

**Request for Quote # 237555001**  
**Grind Brush/Leaves**  
**80 Balfour Road Hendersonville, NC**

**Overview**

The City of Hendersonville is seeking experienced contractors to complete brush and leaf grinding at our yard waste facility at 80 Balfour Road. The proposed work is outlined below. This agreement will be valid for one year with the option to extend the agreement for two additional years. The project is expected to begin September 2022.

**Required Site Visit**

Contractors are required to stop by the site to review the proposed work prior to submitting a bid. Please contact Tom Wooten to schedule a visit to the site.

**Selection Process**

1. Formal quotes should be hand delivered to 305 Williams Street (City Operation Center) in a sealed envelope with Brush and Leaf Grinding 2022 on the outside of the envelope by 9:00 AM on August 22, 2022. (Please include one media flash drive with an electronic copy of the vendor's RFQ Response Proposal.)

The quote should include the following:

- a. Request for Proposal #
  - b. Name of Contractor
  - c. Address of Contractor
  - d. Email address
  - e. Daytime phone number
  - f. List of examples of previous similar work with contact information for reference
  - g. Quote using the provided outline.
2. All questions shall be in writing and submitted to Tom Wooten at [twooten@hvlnc.gov](mailto:twooten@hvlnc.gov) before August 16, 2022 at 3:00 PM. Questions will be answered via an addendum on the city website.

Project:

- a. Mobilize equipment to site and grind all brush once then push it up into a long pile along the edge of the embankment (same as previous stockpiled area) unless told otherwise. The screen in the grinder should be a 4 inch hex screen or equivalent.
  - b. Mobilize equipment to site and grind all leaves once then push the material up into a pile (same as previous stockpiled area) unless told otherwise. The screen in the grinder should be a 4 inch hex screen or equivalent.

Quotes must be provided in per cubic yard increments and a lump sum price for year one. We expect to grind about two times per year.

Typically, the contractor would operate an excavator and grinder to grind the material then move the material around as needed, then continue that process until finished with the raw material. The additional grinds would follow the same process but may or may not include leaves.

Company Name: Trace and Company

Company Address: P.O. Box 1028 Mountain Home, N.C. 28758

Email Address: todd@traceandcompany.com

Daytime Phone Number: Office (828) 692-5664, Cell (828) 674-5664

**Proposed Cubic Yard Rates for Future Grinds:**

(The cubic yard quantities will be determined prior to all future work.)

\$ 7.00 per cubic yard for brush grinding

\$ 7.00 per cubic yard for leaf grinding

**Proposed Lump Sum for Fall of 2022 Grind**

\$ 38,500.00 Lump Sum for the Brush Pile

\$ 15,400.00 Lump Sum for the Leaf Pile

**Proposal Exclusions:**

1. Proposal prices do not include damage caused to the grinder from metal or foreign objects in the brush and leaf piles. Damage repairs caused from metal or any other foreign objects in the brush or leaf piles will be an additional charge to the City of Hendersonville for the repairs.

2. Bonds are not included in this proposal. If requested, we can furnish a performance and payment bond at an additional cost.

We currently have approximately 5500 cubic yards of brush and 2200 cubic yards of leaves for grinding. Future grindings may include leaves and/or brush. (We do not have any large tree stumps or construction material (lumber) in our piles.)

- Have you inspected the work site? Yes X No
- Can you furnish proof of insurance as required? Yes X No
- What is the maximum size limb or trunk that can be processed? 24"

- References:

Company	Contact	Phone
City of Hendersonville	Tom Wooten	(828) 697-3000
MRM Builders	Marshall Matthews	(828) 808-0464
Max's Excavating	Scott Matthews	(828) 243-6969

Please list examples of previous similar work below.

1. We have performed the grinding of brush and leaf piles for the City of Hendersonville for the past 20 years.
2. We have performed the grinding of brush and leaf piles for the University of North Carolina Asheville.
3. We have performed the grinding of brush and leaf piles for several different grading contractors at various construction sites.


The undersigned hereby proposes to furnish all labor, equipment and materials required and to perform all work referred to herein as:

**2022 GRIND BRUSH AND LEAVES**

HENDERSONVILLE, NORTH CAROLINA

In strict accordance with the Contract Documents and in consideration of the quote amounts shown above, the undersigned hereby agrees that, upon acceptance of this proposal, they will execute a Contract with the Owner and provide any bonds or guarantees and certificates of insurance required by the Contract Documents within ten (10) days of notification by the Owner.

The undersigned acknowledges receipt of the following addenda: \_\_\_\_\_

X 

Owner