



## CITY OF HENDERSONVILLE AGENDA ITEM SUMMARY

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**SUBMITTER:** Adam Steurer **MEETING DATE:** September 1, 2022  
**AGENDA SECTION:** Consent Agenda **DEPARTMENT:** Utilities  
**TITLE OF ITEM:** Engineering Services for the Water Distribution System Master Plan Update—  
*Adam Steurer, Utilities Engineer*

### **SUGGESTED MOTION(S):**

I move City Council to adopt the Resolution By the City Council to select Hazen and Sawyer as most qualified to provide engineering services and authorize the City Manager To Enter Into a Contract for Engineering Services for the Water Distribution System Master Plan Update.

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### **SUMMARY:**

The City plans to update its 2017 Water Distribution System Master Plan, which generally serves as a roadmap for the utility to properly maintain and improve the water system. The Plan also identifies and prioritizes capital improvement projects so the distribution system can adequately serve current and future water demands. Staff recommends updating the Master Plan every five years.

Staff completed a qualifications-based selection process for Professional Engineering Services and have selected engineering firm Hazen and Sawyer, P.C. as most qualified to provide the services.

**BUDGET IMPACT:** \$ 200,000

**Is this expenditure approved in the current fiscal year budget? YES**

**If no, describe how it will be funded.** Funds are allocated through a CPO

### **ATTACHMENTS:**

1. Qualification Statement Evaluation
2. Scope of Services
3. Resolution By the City Council to Authorize the City Manager To Enter Into an Contract for Professional Engineering Services for the Water Distribution System Master Plan Update Project