



STAFF REPORT

MEETING DATE: February 19, 2024

MEETING TYPE: City Council

SUBMITTED BY: Karen Steward

AGENDA CAPTION: Discuss and consider Resolution R2024-02-1172 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AMENDING THE CITY OF HUTCHINS PERSONNEL MANUAL BY AMENDING CHAPTER 3, TITLED “LEAVE”, BY ADDING A NEW SECTION 3.14 TITLED “CATASTROPHIC LEAVE” SETTING FORTH REQUIREMENTS FOR CATASTROPHIC LEAVE FOR FULL-TIME EMPLOYEES. Presented by: Karen Steward, HR Director

Background Information

The City of Hutchins recognizes that employees who have exhausted their sick leave may continue to miss work due to a prolonged illness or injury (including that of an eligible family member) causing them to face financial hardships. Currently, the city does not have a sick leave bank in place to address this need.

Budget Implications

None

Operational Impact

None

Legal Review

Reviewed by Joe Gorfida.

Staff Recommendation

Staff recommend passing the resolution.

Supporting Documentation and Attachments

Resolution R2024-02-1172

City Policy 3.14 Catastrophic Leave