 12th ,2025
December 20th, 2024	January 3rd, 2025	February 13th, 2025	March 6th, 2025
January 24th, 2025	February 7th, 2025	March 13th, 2025	April 3rd, 2025
February 21st, 2025	March 7th, 2025	April 10th, 2025	May 1st, 2025
March 21st, 2025	April 4th, 2025	May 8th, 2025	June 5th, 2025
April 18th, 2025	May 2nd, 2025	June 12th, 2025	July 2nd, 2025
May 23rd, 2025	June 6th, 2025	July 10th, 2025	August 7th, 2025
June 20th, 2025	July 4th, 2025	August 14th, 2025	September 4th, 2025
July 18th, 2025	August 1st, 2025	September 11th, 2025	October 2nd, 2025
August 22nd, 2025	September 5th, 2025	October 9th, 2025	November 6th, 2025
September 19th, 2025	October 3rd, 2025	November 13th, 2025	December 4th, 2025
October 24th, 2025	November 7th, 2025	December 11th, 2025	January 2nd, 2026
November 21st, 2025	December 5th, 2025	January 8th, 2026	February 5th, 2026

**CZD – NCM CONCEPT PLAN REQUIREMENTS**

A Neighborhood Compatibility Meeting can be held at any time prior to the submission of a Preliminary Site Plan. However, due to noticing requirements, the applicant must request an NCM no later than the deadline listed above for the meeting record to be completed by the Preliminary Site Plan deadline which follows on the chart above. The following components of a Concept Plan must be submitted in order to host a Neighborhood Compatibility Meeting.

- 1) A Concept Plan showing
  - a. Location and boundaries of the property.
  - b. How individual buildings are to be situated on the site, including distances from these buildings to property lines.
  - c. Proposed drives & parking.
  - d. Location of signs and outdoor lighting.
  - e. Proposed restrictive covenants, if available, shall be presented.
  - f. The plan need not be exactly to scale; although, all distances and dimensions shall be shown.



This information constitutes the minimum requirements for staff review, comments will follow on the schedule outlined in the Conditional Rezoning Request process timeline. Please submit two paper copies to City Hall (160 6th Ave E. Hendersonville NC 28792) and upload a digital file to Cloudpermit.

- 1) A completed application with developer/applicant and property owner signatures.
- 2) Application Fee: \$100 per acre with a \$500 minimum
- 3) Site Survey: Shall be submitted as a single to scale sheet measuring at least 24" by 36" and shall include the following site-specific information:
  - a. Site Topography: 2' Contours:
  - b. Adjacent Property Information:
  - c. North Arrow, Scale, and Landmarks Sufficient to Identify Location:
  - d. Inset Vicinity Map
- 4) Preliminary Site Plan: Intended to be the primary schematic site plan, the preliminary site plan should be developed on a single to scale sheet measuring at least 24" by 36" and shall include the following project specific information.
  - a. Basic Project Information – Please include this information in chart form:
    - i. Date with month, day, and year:
    - ii. Title of Project:
    - iii. Name of Project Designer, Developer, and Property Owner:
    - iv. Project Zoning: per City of Hendersonville Zoning Map
    - v. Parking Requirements
      1. Calculation of parking spaces required per ordinance.
      2. Notation of parking spaces provided.
    - vi. Project Square Footage/Acreage & Percentage of Total Site
      1. Total Project Area
      2. Site Coverage – Buildings
      3. Site Coverage – Open Space
      4. Site Coverage – Streets & Parking
      5. Site Coverage – Other Facilities
      6. Site Coverage – Common Open Space
    - b. North Arrow, Scale, and Landmarks Sufficient to Identify Location:
    - c. Inset Vicinity Map:
    - d. City Limits – If in City please note accordingly, if outside of City and proposed for annexation, please note nearest location of City boundary by distance in feet:
    - e. Adjacent Properties - Zoning Designations & Owner Names:
    - f. Building Layout & Pedestrian and Vehicular Infrastructure:
      - i. Building Dimensions
      - ii. Sign Data
      - iii. Density (residential)
      - iv. Building Height as measured from Average Finished Grade

- v. Sidewalks
- vi. Off-Street Parking
- vii. Off-Street Loading and Unloading
- g. Preliminary Access Layout:
  - i. Proposed Streets, Alleys, Driveways, etc.
  - ii. Entrance and Exit Locations:
- h. Proposed Project Phasing: (if applicable)

**Preliminary Landscape & Resource Layout Plan (Zoning Ordinance Article 15 & 17; Stormwater Mngt - City Code of Ordinances Chapter 24 Article III):**

<p>This plan may be included as a separate sheet if submitting agent is concerned for the readability of the plan.</p>	<ul style="list-style-type: none"> <li>a. Property Buffers</li> <li>b. Planting strips/beds/etc.</li> <li>c. Street Trees, Perimeter &amp; Interior Plantings</li> <li>d. A plan showing tree line before site preparation, identifying existing tree canopy, tree canopy proposed to be preserved, and new canopy installation areas, identifying the acreage of each, as well as areas to be screened, fenced, walled and/or landscaped</li> <li>e. If Tree Credits are proposed to be utilized, the tree diameter (dbh) and species of tree shall be provided for individual trees that are proposed for preservation.</li> <li>f. Proposed limits of land disturbing activity</li> <li>g. Acreage of disturbed area</li> <li>h. Screening</li> <li>i. Floodplain</li> <li>j. Stream Buffers</li> <li>k. Site Lighting</li> <li>l. Common open space</li> <li>m. Open space maintenance arrangements</li> </ul>
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**Preliminary Utility Layout Plan:**

<p>This plan shall be included as a separate plan.</p>	<ul style="list-style-type: none"> <li>a. Stormwater Plan:           <ul style="list-style-type: none"> <li>i. Please include a proposed area of site disturbance.</li> <li>ii. If area of disturbance exceeds an acre, then demonstrated compliance with stormwater ordinance required.</li> </ul> </li> <li>b. Water &amp; Sewer           <ul style="list-style-type: none"> <li>i. Please include utility layout and proposed connections.</li> </ul> </li> </ul>
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**Building Elevations (if applicable)**

Some districts and Mixed Use projects require submittal of building elevations per district design standards and Chapter 18 of the Zoning Code.

**Traffic Impact Analysis:**

Applicants shall include a TIA for conditional zoning applications which, when development is completed, are expected to generate 100 or more peak-hour trips (am or pm) or 1,000 or more daily trips or when required by the Community Development Director or by Zoning District. Trip generation predictions are to be defined by the latest edition of the manual Trip Generation published by the Institute of Transportation Engineers

**Statement on Comprehensive Plan Compliance:**

Zoning Ordinance Article 14

**Signature of Understanding and Completion**

By signing this document, you are confirming that all required documents have been submitted in accordance with the requirements of this document.	Date 12/29/2025
 Signed by / Firmado por <b>Fiona McColley</b> 12/29/2025, 9:48:06 AM EST / 29/12/25 9:48:06 EST	

**Required Information**

Scheduled Neighborhood Compatibility Meeting - NCM Date 12/09/2025	NCM Time 2:00 PM
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Transportation Impact Analysis - (if applicable) Required for complete application but not due until 24 calendar days prior to Planning Board Meeting

**Information**

Type of Development: Commercial	Current Zoning R-15 CZD, Medium Density Residential Conditional Zoning District	
Proposed Zoning: UV Urban Village Conditional Zoning District	Total Agerage 5	Proposed Building Square Footage: 1100.0 sq.ft.
Number of Dwelling Units: 26	List of Requested Uses: Accessory Solar/Energy System, Banks & Other financial institutions (ATM), Bar/Speakeasy, Bed & Breakfast facilities/Inn, Bicycle sales rental, repair & tours, Business Services, Compute, Conferences/meetings/gatherings/events/classes, Co-working/3rd Space, Cultural arts buildings (Gallery, library), Dance, health/wellness & fitness facilities, Dry cleaning and Laundry establishments and Laundries coin-operated, Home occupations, Hotel & Motels, Microbreweries, micro-distilleries, micro-cideries and micro-wineries (subject to supplementary standards in section 16-4), Music & art Studios, Neighborhood community centers, printing establishments, Offices, business, professional and public, Personal Services (Health, Beauty & Wellness, Professional & Creative Support, Design & Arts, Technical & Engineering, Lifestyle & Convenience, Pet care/grooming, Event planning and services, Transport), Planned residential developments, Residential dwellings, Restaurants, Retail stores, Shuttle/Transport services, Theaters, and any associated businesses relating to these requested uses..	

**Applicant (Developer) Company Information**

Authorized Representative Name: Fiona McColley	Company Name (if applicable, check corresponding box below) Green Horizons Property Group
Company Type: <input type="checkbox"/> Corporation: <input checked="" type="checkbox"/> Limited Liability Company: <input type="checkbox"/> Trust: <input type="checkbox"/> Partnership: <input type="checkbox"/> Other:	If other:
Authorized Representative Title (if applicable - i.e. Member/Manager, President, etc.)	

**Property Owner Company Information (if different from Applicant)**

Authorized Representative Name:

Fiona McColley

Company Name (if applicable, check corresponding box below)

Green Horizons Property Group

Company Type:

If other:

Corporation:

Limited Liability  
Company:

Trust:

Partnership:

Other:

Authorized Representative Title (if applicable - i.e. Member/Manager, President, etc.)