CITY OF HENDERSONVILLE

AGENDA ITEM SUMMARY

SUBMITTER: Richard Shook **MEETING DATE:** 04/02/2026

AGENDA SECTION: Consent **DEPARTMENT:** Engineering

TITLE OF ITEM: City Operations Building Finish Renovations Change Order 4 – *Richard Shook, Civil Engineer III*

SUGGESTED MOTION(S):

I move City Council adopt the *Resolution Authorizing the City Manager to Approve Change Order 4 for the City Operations Building Finish Renovations Project.* for $11,029.56.

SUMMARY:

The City of Hendersonville awarded the contract for City Operations Building Finish Renovations on March 31, 2025, to Enterprises G, Inc. who was the lowest bidder. The amount of this contract was $427,182.00. There have been three (3) previously approved change orders:

- Change Order 1: $22,329.38

  Contract changes include replacing epoxy flooring with vinyl tile, a fire-rated door to meet updated code requirements, and epoxy flooring is extended into the Water/Sewer Supervisor's offices and cubicle areas, removing and reinstalling cubicles, omitting new paint in areas that were recently painted, electrical updates, material changes, and cost-saving adjustments based on existing conditions.

- Change Order 2: $19,844.84

  Contract changes include repairing deficient flashing and drip edge fasteners on the exterior of the building, window sealing removal and replacement, and changing baseboard materials.

- Change Order 3: $34,563.96

  Contract changes include sealing the exterior of the building, additional electrical troubleshooting, and minor adjustments to finishes.

Change Order 4 work includes installing cabinets and countertops in the Day Room Conference Room. The cost of Change Order 3 is $11,029.56 and will bring the total contract amount to $514,949.74

BUDGET IMPACT: $0

Is this expenditure approved in the current fiscal year budget? yes

If no, describe how it will be funded

ATTACHMENTS:
Proposed Change Order 4