



# CITY OF HENDERSONVILLE DOWNTOWN COMMUNITY CHARACTER

Downtown Program Office | 125 Fifth Avenue West, Suite 200 | Hendersonville NC  
28792



Tuesday, November 07, 2023 – 9:00 AM

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## MINUTES

1. **CALL TO ORDER** – Present: Nancy Neikirk, Aaron Adams, Linda DiPaola, Caroline, Matthew, Phil, Kristen Lee,

Staff present: Jamie Carpenter, Terry Jacobs, Brent Detweiller, Lew Holloway, Brendan Shanahan

2. **APPROVAL OF AGENDA**

3. **APPROVAL OF MINUTES** - October 2023 Community Character Minutes

4. **OLD BUSINESS** 7th Avenue Streetscape Update -

As of 10/31, the project is being advertised. It's a CMAR, the construction manager is coordinating advertising. On site meeting on 11/7 with the construction manager and their team. They are coordinating the bidding. Bid opening is scheduled for 11/28 at 2pm. The plan is to get in front of council for guaranteed maximum price that incorporates the bids in December. First meeting is December 7. If there is not enough time there may be a special meeting or January meeting. From there, the contractor would get started.

Discussion on closure – Jamie Carpenter brought up the closure and phasing of the closure. After discussing with the construction manager, a full closure of each phase will get it completed in a quicker manner. There will not be a lane of traffic flow in order to get it completed faster.

The committee requested to see what amount of time could be reduced and if there is a delay in the bid approval for council, they strongly encouraged a special called meeting to approve the contract.

Notes to review:

- Contact the owner of the Chicken Shack building – can we negotiate parking?
- Signage is important
- Communication with businesses on updating water taps while construction is occurring.

7. **ADJOURNMENT**

*The City of Hendersonville is committed to providing accessible facilities, programs and services for all people in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or an accommodation for this meeting please contact the City Clerk no later than 24 hours prior to the meeting at 697-3005.*