



**CITY OF HUTCHINS  
CITY COUNCIL MEETING  
MINUTES**

**Monday, November 17, 2025 at 6:30 PM  
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

A Regular Meeting of the Hutchins City Council was held on Monday, November 17, 2025, at 6:30 p.m. at Hutchins City Hall Council Chambers, 400 N. JJ Lemmon Rd., Hutchins, Texas, at which time the following items were discussed and considered.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Vasquez called the meeting to order and announced a quorum.

**PRESENT**

Mayor Mario Vasquez  
Mayor Pro Tem Steve Nichols  
Councilmember Brenda Campbell  
Councilmember Raymond Elmore  
Councilmember Demarcus Odom  
Councilmember America Rodriguez

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Resident Freddie Chism gave the Invocation and Councilmember Elmore led the Pledge of Allegiance.

**C. CITIZEN COMMENTS – None**

**D. PRESENTATIONS**

**1. Annual Financial Audit Report. Presented by: Maria Joyner, Director of Finance**

Louis Breedlove, Senior Audit Manager with Brooks and Watson, presented a summary of the annual financial audit.

**2. City Signage. Presented by: Steve Perry, Police Chief**

Police Chief Perry provided an update on state law regarding panhandling, noting that panhandling is prohibited in the roadway but permitted from the curb if they don't obstruct traffic. Chief Perry presented examples of signage used by other cities and asked the council for directions on how to proceed.

Council agreed to move forward and directed Chief Perry to present mockup signage at a future meeting for Council's consideration.

**E. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.***

3. **Discuss and consider a Resolution of the Hutchins City Council APPROVING AND ADOPTING FINANCIAL MANAGEMENT POLICIES FOR THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Maria Joyner, Director of Finance Resolution R2025-11-1302**

Councilmember Nichols made the motion, seconded by Councilmember Elmore, to approve Resolution R2025-11-1302. All in favor, the motion carried.

Voting Ayes: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore, America Rodriguez.

4. **Discuss and consider Resolution OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ADOPTING THE CITY OF HUTCHINS INVESTMENT POLICY ATTACHED HERETO AS EXHIBIT "A". Presented by: Maria Joyner, Director of Finance Resolution R2025-11-1303**

Councilmember Nichols made the motion, seconded by Councilmember Rodriguez, to approve Resolution R2025-11-1303. All in favor, the motion carried.

Voting Ayes: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore, America Rodriguez.

5. **Discuss and consider a Resolution OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ADOPTING THE CITY OF HUTCHINS TRAVEL POLICY ATTACHED HERETO AS EXHIBIT "A"; Presented by: Karen Steward, Human Resource Director Resolution R2025-11-1304**

Councilmember Campbell made the motion, seconded by Councilmember Elmore, to approve Resolution R2025-11-1304. All in favor, the motion carried.

Voting Ayes: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore, America Rodriguez.

#### **F. ITEMS OF COMMUNITY INTEREST**

6. City Secretary Olguin announced the items of community interest.

#### **G. ADJOURN**

Councilmember Elmore made the motion, seconded by Councilmember Campbell, to adjourn the meeting. All in favor, the motion passed.

**PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON THE 5<sup>th</sup> DAY OF JANUARY 2026.**

APPROVED:

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Mario Vasquez, Mayor

ATTEST:

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Cynthia Olguin, City Secretary