



## CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

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**SUBMITTER:** Tom Wooten, Public Works Director  
**MEETING DATE:** September 1, 2022

**AGENDA SECTION:** NEW BUSINESS  
**DEPARTMENT:** Public Works

**TITLE OF ITEM:** Resolution to Select Contractor for 2022 Brush/Leaf Grinding Project – *Tom Wooten, Public Works Director*

### **SUGGESTED MOTION(S):**

I move that City Council approve the resolution authorizing selection of a contractor for the 2022 Brush/Leaf Grinding Project and to direct the Director of Public Works to execute a three-year contract with the low bidder for the project.

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### **SUMMARY:**

The City opened formal bids on Wednesday August 22, 2022 for the 2022 Brush/Leaf Grinding Project. Trace and Company was the only company to bid the project and their bid was \$53,900.00 for the grind this fall and \$7.00 per cubic yard for future grinds. Since this is a service contract and the formal bid process was followed, we can accept one bid and award the project. Staff is requesting to enter a three-year contract with Trace and Company for this project.

**BUDGET IMPACT:** \$42,000 is budgeted this year for this project.

**Is this expenditure approved in the current fiscal year budget?** Partially, we will need another \$11,900 to complete the grinding this fall. We can use tree removal funds from the same account then request a budget amendment later on if that is necessary.

**If no, describe how it will be funded.**

### **ATTACHMENTS:**

**Resolution**

**Bid Tabulation Sheet**

**Contract Document**